

**VILLAGE OF QUEEN CHARLOTTE
BYLAW NO. 4-2005**

**A BYLAW TO ESTABLISH OFFICERS POSITIONS
AND TO ESTABLISH THE POWERS, DUTIES AND
RESPONSIBILITIES OF SUCH OFFICIERS**

WHEREAS Section 146 of the *Community Charter* empowers Council, by bylaw, to establish officer positions and to establish the powers, duties and responsibilities of such officers;

NOW THEREFORE the Municipal Council of the Village of Queen Charlotte in an open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as “Village of Queen Charlotte Officers Bylaw No. 4-2005”.

OFFICERS POSITIONS

2. The following are hereby established as officer positions of the Municipality:
 - (a) Chief Administrative Officer
 - (b) Manager of Financial Services
 - (c) Manager of Corporate Services
3. The powers, duties and responsibilities of the Chief Administrative Officer are as set out in Schedule “A”.
4. The powers, duties and responsibilities of the Director of Financial Services are as set out in Schedule “B”.
5. The powers, duties and responsibilities of the Director of Corporate Services are as set out in Schedule “C”.

OATH OF OFFICE

6. The Oath of Office, as set out in Schedule “D” to this Bylaw, is hereby adopted as the Oath of Office for the Municipality.

READ A FIRST TIME this 7th day of December, 2005.

READ A SECOND TIME this 7th day of December, 2005.

READ A THIRD TIME this 7th day of December, 2005.

RECONSIDERED AND FINALLY ADOPTED THIS _____ day of _____,
_____.

Mayor

Director of Corporate Services

I hereby certify that the above is true and correct copy of “Village of Queen Charlotte Officers Bylaw No. 4-2005” as adopted by Council of the Village of Queen Charlotte on the _____ day of _____, _____.

Director of Corporate Services