

**Village of Queen Charlotte
AGENDA**

NOTICE IS HEREBY GIVEN THAT the regular meeting of the Village of Queen Charlotte will be held on Monday, August 15, 2011 at 7:30 pm
at the Village of Queen Charlotte Office

1. Meeting called to order:

2. Agenda Addition and/or Deletions:

3. Approval of the Agenda:

4. Adoption of the Minutes:

4.1 Village of Queen Charlotte Council Minutes July 18, 2011

5. Business Arising from the Minutes:

5.1 **2011 Union of BC Municipalities (UBCM) Registration** – Mayor Kulesha, Councillor Johnson, Councillor Martin, Councillor Olsen and CAO Bill Beamish will be attending the 2011 UBCM and Councillor Noddin will stay in town as the Deputy Mayor

6. Proclamations:

7. Delegates and Petitions:

7.1 Sgt. Knapton - Re: Community Update

8. Inquiries from the Public Regarding the Approved Agenda Items:

9. Correspondence:

For Information:

- 9.1 Ministry of Health – Re: Creating an Age Friendly Business in BC
- 9.2 Old Age Pensioners' Organization – Re: MSP Premiums for Seniors
- 9.3 Northern Development Initiative Trust (NDIT) –Re: Queen Charlotte City Community Hall Upgrade
- 9.4 The Coast Sustainability Trust II – Re: Village of Queen Charlotte – Spirit Square Phase 2
- 9.5 Health Link BC Presentation
- 9.6 City of Nelson - Re: Community Wildlife Protection Plan (CWPP)
- 9.7 Northern Health – Re: Northern Health announces Men's Health seed grants

For Action:

- 9.8 Moresby Island Management Committee – Re: Grey Bay Recreation Site Upgrade Project, request letter of support for Gwaii Trust application

- 9.9 Ida Chong, Minister of Community, Sport and Cultural Development – Re: Call for Feedback Regarding Municipal Auditor General Office
- 9.10 BC Hydro – Re: Meet at the UBCM convention 2011
- 9.11 Coastal First Nations – Re: Request for Site Tour Comment – Enbridge Northern Gateway Project

**10. Reports of Committee, COTW and Commissions:
From the Committee of the Whole July 21, 2011**

Spirit Square Update and Budget Review

R2011/34/05 MOVED by Councillor Noddin, seconded by Councillor Martin that the Committee of the Whole recommends to Council not to stain the stage at Spirit Square.

CARRIED

Action: Council to look at stage and recommend location of stairs.

R2011/34/06 MOVED by Councillor Martin, seconded by Councillor Johnson that the Committee of the Whole recommends to Council to allocate up to \$63,000 for the Spirit Square walk ways from the Federal Gas Tax funds.

CARRIED

Action: Investigate products to take the “haze” off pavers. Sean O.

A tentative Grand Opening date was set for Sept. 10, 2011. A committee, Chaired by Gladys Noddin, will be formed for planning for the Grand Opening of Spirit Square.

The time capsule size will be 12” x 8”.

Action: Advertize for ideas from the public for the contents of the time capsule for Spirit Square.

11. Bylaws:

12. Unfinished Business:

Project Update:

12.1 Stanley Lake

12.2 BC Hydro Sturdy Creek Dam

13. New Business:

13.1 Budget Reports – Second quarter 2011

RECOMMENDATIONS:

That Council receive the 2nd Quarter General Budget Report, the 2nd Quarter Water Budget Report and the 2nd Quarter Sewer Budget Report

13.2 Cemetery Care Fund Account

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

16. Inquiries from the Public:

- 17.** Motion to Exclude the Public and move In Camera under the Community Charter Section 90(1) (e)Land

18. Adjournment:

Village of Queen Charlotte

July 18, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Monday, July 18, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Prior to Adoption

PRESENT:

Council:

Mayor C. Kulesha
Councillor G. Noddin
Councillor L. Johnson
Councillor G. Martin

Staff: B. Beamish, Chief Administrative Officer
D. Uliana, Chief Financial Officer

Regrets: Councillor K. Olsen

Public- 2

Media -1

1. CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7.30 pm

2. Agenda Addition and/or Deletions:

9.6 Gateway Process – “Information Request Online Workshop”

3. Approval of the Agenda:

R2011/32/02 MOVED by Councillor Martin, seconded by Councillor Johnson that the agenda be adopted as amended.

