

Village of Queen Charlotte

March 1st, 2010

Minutes of the Council Meeting of the Village of Queen Charlotte held on Monday, March 1st 2010 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Adopted

PRESENT;
Council:

Mayor C. Kulesha
Councillor G. Martin
Councillor G. Noddin
Councillor K. Olsen

Staff: B. Beamish, Chief Administrator Officer
D. Uliana, Chief Financial Officer
S. Brown, Legislative/Financial Clerk

Absent: Councillor L. Johnson

Public 4

CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7:30 p.m.

Agenda:

R2010/11/02 MOVED by Councillor Noddin, seconded by Councillor Olsen to adopt the agenda as amended.

CARRIED

Public Participation:

Nothing at this time

Adoption of the Minutes:

4.1

R2010/11/03 MOVED by Councillor Martin, seconded by Councillor Noddin to adopt Village of Queen Charlotte Special Council Minutes February 12, 2010 as circulated.

CARRIED

4.2

R2010/11/04 MOVED by Councillor Olsen, seconded by Councillor Martin to adopt Village of Queen Charlotte Council Minutes February 15, 2010 as amended.

CARRIED

Correspondence:

For Information:

5.1

R2010/11/05 MOVED by Councillor Olsen, seconded by Councillor Martin to receive and file Canadian Association of Home & Property Inspectors (BC) – Re: Licensing for the BC home inspection industry.

CARRIED

5.2
R2010/11/06 MOVED by Councillor Noddin, seconded by Councillor Olsen to receive and file Young, Anderson Barristers & Solicitors – Re: Legal Services.
CARRIED

5.3
R2010/11/07 MOVED by Councillor Olsen, seconded by Councillor Martin to refer to Nathan Cullen, MP with a copy of the letter from Public Works and Government Services – Re: Review of Federal Payments in Lieu of Property Taxes.
CARRIED

For Action:

5.4
R2010/11/07 MOVED by Councillor Olsen, seconded by Councillor Noddin to direct staff to gather more information and present to Council, Union of BC Municipalities (UBCM) – Re: Local Government Elections Task Force – UBCM Member Consultation Meeting.
CARRIED

action: from website www.localelectionstaskforce.gov.bc.ca get issue papers after March 12 sessions, comments before April 15, 2010

5.5
R2010/11/08 MOVED by Councillor Noddin, seconded by Councillor Olsen to receive and file Ministry of Community and Rural Development - Re: Local Government Elections Task Force is currently seeking written comments from your local government, and from organizations and individuals in your community, to assist in its review of local government election issues.
CARRIED

5.6
R2010/11/09 MOVED by Councillor Olsen, seconded by Councillor Martin to send a letter of support to the Royal Canadian Mounted Police – Re: 2010 “Bike Smart” bike rodeo hosted by the Queen Charlotte RCMP.
CARRIED

action: donate logo goods for fundraiser

5.7
R2010/11/10 MOVED by Councillor Olsen, seconded by Councillor Martin to bring Northern Medical Programs Trust (NMPT) – Re: Responding to a Critical Need Campaign idea to Hospital Day Committee.
CARRIED

5.8
R2010/11/11 MOVED by Councillor Olsen, seconded by Councillor Martin to Proclaim March as Easter Seals Month for all of the children with disabilities.
CARRIED

5.9
R2010/11/12 MOVED by Councillor Olsen, seconded by Councillor Noddin to Proclaim March 6th, 2010 Lymphedema Awareness Day.
CARRIED

5.10
R2010/11/13 MOVED by Councillor Martin, seconded by Councillor Noddin to send a letter of support to Hecate Strait Streamkeepers – Re: Applying to Gwaii Trust under the Legacy Program to cover labour costs (carpenter and assistants, contract manager and electrician) for the Northern Trollers Association Hatchery Incubation Building Replacement, \$3,710.00.
CARRIED

5.11
R2010/11/14 MOVED by Councillor Martin, seconded by Councillor Noddin to direct staff to research and draft a response letter to Ron McKee after meeting with Dayton & Knight Ltd. Engineers on the 15th March 2010
CARRIED

5.12
R2010/11/15 MOVED by Councillor Martin, seconded by Councillor Noddin to send a letter of support to Tlell Fall Fair – Re: Applying to Gwaii Trust under the Legacy Program to assist with the Entertainment costs, \$7000.00.
CARRIED

5.13
R2010/11/16 MOVED by Councillor Olsen, seconded by Councillor Noddin to appoint Councillor Martin to the Haida Gwaii Agricultural Strategy Steering Committee.
CARRIED

Resolutions:

6.1 – Gwaii Trust Application, Legacy Program Feb 26, 2010

- R2010/11/17 MOVED by Councillor Olsen, seconded by Councillor Noddin to move resolution:
“That Council direct staff to apply to the Gwaii Trust Legacy Program February 26, 2010 for training and professional development, requesting \$3,962.43 as fifty percent (50%) of the cost for the following training opportunities and the Village of Queen Charlotte will include the matching funding in their 2010 Operating Budgets:
1. Chlorine Handling Training Course for our Utility Operator, a must for our new employee in learning to work safely with hazardous materials in our system. (\$2,786.26)
 2. Basics of Assessments and Property Taxation Training Course for our Legislative Clerk recommended for front counter staff to learn more about property assessments, taxation process, basic tax rate calculation, collections, home owner grants and deferment rules. (\$939.33)

3. Local Government Management Association (LGMA) Conference and Approving Officers Workshop for our Chief Administrative Officer. The training update provided by this professional development workshop is important as our community grows and we move forward with the review of the Official Community Plan. (\$2140.93)
4. Government Finance Officers Association of British Columbia (GFOABC) 2010 course for our Chief Financial Officer. The proposed training course will update the Chief Financial Officer with the latest information on programs, Provincial requirements and best practices as well as other timely issues brought forward by the Government Financial Officers Association. (\$2058.33)

CARRIED

Reports of Committee, COTW and Commissions:

7.1

R2010/11/18 MOVED by Councillor Martin, seconded by Councillor Noddin to adopt the Village of Queen Charlotte Committee of the Whole Council Minutes February 17, 2010 as circulated.

