

## Village of Queen Charlotte

August 15, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Monday, August 15, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

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### Adopted

**PRESENT:**

**Council:**

Mayor C. Kulesha  
Councillor L. Johnson  
Councillor G. Martin  
Councillor G. Noddin  
Councillor K. Olsen

**Staff:**

B. Beamish, Chief Administrative Officer  
D. Uliana, Chief Financial Officer  
B. Greenough, Public Works Superintendent  
S. Brown, Legislative/Financial Clerk

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**1. CALL TO ORDER:**

Mayor Kulesha called the meeting to order at 7.30 pm

**2. Agenda Addition and/or Deletions:**

- 9.8** Northern Development Trust – Re: Spirit Square Phase Two
- 9.9** BC Hydro – Re: Statement from David Cobb, CEO Officer, BC Hydro
- 10.0** Spirit Square Grand Opening - Budget

**3. Approval of the Agenda:**

R2011/35/02 MOVED by Councillor Martin, seconded by Councillor Noddin that the agenda be adopted as amended.

CARRIED

**4. Adoption of the Minutes:**

**4.1** Village of Queen Charlotte Council Minutes July 4, 2011  
R2011/35/03 MOVED by Councillor Martin, seconded by Councillor Noddin that the Village of Queen Charlotte Council Minutes July 4, 2011 be adopted as circulated.

CARRIED

**5. Business Arising from the Minutes:**

**5.1 2011 Union of BC Municipalities (UBCM) Registration** – Mayor Kulesha, Councillor Johnson, Councillor Martin, Councillor Olsen and CAO Bill Beamish will be attending the 2011 UBCM and Councillor Noddin will stay in town as the Deputy Mayor

R2011/35/04 MOVED by Councillor Johnson, seconded by Councillor Martin that authorization be given to Mayor Kulesha, Councillor Johnson, Councillor Martin, Councillor Olsen and CAO Bill Beamish to attend the 2011 UBCM Conference in Vancouver, September 25 to October 1, 2011.

CARRIED

## **6. Proclamations:**

## **7. Delegates**

**7.1** Sgt. Knapton presented a report of activity for the past quarter. He plans to have a report for Council every quarter. Copies are available at the Village Office.

Sgt. Knapton reported the good news that a lost hiker on Sleeping Beauty was found thanks to the volunteers from Search and Rescue, as well as support from the local office of the Ministry of Forest, Lands and Natural Resource Operations and Parks Canada also supplied a search co-ordinator.

action: send letter of thanks to Len Munt, District Manager of Ministry of Forest, Lands and Natural Resource Operations

## **8. Inquiries from the Public Regarding the Approved Agenda Items:**

none at this time

## **9. Correspondence:**

### **For Information:**

**9.1** Ministry of Health – Re: Creating an Age Friendly Business in BC

**9.2** Old Age Pensioners' Organization – Re: MSP Premiums for Seniors

**9.3** Northern Development Initiative Trust (NDIT) –Re: Queen Charlotte City Community Hall Upgrade

**9.4** The Coast Sustainability Trust II – Re: Village of Queen Charlotte – Spirit Square Phase 2

**9.5** Health Link BC Presentation

**9.6** City of Nelson - Re: Community Wildlife Protection Plan (CWPP)

**9.7** Northern Health – Re: Northern Health announces Men's Health seed grants

**9.8** Northern Development Trust – Re: Spirit Square Phase Two

**9.9** BC Hydro – Re: Statement from David Cobb, CEO Officer, BC Hydro

R2011/35/05 MOVED by Councillor Johnson, seconded by Councillor Noddin that Correspondence items 9.1 through 9.9 be received and filed.

CARRIED

### **For Action:**

**9.10** Moresby Island Management Committee – Re: Grey Bay Recreation Site Upgrade Project, request letter of support for Gwaii Trust application

R2011/35/06 MOVED by Councillor Martin, seconded by Councillor Olsen that a letter of support be sent to Moresby Island Management Committee for their application to Gwaii Trust for Grey Bay Recreation Site Upgrade Project.