CARRIED

4. Adoption of the Minutes:

4.1 Village of Queen Charlotte Council Minutes July 4, 2011

R2011/32/03 MOVED by Councillor Martin, seconded by Councillor Johnson that the Village of Queen Charlotte Council Minutes July 4, 2011 be adopted as circulated.

CARRIED

5. Business Arising from the Minutes:

6. Proclamations:

7. Delegates

7.1 Sgt. Knapton – RE: Community Update
Tabled to next meeting – Sgt. Knapton unavailable.

8. Inquiries from the Public Regarding the Approved Agenda Items:

none at this time

9. Correspondence:

For Information:

- 9.1** Village of Port Clements – Re: Notice of Permanent Private Road Closure – Rennell Sound
R2011/32/04 MOVED by Councillor Johnson, seconded by Councillor Noddin to receive and file the letter from the Village of Port Clements concerning “Notice of Permanent Private Road Closure – Rennell Sound”.

CARRIED

- 9.2** Ministry of Fisheries and Oceans – Re: CCGS Point Henry
R2011/32/05 MOVED by Councillor Johnson, seconded by Councillor Noddin to receive and file the letter from the Ministry of Fisheries and Oceans re. CCGS Point Henry.

CARRIED

For Action:

- 9.3** Health Link BC Presentation

Action: Try to set up a meeting for 4:00 p.m. on July 26th at the Council chambers. Update Council if this time is available.

- 9.4** UBCM Registration – August 12, 2011

Those attending 2011 UBCM: Mayor Kulesha, Councillor Martin. Councillor Noddin is willing to cover the Deputy Mayor duties for the week if Councillor Olsen wishes to attend. Councillor Johnson is not available to attend.

Action: Ask Councillor Olsen if he wishes to attend UBCM.

- 9.5** August 2011 council meetings

R2011/32/06 MOVED by Councillor Johnson, seconded by Councillor Martin to schedule a Council meeting for Monday, August 15 at 7:30 in Council chambers.

CARRIED

Action: Advertise Aug. 15th Council meeting.

- 9.6** Gateway Process – “Information Request Online Workshop”

Action: Advertise 7:00 p.m. meeting on Tuesday, July 26th for the online workshop. Public welcome.

Action: Check to see if the online workshop can be accessed from private homes.

10. Reports of Committee, COTW and Commissions:

11. Bylaws:

12. Unfinished Business:

- 12.1** Memorial Bench

On May 2, 2011 Council adopted the “Village of Queen Charlotte Memorial Gift Policy”. Requests for designs for benches were issued with funding from the 2010 Age-Friendly Community Projects Grant. Jason Borrowman was the successful contractor and has delivered the bench. It is currently located in front of the Village office. Mr. Borrowman will provide additional benches on request with a two week delivery time. We have had a request for a memorial bench for the cemetery.

R2011/32/07 MOVED by Councillor Noddin, seconded by Councillor Johnson to receive the CAO's verbal report on Memorial Benches.

CARRIED

12.2 West CAPP application

R2011/32/08 MOVED by Councillor Martin, seconded by Councillor Noddin to receive the West Coast Community Adjustment Program Application report.

CARRIED

R2011/32/09 MOVED by Councillor Martin, seconded by Councillor Johnson:

1. That council approve the proposed budget of \$302,295 to construct the Sea Walk Project from the intersection of Wharf Street and Oceanview Drive, west on the south side of Oceanview Drive and around the perimeter of the QCC Community Club Society property to Bay Street; and,
2. That Queen Charlotte apply to the West Coast Community Adjustment Program for a grant in the amount of \$181,337, being 60% of the total estimated cost of \$302,295; and,
3. That Council allocate the balance of the Sea Walk Project cost, \$120,958, from the Federal Gas Tax Reserves.

