

Village of Queen Charlotte

September 20, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Tuesday, September 20, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Adopted

PRESENT:

Council:

Mayor C. Kulesha
Councillor G. Martin
Councillor K. Olsen

Staff:

B. Beamish, Chief Administrative Officer
D. Uliana, Chief Financial Officer

Regrets:

Councillor L. Johnson
Councillor G. Noddin

Public- 2

Media -1

1. CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7:38 pm

2. Agenda Addition and/or Deletions:

New Business:

- 13.2 Jack's Creek – Letter of Credit
- 13.3 Wood First Resolution

3. Approval of the Agenda:

R2011/42/02 MOVED by Councillor Olsen, seconded by Councillor Martin to adopt the agenda as amended.

CARRIED

4. Adoption of the Minutes:

4.1 Village of Queen Charlotte Council Minutes September 6, 2011
R2011/42/03 MOVED by Councillor Olsen, seconded by Councillor Martin to adopt the Village of Queen Charlotte minutes of September 6, 2011 as amended.

CARRIED

Action: Amend R2011/40/23 Change: "Roll No. 2869002 \$282.74" from \$306.98.

1. Business Arising from the Minutes:

Follow up for R2011/40/24: the process with the Ministry concerning the recovery of costs for forfeited properties Roll No. 2855000 and Roll No. 286002. We received a response from the Ministry that there were no provisions other than the 315.3 Order to write off municipal taxes and recover the School Tax.

Action: Write a letter of the Regional District and Regional Hospital requesting a refund of taxes for forfeited Roll No. 2855000.

6. Proclamations:

7. Delegates and Petitions:

8. Inquiries from the Public Regarding the Approved Agenda Items:

Comment concerning draft Street & Traffic Bylaw from Village of Queen Charlotte Committee of the Whole meeting: agree that there are several dangerous “loading zones” in the Village now.

9. Correspondence:

For Information:

- 9.1** Minister of Environment – Re: Letter of June 21, 2011, concerning the environmental assessment of the proposed Enbridge Northern Gateway Project
R2011/42/04 MOVED by Councillor Olsen, seconded by Councillor Martin to receive and file the letter of June 21, 2011 from the Minister of environment concerning the environmental assessment of the proposed Enbridge Northern Gateway Project.

CARRIED

For Action:

10. Reports of Committee, COTW and Commissions:

11. Bylaws:

- 11.1** Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition for 2nd reading on September 20, 2011
R2011/42/05 MOVED by Councillor Olsen, seconded by Councillor Martin to give 2nd reading to Village of Queen Charlotte Bylaw 54-2011 – A Bylaw for Road Closure and Disposition.

CARRIED

- 11.2** Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter for 2nd reading on September 20, 2011
R2011/42/06 MOVED by Councillor Martin, seconded by Councillor Olsen to give 2nd reading to Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter.

CARRIED

12. Unfinished Business:

- 12.1 Award of Contract for Seawalk Project – Tender #2 Riprap
• Information to be provided at meeting.
R2011/42/07 MOVED by Councillor Olsen, seconded by Councillor Martin to

receive the report to Council for WestCCAP – Seawalk Project,
award tender #2 – riprap.

CARRIED

R2011/42/08 MOVED by Councillor Martin, seconded by Councillor Olsen
that Skidegate Inlet Construction Ltd. be awarded Tender #2 – Riprap for
the total amount, including HST, of \$53,975.60, for work to be completed
on the Seawalk Project as per the tender issued on September 13, 2011.

CARRIED

13. New Business:

13.1 Municipal Insurance Association (MIA) – Re: Representative for
2011 Annual General Meeting

R2011/42/09 MOVED by Councillor Martin, seconded by Councillor Olsen to
appoint Councillor Olsen as delegate and Councillor Johnson
as alternate delegate for the Village of Queen Charlotte to the Municipal
Insurance Association 2011 Annual General Meeting.

CARRIED

Action: Check when and where the Annual General Meeting will be held at UBCM and
notify the delegate and alternate delegate.

13.2 Jack's Creek – Letter of Credit

R2011/42/10 MOVED by Councillor Olsen, seconded by Councillor Martin to
receive the Jack's Creek – Letter of Credit report.

CARRIED

R2011/42/11 MOVED by Councillor Martin, seconded by Councillor Olsen that
Council obtain a Letter of Credit in the amount of \$27,000 from Northern
Savings Credit Union, secured by Village of Queen Charlotte Term Deposit
#6, naming Fisheries and Oceans Canada as beneficiary because the
compensation habitat for Stanley Lake Control Structure was not
completed on Jack's Creek by September 15, 2011; and, that the 2011
Financial Plan Bylaw be amended to reflect this change in borrowing as a
result of the \$27,000 Letter of Credit for the Department of Fisheries and
Oceans.