CARRIED

**9.11** Ida Chong, Minister of Community, Sport and Cultural Development – Re: Call for Feedback Regarding Municipal Auditor General Office

R2011/35/07 MOVED by Councillor Martin, seconded by Councillor Noddin that Ida Chong, Minister of Community, Sport and Cultural Development – Re: Call for Feedback Regarding Municipal Auditor General Office be received and filed.

CARRIED

action: CFO to contact Government Financial Officers Association of BC for more information.

**9.12** BC Hydro – Re: Meet at the UBCM convention 2011

R2011/35/08 MOVED by Councillor Johnson, seconded by Councillor Olsen that a meeting be reserved with BC Hydro Northern Community Relations at the 2011 UBCM.

CARRIED

**9.13** Coastal First Nations – Re: Request for Site Tour Comment – Enbridge Northern Gateway Project

R2011/35/09 MOVED by Councillor Olsen, seconded by Councillor Martin that a letter be sent to Coastal First Nations – Re: Request for Site Tour Comment – Enbridge Northern Gateway Project, to support their request to include a tour of the proposed Northern and Southern marine transport routes.

CARRIED

## **10. Reports of Committee, COTW and Commissions: From the Committee of the Whole July 21, 2011**

R2011/35/10 MOVED by Councillor Noddin, seconded by Councillor Martin that recommendation of the Committee of the Whole, July 21, 2011, that the stage at Spirit Square should not be stained, be approved.

CARRIED

R2011/35/11 MOVED by Councillor Noddin, seconded by Councillor Martin that the recommendation of the Committee of the Whole, July 21, 2011, that up to \$63,000.00 be allocated for the Spirit Square walk ways from the Federal Gas Tax funds, be approved.

CARRIED

action: place an ad in the Observer for suggestions on content for a Time Capsule at Spirit Square.

Councillor Noddin presented her report - Spirit Square Grand Opening Update and Draft Budget

R2011/35/12 MOVED by Councillor Johnson, seconded by Councillor Martin that the report From Councillor Noddin, dated August 15, 2011 – Spirit Square Grand Opening Update and Draft Budget be received.

CARRIED

R2011/35/13 MOVED by Councillor Johnson, seconded by Councillor Martin that a budget up to \$1500.00 be approved for the Spirit Square Grand Opening on September 10, 2011.

CARRIED

R2011/35/14 MOVED by Councillor Olsen, seconded by Councillor Johnson that a Committee of the Whole be scheduled for Monday August 22, 2011 at 7.00pm to discuss plans for the Community Park and other parks issues.

CARRIED

**11. Bylaws:**

**12. Unfinished Business:**

Project Update:

**12.1 Stanley Lake**

Stanley Lake is ongoing – Councillors Martin and Noddin and Mayor Kulesha took a tour. The sheet pile is in place and Brian Walker, Opus, Dayton and Knight is in town today. Status – next step – trim to height and shape, add rip rap to bed creek and build a walkway. Working in fish window to 15 September, 2011. The excavator is being left in creek bed on logs in creek. The project is on schedule and de- watering/hauling (5 tanks today) is continuing, Jacks Creek remediation – carry over to 2012 and pay the bond of \$27,000.00 to DFO. Rick McDermit is the inspector for Opus Dayton Knight and the environmental inspector. Ken Dodd has donated trees that will be picked up and place by creek later this month.

**12.2 BC Hydro Sturdy Creek Dam**

Sturdy Creek dam is gone and a bridge is in place. BC Hydro will mediate trail and plant with local ferns. BC Hydro is donating left over cable. The Spidex is coming down the hill tomorrow. Eric Ross was of great assistance for information. The project was successful and employed locals.

action: send letter of thanks to BC Hydro

**13. New Business:**

**13.1 Budget Reports – Second quarter 2011**

RECOMMENDATIONS:

That Council receive the 2<sup>nd</sup> Quarter General Budget Report, the 2<sup>nd</sup> Quarter Water Budget Report and the 2<sup>nd</sup> Quarter Sewer Budget Report

R2011/35/15 MOVED by Councillor Olsen, seconded by Councillor Martin that the 2<sup>nd</sup> Quarter General Budget Report, the 2<sup>nd</sup> Quarter Water Budget Report and the 2<sup>nd</sup> Quarter Sewer Budget Report be received.