CARRIED

Bylaws:

8.1 Procedure Bylaw report of the CAO

8.2 Village of Queen Charlotte Council Procedure Bylaw No.

36-2010 for 1st, 2nd and 3rd reading on March 1, 2010

R2010/11/19 MOVED by Councillor Martin, seconded by Councillor Noddin to give 1st reading to Procedure Bylaw 36-2010

WHEREAS the *Community Charter* requires a Council, by bylaw, to establish the general procedures to be followed by the Council and Council committees in conducting their business; and

WHEREAS Council deems it expedient to repeal and substitute Village of Queen Charlottes Procedure Bylaw No. 1-2005 as amended and has given notice of the proposed changes as required by the *Community Charter*;

NOW THEREFORE in open meeting assembled, the municipal Council of the Village of Queen Charlotte enacts the Village of Queen Charlotte Council Procedure Bylaw No. 36-2010 as attached to the report of the CAO dated February 22, 2010.

CARRIED

R2010/11/20 MOVED by Councillor Olsen, seconded by Councillor Noddin to give 2nd reading to Procedure Bylaw 36-2010

WHEREAS the *Community Charter* requires a Council, by bylaw, to establish the general procedures to be followed by the Council and Council committees in conducting their business; and

WHEREAS Council deems it expedient to repeal and substitute Village of Queen Charlottes Procedure Bylaw No. 1-2005 as amended and has given notice of the proposed changes as required by the *Community Charter*;

NOW THEREFORE in open meeting assembled, the municipal Council of the Village of Queen Charlotte enacts the Village of Queen Charlotte Council Procedure Bylaw No. 36-2010 as attached to the report of the CAO dated February 22, 2010.

CARRIED

R2010/11/21 MOVED by Councillor Noddin, seconded by Councillor Olsen to give 3rd reading to Procedure Bylaw 36-2010

WHEREAS the *Community Charter* requires a Council, by bylaw, to establish the general procedures to be followed by the Council and Council committees in conducting their business; and

WHEREAS Council deems it expedient to repeal and substitute Village of Queen Charlottes Procedure Bylaw No. 1-2005 as amended and has given notice of the proposed changes as required by the *Community Charter*;

NOW THEREFORE in open meeting assembled, the municipal Council of the Village of Queen Charlotte enacts the Village of Queen Charlotte Council Procedure Bylaw No. 36-2010 as attached to the report of the CAO dated February 22, 2010.

CARRIED

New Business:

9.1 Request for Technical Review of the Draft OCP Bylaw

Recommendations:

R2010/11/22 MOVED by Councillor Olsen, seconded by Councillor Martin to direct the Chief Administrative Officer to request quotes from qualified planners for a technical review of the July 2009 Draft Official Community Plan Bylaw; and,

that a letter be sent to the members of the Advisory Planning Commission informing them of plans to conduct a technical review of the draft OCP Bylaw and to consult with them on the results of that review.

CARRIED

9.2 – Highway Maintenance Agreement for Snowplowing, Salting & Sanding

Recommendations:

R2010/11/23 MOVED by Councillor Noddin, seconded by Councillor Martin to approve the Highway Maintenance Agreement with O'Brien Road and Bridge Maintenance Ltd. enabling the Village of Queen Charlotte to undertake snow removal, salting and sanding as required on Village roads for the period March 5 to December 6, 2010 inclusive at a rate payable to the Village of Queen Charlotte of eighty dollars per hour plus taxes; and

That Council authorize the mayor and chief administrative officer to sign the Highway Maintenance Agreement with O'Brien Road

and Bridge Maintenance Ltd. enabling the Village of Queen Charlotte to undertake snow removal, salting and sanding as required on Village roads for the period March 5 to December 6 2010 inclusive.

CARRIED

10. Reports of Mayor, Council Members and Staff:

***Reports available to view in village office and on website.**

R2010/11/24 MOVED by Councillor Martin, seconded by Councillor Olsen to set a Special meeting of the Committee of the Whole meeting for Monday March 8th at 3.30pm.

CARRIED

11. Public Participation:

- notice of provisions – Procedural Bylaw

R2010/11/25 MOVED by Councillor Martin, seconded by Councillor Noddin to make the Motion to Exclude the Public and move In Camera under the Community Charter: Section 90(1)(c)(g).

CARRIED

The following items were brought forward from March 1st In Camera Council meeting:

R2009/80/05 MOVED by Councillor Martin, seconded by Councillor Johnson to accept the Environmental Assessment from LGL Limited for \$13,778.00 for the Proposal for Stanley Lake Project Fish Habitat Compensation Design.

CARRIED

R2010/12/06 MOVED by Councillor Martin, seconded by Councillor Noddin to authorize draft letter dated February 24, 2010 to “Residents of 2nd Avenue” – Re: Road Access.

CARRIED

12. Adjournment:

Meeting Adjourned at 10:05 pm
Next meeting Monday March 8, 2010

Mayor C. Kulesha, Chair

D. Uliana, Recording