CARRIED

13.3 Wood First Resolution

R2011/42/12 MOVED by Councillor Olsen, seconded by Councillor Martin
WHEREAS the BC Government has passed a Wood First Act to facilitate a
culture of wood by requiring the use of wood as the primary material in all
new provincially funded buildings, in a manner consistent with the British
Columbia Building Code;
AND WHEREAS the council of the Village of Queen Charlotte deems that
building with wood is consistent with natural resource sustainability,
economic sustainability, and reduction of the Village of Queen Charlotte's
carbon footprint;
AND WHEREAS BC's forest industry has been and hopefully will continue
to be an integral part of the economic, social and business life of the
Village of Queen Charlotte;
BE IT RESOLVED that the Village of Queen Charlotte will continue to
support the ongoing development of its wood culture by:

- Being a wood champion and supporting the BC government's Wood First Act by adopting this Wood First Resolution that will establish a long term strategy for building with wood in the Village of Queen Charlotte;
- Ensuring that all municipal construction projects in the Village of Queen Charlotte receiving either public or wood industry financial support optimize the structural and architectural use of wood;
- Ensuring comparisons to the cost of building with other competing materials will take into account all long term and life cycle benefits to BC building with wood;
- Ensuring all requests for proposals will request excellence in building with wood as a key qualifying criterion;
- Seeking those who can find practical, efficient, versatile and cost effective building and design solutions through the use of wood;
- Sourcing wood building material from competitive local suppliers.

CARRIED

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

Mayor Kulesha:

- Attended the Spirit Square Grand Opening on Sept. 10th.
- Council met with NDI staff to discuss programs and took them on a tour of our projects
- Met with Donald Manson from UNBC and discussed economic development
- Working with MIEDS concerning UBCM meetings.
- Attended the Reconciliation Open House in Old Massett.
- Returned to Old Massett to attend the Management Committee meeting for the Reconciliation process.
- Attending UBCM next week.

Councillor Martin:

- Attended Spirit Square Grand Opening
- Attended NDI meeting.
- Attended meeting with RCMP – re. restructuring
- Met with Don Manson from UNBC
- Attended the Reconciliation Open House in Old Massett

Councillor Olsen:

- Attended Haida Gwaii Recreation Commission AGM
- Attended Spirit Square Grand Opening
- Attended NDI meeting
- Attended RCMP meeting – re. restructuring
- Attended NDI Grant Writing Workshop – 25 to 30 people attended
- Attended the Reconciliation Open House in Old Massett
- Met with Superintendent of Public works and interested volunteers about the Community Park BMX and bike trail project

CAO:

- Spirit Square: Sean O’Neil is taking the week off, the copper roof has arrived – Mark is checking into the quality delivered, met with the floor installer – will overlay the existing floor with 1/2” treated plywood and add reducing strips to the edges of the platform.
- Met with Village staff and Mark Salzl of Crown Lands. The 30 year lease has been signed for the Community Park property. We currently have a 2 year Licence of Occupation for the Boat Launch – we need a survey and then it will be converted to a 30 year Lease. Looking for site for an industrial park.
- Have been preparing for UBCM.
- The Seawalk project is going forward with a contractor site meeting and awarding of Tender #2 for the riprap.
- Stanley Lake – Weather has delayed the work and Brian Walker of Opus Dayton & Knight will make a site visit and recommend steps needed to shut the work down for winter to be completed in the spring.
The contractor will be paid for work done to date and we will examine the bond and see if the dates need to be extended.
- We have placed a notice in the newspaper about using the wells as our water source when we have these extreme weather events and equipment disruption. The wells continue to be tested and the water is safe. However, there will be issues with washing laundry with bleach as the well water contains iron and manganese and can cause staining.

CFO:

- Attended the first of three sessions at Capilano University for the Municipal Administration Certificate Program.
- The annual Tax Sale will take place at 10:00 a.m. on Sept. 26th.
- Sandra Brown is returning from her holidays Sept. 26th.

16. Inquiries from the Public:

Fran Fowler: Congratulations on the Spirit Square celebration.

Observer:

What does the RCMP amalgamation involve?

- Representatives were on Island to evaluate the best way to deliver services.

Did the Village purchase property at the boat ramp location?

- Yes, the purchase has just been completed. This land was purchased to allow for the highway right-of-way to be turned over to the Village of Queen Charlotte. The highway right-of-way covered a large part of the helipad and boat launch area. With this property and the right-of-way in place Lands will move forward to change the Licence of Occupation to a 30 year Lease. This will allow for future development of the boat launch site as grants are secured.

How much did the property cost?

- \$150,000

Why was a Letter of Credit necessary for Jack’s Creek?

- The habitat remediation scheduled for this year was not completed. Fisheries and Oceans Canada required a Letter of Credit to be held until the remediation is complete.

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17. Adjournment

R2011/42/13 MOVED by Councillor Olsen to adjourn.

Meeting Adjourned at 8:55 pm
Next meeting Monday, October 3, 2011

Mayor C. Kulesha, Chair

D. Uliana, Recording