CARRIED

**13.2 Cemetery Care Fund Account**

Ms. Uliana has the new paperwork from the Northern Savings Credit Union for the Cemetery Care Fund Account and signatures are required from Mayor and Council.

**14. Notice of Motion:**

**15. Reports of Mayor, Council Members and Staff:**

**Mayor Kulesha:**

- Met with Skidegate Band Council (SBC) to continue conversations on the fire departments working together.
- Jan Poynter completed the plain art box
- Met with representatives from ICBC
- Toured Stanley Lake to view our project
- The new EDO for MIEDS, Heather Hornoi is back and she is actively meeting with community members
- This week is the NWHRD and SQCRD meetings

**Councillor Martin:**

- Attended review panel – Health link
- Toured Stanley Lake to view our project

**Councillor Olsen:**

- Attended the meeting with SBC July 19, 2011
- webinar on Enbridge Oil Tankers – need to send info to Enbridge, review with Council, process river crossing and marine buoys

**Councillor Johnson:**

- Attended the meeting with SBC July 19, 2011
- Community co-ordinated response for violence against women, court and how it works. Prince Rupert project – hosting a workshop in future, Restorative Justice

**Councillor Noddin:**

- Attended the meeting with SBC July 19, 2011
- Attended a pot luck supper with Jan Poynter
- Toured Stanley Lake to view our project
- Working on the Spirit Square Grand Opening

**CAO:**

- Discussion at staff meeting today – web site development with Civic Net, another online presentation scheduled for 1<sup>st</sup> week in September. Our goals are to make it accessible, looks good, informative, maintainable by staff, keep only 2 years of info. and a current business directory
- Evaluate computers – 5 years old now, turn over on 6<sup>th</sup> year
- Paul Daniel here on Thursday from Gwaii Tel – talk to him about compute room overheating
- West Capp and Gwaii Trust applications submitted. 2 year extension to Boat Launch in anticipation of lease, need a survey – MoT survey going forward at same time
- Request for memorial bench, will hear back about location and content of plaque - \$800.00 will be the tax receipt, plaque - donors, maintenance \$100.00 fee – Village will propose site
- Meeting tomorrow at 10.00am with Babs Stevens, SBC and Fire Chief as a follow up to July meeting

- David Taylor will be leaving Opus Dayton and Knight
- Check out the Province Wide Walking Challenge

action: Comments for BC Ferries meeting August 29, 2011 – send out reminders to businesses, schools and hospital. Place ad in the Observer to remind the public about the upcoming BC Ferries meeting and to give comments.

**CFO:**

- Working on Election time lines and have polling clerks booked
- Covering off for staff vacations
- An energy audit of the Village building was done last week – waiting on report
- We have a new Xerox machine that is less expensive for copies etc.
- Signatures needed for the new Cemetery Care Trust Account
- We now have a Memorial Gift agreement in place
- Plan to send a billing letter out this week – outstanding taxes

**PW Superintendent**

- Working on brushing, replace road shoulders on Alder St.
- Assisting in major projects – Spirit Square
- Completed annual sewer pump maintenance (25 years old)
- short on staff – holidays during August and September 2011

**16. Inquiries from the Public:**

Observer

- Is Colin Hansen coming to the Grand opening of Spirit Square
  - Yes, MLA cannot make it but we hope to see Coast Sustainability Trust, Northern Development Initiative and Gwaii Trust

**17.**

R2011/35/16 MOVED by Councillor Olsen to Exclude the Public and move In Camera under the Community Charter Section 90(1) (e) Land.  
CARRIED

**18. Adjournment:**

Meeting Adjourned at 9.30pm  
Next meeting Tuesday September 6, 2011

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Mayor C. Kulesha, Chair

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D. Uliana, Recording