CARRIED

13. New Business:

13.1 Gwaii Trust Application for Maritime Wall Project at Spirit Square

R2011/32/10 MOVED by Councillor Martin, seconded by Councillor Johnson to receive the Spirit Square Maritime Memorial Wall report as amended.

CARRIED

R2011/32/11 MOVED by Councillor Johnson, seconded by Councillor Noddin that Council apply to the Gwaii Trust Culture as it Relates to Tourism Program for a grant of \$16,226 to establish the Maritime Memorial Wall and for marine style knot work at Spirit Square.

CARRIED

13.2 Computer Purchase Policy

R2011/32/12 MOVED by Councillor Martin, seconded by Councillor Johnson to adopt the Computer Purchase Policy #21 as amended.

CARRIED

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

Mayor Kulesha:

A new low flush toilet has been installed in the Village office lavatory. It was donated from Plazr Sales after a conversation at the 2010 UBCM concerning green options.

- Attended a Not-for-Profit Board workshop while off Island.

- Toured the Community Park site with Jan Poynter to establish some planning for the park.

Councillor Martin:

- Attended a meeting with the Community Living BC group in Council chambers.
- Attended a lunch barbeque for MP Nathan Cullen.
- Did a walk by of the newly painted utility box by artist, Jan Poynter.

Councillor Noddin:

- Attended a lunch barbeque for MP Nathan Cullen.

Councillor Johnson:

- Attended a lunch barbeque for MP Nathan Cullen.

CAO:

- Jan Poynter has completed and signed her art work on the utility box. The workshops were held at the Queen Charlotte Community Club and various local artists dropped by to participate. Jan is hoping there will be an opportunity for an “artists in residence” program in the future. There are materials left here for another utility box to be painted. There will be a drop-in meeting Wednesday, July 27th at the Eric Ross Room of the Community Centre from 5 to 8 to talk over the events and possible future events. Potluck for appies and desserts.
- I will be on vacation from July 26th to August 8th.
- David Taylor from Opus Dayton & Knight is here re: the Stanley Lake project.
- The street sweeping is complete. This took 3 – 4 days. We should look at renting equipment vs purchasing a sweeper during budget planning.
- A contractor will be doing some trimming of boulevards – 25 hours has been approved and we will see how far that takes us.
- Our Public Works Superintendent reported a wash out on Alder Street on the gravel shoulder after our last heavy rains. This will be repaired.
- The water meter reader is up and working again and weekly readings are being done on the system.
- A noxious weed presentation will be attended by Public Works tomorrow.
- Council has a meeting scheduled with the Skidegate Band Council for tomorrow, July 19th in Skidegate at 3:00. Fire fighting and letters of support are on the agenda.
- We need to set a COW meeting to update Council on the Spirit Square Project. Council agrees that 3:00 on Thursday, July 21st would work.

15.1 CFO – Government Financial Officers Association (GFOA) report

Action: Email copies of the GFOA newsletter to Council.

- Approximately 86% of property taxes have been collected.
- The Small Community Grant was received – 2011 total is \$382,000

16. Inquiries from the Public:

- What is Health Link?
 - We will all be finding out about this at the meeting.
- What is the background for the memorial bench?
 - Council adopted a Memorial Gift Policy and this bench is the first sample – purchased with our Age-Friendly Grant.
- Are there going to be fences around the Community Club?

- The plan is to have a walkway around the point beside the Community Club. If rip rap does not build up the walkway enough the current fences might be moved to allow room.
- What is the talk about a time capsule?
 - There has been some discussion about placing a time capsule at the Spirit Square site. There will be more discussion.

17.

R2011/32/31 MOVED by Councillor Johnson to Exclude the Public and move In Camera under the Community Charter Section 90(1)(c)Personnel, (e)Land and (g)Legal.

