

Village of Queen Charlotte

Minutes of the Special Meeting of the Village of Queen Charlotte held on Tuesday March 30, 2010 at 7:30 pm at the Village of Queen Charlotte Office

Adopted

PRESENT; **Council:**

Mayor C. Kulesha
Councillor G. Martin
Councillor G. Noddin
Councillor K. Olsen

Staff: B. Beamish, Chief Administrator Officer

Regrets: Councillor L. Johnson

Advisory Planning Commission, Keith Moore, Clyde Greenough, Ruth Wheadon
2 members of the public

CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7:30 p.m.

Agenda:

R2010/16/02 MOVED by Councillor Olsen, seconded by Councillor Noddin to adopt the agenda as circulated.

CARRIED

- 2.1 Appointment of Village of Queen Charlotte Advisory Planning Commission
R2010/16/03 MOVED by Councillor Olsen, seconded by Councillor Martin
“That the members of the Advisory Planning Commission, Clyde Greenough, Ruth Wheadon, Keith Moore, Jacques Morin and Bruce Ives be reappointed for the purpose of completing the technical review of the Official Community Plan.”

CARRIED

- 2.2 Award a Contract for the Official Community Plan Technical Review Work
R2010/16/04 MOVED by Councillor Olsen, seconded by Councillor Martin
“ That Michael Rosen & Associates be retained to conduct the Technical Review of the draft Official Community Plan in accordance with Task 1 of his proposal dated March 9, 2010, at a cost not to exceed five thousand (\$5,000.00) dollars, that includes:
- i. reviewing the document in detail;
 - ii. having phone conversations with the CAO and possibly with the Chair of the APC to gain a better understanding of the Plan and its context;
 - iii. preparing a short report responding to the specific questions;
 - iv. offering other observations that may surface; and

- v. submitting the report to the Village and addressing any questions that may arise.

CARRIED

R2010/16/05 MOVED by Councillor Noddin, seconded by Councillor Martin
“That Michael Rosen be requested to meet with the Advisory Planning Commission and members of Council at the conclusion of Task 1 to present his report and to discuss recommendations or actions that are required to complete the OCP and the estimated timing and costs thereof.”

CARRIED

Bill Beamish, CAO, will check references and confirm whether or not M. Rosen & Associates has commercial errors and omissions insurance

Adjournment:

R2010/16/06 MOVED by Councillor Martin to adjourn.

Meeting adjourned at 7:55pm

Next meeting Tuesday, April 6, 2010

Mayor C. Kulesha, Chair

B. Beamish, Recording