

Village of Queen Charlotte

January 31, 2011

Minutes of the Committee of the Whole Meeting of the Village of Queen Charlotte held on Monday, January 31, 2011, at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Adopted

PRESENT;
Council:

Mayor C. Kulesha
Councillor L. Johnson
Councillor G. Martin
Councillor G. Noddin
Councillor K. Olsen (7.30pm)

Staff: B. Beamish, Chief Administrative Officer
D. Uliana, Chief Financial Officer

Public 1
Sean O'Neil – Spirit Square Contractor/Site Manager

CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7.10 pm

Agenda Addition and/or Deletions:

13.3 Local Governance

Agenda:

R2011/03/02 MOVED by Councillor Johnson, seconded by Councillor Noddin that the agenda be adopted as amended.

CARRIED

Adoption of the Minutes:

4.1 Village of Queen Charlotte Committee of the Whole Council
Minutes December 6, 2010

R2011/03/03 MOVED by Councillor Johnson, seconded by Councillor Noddin that the Village of Queen Charlotte Committee of the Whole Council Minutes December 6, 2010 be adopted as circulated.

CARRIED

6.2 Spirit Square update

Sean O'Neil, Spirit Square Contractor/Site Manager gave an update on Spirit Square. Concrete is being poured and beams are ready for pick up at Abfam. The project is going well.

<Sean O'Neil left the meeting at 7:30pm>

Bylaws:

5.1 Draft Cemetery Bylaw based on recent discussions

Council reviewed the draft Cemetery Bylaw that has been worked on by Councillors Johnson and Martin and by Bill Beamish, CAO. Changes were made to the draft which will be incorporated into the next draft to be circulated for discussion

6. Unfinished Business:

6.1 Discussion of Grant in Aid Policy – from January 10, 2011 council
A Staff report on grant in aid policies was reviewed. Council decided not to proceed with a Grant in Aid Policy at this time and instead directed the CFO to allocate the following amounts in the 2011 budget:

- \$500 Scholarship
- \$1500 Cemetery Care Fund

7. New Business:

13.1 Budget Meeting # 1 – draft 2011 budget
The staff draft for the General Budget for 2011 was discussed. Changes suggested will be included in the document and copies will be emailed to Council. Council was asked to review the draft Water and Sewer budgets for future budget meetings. Council also discussed the process over the coming weeks to review the 2011 budgets with the CFO away.

13.2 Road Issues:

- a. Bay Street
- b. Eagle Hill Road
- c. New access to JP Pineaults property on Honna Road

Discussion:

- a. Bay Street: the CAO was directed to make further inquiries to the Ministry of Transportation and Infrastructure about the history and status of Bay Street. In principle council is not opposed to making Bay Street one way and reducing the speed to 30km. However, they do not agree that it should be posted as a local road only at this time.
- b. Eagle Hill Road: two options were considered as a response to a request received from Mr. Martynuik that the Village assume responsibility to maintain Eagle Hill Road. The following process is the preferred option:
 1. *Property owners apply in writing to the VQC to request that the PMR be taken over for maintenance by the VQC*
 2. *Letter sent in response to inform property owners of the road standard and options (request a variance) and of the following process;*
 - a. *Survey may be required to confirm location of the road;*
 - b. *Residents will engage an engineer to assess the road and determine what work is required to bring the road up to the required standard and at what cost; engineer stamp required;*
 - c. *Residents must commit to pay cost to upgrade the road or negotiate a payment schedule with the VQC*
 - d. *Residents engineer to arrange for work to be done to municipal standard and inspected by engineer;*
 - e. *Once project is complete to the required standard, the VQC will assume ongoing responsibility for road maintenance*

- c. Access to JP Pineault's property on Honna Road: council considered the request from Mr. Pineault to open the ROW from the Main Logging road as an access to his property and confirmed that a survey is required in addition to other permits and licences discussed (tree cutting, access, archaeology, environmental). Council is prepared to accept development to the access only standard as long as Mr. Pineault agrees that the road will be his responsibility to maintain. The SPW will follow up with Mr. Pineault.

13.3 Local Governance

Council was asked to give this topic some thought for future discussions.

R2011/03/04 MOVED by Councillor Martin, seconded by Councillor Olsen to extend the meeting to 10.15pm

CARRIED

Adjournment:

R 2011/03/05 MOVED by Councillor Martin to adjourn.

CARRIED

Meeting Adjourned at 10.15 pm

Mayor C. Kulesha, Chair

D. Uliana, Recording