CARRIED

18. Adjournment:

Meeting Adjourned at 8.48 pm
Next meeting Monday Aug. 15, 2011

Mayor C. Kulesha, Chair

D. Uliana, Recording

QUEEN CHARLOTTE DETACHMENT



**Quarterly Policing Report
April 1, 2011 - June 30, 2011**

**Prepared By: Sgt. R. KNAPTON
Queen Charlotte Detachment**

INTRODUCTION

Please find following a summary of the activities of the Queen Charlotte Detachment of the RCMP for the period of April 1st, to June 30th, 2011. As the detachment commander, one of my priorities is to foster communication with our external partners and clients, as well as provide accountability to the citizens for the policing service that we provide. This written report is one portion of this process and provides a general overview of our policing service, as well as statistics for our area of responsibility. This report is provided to the Village of Queen Charlotte, the Moresby Island Management Committee (MIMC), the Skidegate Band Council, Council of the Haida Nation and the QCI Observer. I welcome your feedback on this document as well as any questions or concerns you may have. If there is other information that you would like to be included, please let me know. As always, I am available to discuss any positive experiences or areas that could use improvement in our policing services.

During this quarter, the detachment opened 212 investigative files, and increase from the first quarter of 2011 of 34%. This includes calls for service from the general public, self generated investigations and assistance to other units. This is a 15% reduction in calls for service from 2010,. During the same quarter in 2010 we opened 248 files, and 211 in 2009. Overall we have opened 370 files for 2011.

The distribution of call load for this quarter were as follows:

	Quarter*	Prev Quarter*	Total in 2011*
Village of Queen Charlotte (qc1000):	41.0%	45.4%	43.0%
Skidegate (qc8000):	21.7%	25.3%	23.2%
Sandspit (qc1100):	10.8%	11.4%	11.1%
Admin & assist (qc0000):	13.2%	10.8%	12.2%
All other detachment areas:	12.2%	6.7%	10.0%

* Note, does not add up to 100% as some calls are closed without a report being generated, for instance: Files opened in error, false alarms, anonymous complaints where no one is located or evidence of a crime is located.

PERSONNEL

Following is a list of members and staff currently posted to the Queen Charlotte Detachment:

Detachment Commander: Sgt. Rob KNAPTON

Operational Supervisor: Cpl. Ron MASCH

Provincial Detachment Investigators: Cst. Kenny HEW
Cst. Derrick GLADDISH
Vacant Position

First Nations Policing Investigators: Cst. Ryan WIEDENMAN
Cst. Marc BROWN

Office Staff: P/S Beverly YOVANOVICH
Brenda HANCHARD - Casual Employee

During this quarter we completed our staffing action for our vacant provincial position. We are looking forward to the arrival of Cst. Darren SWETLISHOFF, who is transferring from Vernon detachment where he is currently on the downtown enforcement unit. Cst. SWETLISHOFF is an experienced member with a background in contract policing. He is expected to arrive here in July 2011 with his family.

TRAFFIC

During the quarter, the Queen Charlotte Detachment responded to 4 motor vehicle collisions in our detachment area. Of these 1 occurred in Sandspit, 1 in Skidegate and 2 in rural areas. One of these resulted in minor injuries to the driver.

SCHOOL LIAISON/YOUTH

Queen Charlotte Detachment has an active school liaison program, with each school having members assigned to it. While all members contribute time and effort to all schools, a member is assigned to each school so local educators have a primary point of contact for presentations, school talks and to discuss issues. The following members have been assigned primary responsibility to the following schools:

Queen Charlotte Secondary - Cst. Ken HEW / Cst. Derrick GLADDISH
Sk'Aagdaa Naay Elementary - Cst. Ryan WIEDENMAN / Cst. Marc BROWN

Living & Learning -
Agnes L. Mathers -

Cst. Marc BROWN
Cpl. R. MASCH / Sgt. R. KNAPTON

During this quarter Queen Charlotte RCMP continued to work on their school and youth liaison program in conjunction with community wishes. Members continue to regularly attend schools and interact with local youth in less formal settings. Cst. Marc BROWN completed the DARE program at ALM & SNES. A.L. Mathers celebrated their graduation from the program by taking a helicopter tour to the top of Mt. Morseby, donated by VIH. SNES students celebrated with a pizza party at the school.

During this quarter we also ran the annual bike rodeo at SNES and ALM for all elementary students. During the rodeo the students were provided with information related to bicycle safety, security & proper handling of the bike. We also assisted SNES with the Haida Gwaii elementary track meet, and attended with the grade 5 class to Mt. Morseby adventure camp in June.

TRAINING

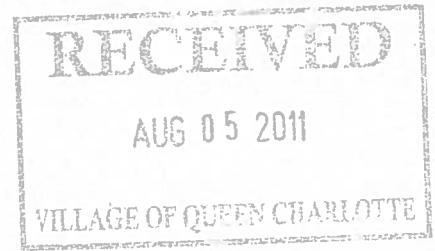
During this quarter the detachment took advantage of several training & development opportunities. In April I had the opportunity to attend a police leadership conference in Vancouver. In late April/early May we had two members patrol Gwaii Haanas with the Inkster, increasing their familiarization with the area & conducting enforcement. In May we had a member attend a major crime symposium in Prince George as well as another attending traffic related training.

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R. KNAPTON, Sgt.
Queen Charlotte RCMP

Queen Charlotte DETACHMENT
Policing Statistics
April 1 - Jun 30, 2011

DESCRIPTION	Queen Charlotte	Skidegate	Sandspit	Other Areas	Total
Homicide (1110, 1120, 1130)	0	0	0	0	0
Robbery (1610)	0	0	0	0	0
Sex Assaults (1310-1340)	0	2	1	0	3
Assaults (1410-1480)	4	2	5	0	11
Domestic Assault (included above)	2	0	5	0	7
Break and Enter Business (2120.1)	1	0	0	1	2
Break and Enter Residential (2120.2)	4	1	0	0	5
Break and Enter Other (2120.3)	1	0	0	0	1
Theft Motor Vehicle (2131, 2141)	0	0	0	0	0
Theft Under \$5000 (2140)	3	2	1	1	7
Theft Over \$5000 (2130)	0	0	0	0	0
Possession Stolen Property (2150)	0	0	0	0	0
Frauds (2160)	2	1	0	0	3
Weapons Offences (1320, 3365, 3370, 3380, 8200)	0	0	0	0	0

	Queen Charlotte	Skidegate	Sandspit	Other Areas	Total
Arson (2110)	0	0	0	0	0
Property Damage Under \$5000 (2170)	9	3	3	1	16
Disturb The Peace (3430)	7	1	0	0	8
Other Criminal Code (3890)	0	0	0	0	0
Drugs (4110-4440) includes unsubstantiated	1	1	0	0	2
Breach of Peace (8350)	3	2	0	0	5
Provincial Statutes - excluding traffic (7300)	4	2	2	1	9
Traffic complaints (8120.20)	2	5	4	6	17
Fatal Accidents (8130.1)	0	0	0	0	0
Injury Accidents (8130.2)	0	0	1	0	1
Other Accidents (8130.3-6)	0	1	0	2	3
Impaired Driving (9210-9230)	1	1	0	0	2
Breach Probation & Undertaking (3520, 3410)	2	1	2	0	5
Prisoners Held					12



886231

To: Mayors of British Columbia Municipalities
Chairs of Regional Districts

Dear Mayors and Chairs:

I am pleased to provide you with: *Creating an Age-friendly Business in BC* - a new guide for British Columbia businesses. This guide was developed with input from seniors and organizations throughout British Columbia.

Over 650,000 British Columbians are 65 or older, and the post-war baby boom generation began to turn 65 in 2011. This vibrant group has significant purchasing power and tend to be loyal customers. Making changes to create an age-friendly business is good for business, and good for the health and long-term independence of all customers.

The guide will be useful for British Columbians who are planning a new business, are changing or renovating an existing business, want to attract older customers, or are already providing services for seniors. It also offers ideas for those who wish to create healthy workplaces for older employees and includes an age-friendly business assessment tool.

To help to ensure that older people are able to remain engaged and active, I would appreciate your support in promoting these resources within your business community. ✓

Creating an Age-friendly Business in BC is one of the ways the Government is working to help communities to become more age-friendly, in support of Healthy Families BC.

For more information on Age-friendly BC, or to download this resource, see: www.SeniorsBC.ca/agefriendly. To order more printed copies of this resource, please call the Health and Seniors Information Line from anywhere in BC toll-free: 1 800 465-4911 or: 250 952-1742 (in Victoria).

Yours truly,

Michael de Jong, QC
Minister of Health

Enclosure

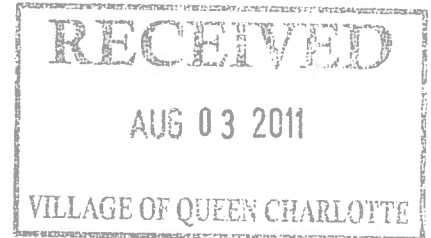
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British Columbia
OLD AGE PENSIONERS' ORGANIZATION

Instituted 1932
Incorporated 1937

June 26, 2011.

Dear Mayor Carol Kulesha, and Council
Village of Queen Charlotte,
PO Box 580, 903 A Oceanview Drive,
Queen Charlotte, BC, V0T 1S0



Subject: MSP Premiums for Seniors

I am writing you on behalf of the British Columbia Old Age Pensioners' Organization (BC OAPO) which represents some 4,000 seniors and retired persons situated in communities throughout British Columbia. BC OAPO is a non-partisan organization instituted in 1932 for the purpose of identifying and supporting issues of importance to seniors which include working towards fair pensions, influencing government policies to ensure timely, effective and efficient health care systems, and collaborating with various levels of governmental departments and agencies to put in place programs that support an active and engaged senior population. Our continued success as an organization is largely dependent on the strong sense of commitment to volunteerism displayed by our members who are actively engaged in many volunteer activities within their communities and the province.

At our recent Annual General Meeting held in Agassiz, BC on June 13-14, 2011 we adopted a resolution that calls for the elimination of Medical Services Plan premiums for all seniors in BC. As you will know, BC is the only provincial jurisdiction in Canada that continues to charge annual premiums under the Medical Services Plan and these premiums create undue hardship for seniors living on fixed incomes and striving to sustain healthy, independent living.

We understand that a resolution calling for the elimination of the MSP premiums for BC seniors will be debated at the September 2011 Annual General Meeting of the Union of BC Municipalities and would ask that you support the resolution. I can assure you that your constituents will be most appreciative of your support in removing this onerous financial burden and anticipate you will be anxious to ensure the seniors of British Columbia are treated in a fair and equitable manner consistent with policies in other provinces of Canada. Thank you for your support in this regard.

Yours truly,

Fred J. Coates
Provincial President

Treasurer: Margaret Seward
7233 Gerrit Place
Agassiz, B.C. V0M 1A2
Tel.: 604-796-9881

President: Fred Coates
14 – 7354 Morrow Road
Agassiz, B.C. V0M 1A2
Tel.: 604-796-1171

Secretary: Betty Bolton
204 – 801 Gatsensbury Street
Coquitlam, B.C. V3J 5H6
Tel.: 604-936-6300

Concl. Aug 15

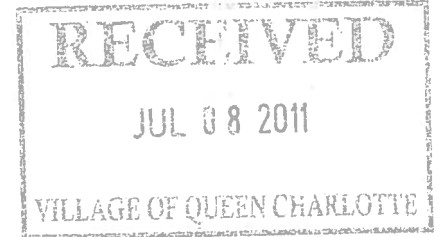
June 27, 2011

Queen Charlotte Community Club
PO Box 352
Queen Charlotte, BC V0T 1S0

**Attention: Brian Eccles
Director**

Dear Mr. Eccles:

**Subject: Queen Charlotte City Community Hall Upgrade
Northern Development Project Number 2652-50**



The Northern Development Initiative Trust (Northern Development) was created as a corporation to be a catalyst for Northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

Northern Development receives proposals and supporting resolutions from regional advisory committees, and then has the challenge of assessing the merits of the proposal against the intent, mission, principles, and guidelines in both legislation and policy. Determining how and which investments made by Northern Development will be strategic and leverage sufficient other capital to stimulate sustainable economic growth is not taken lightly.

I am pleased to advise you that the Community Halls and Recreation Facilities application from the Queen Charlotte City Community Club for a grant toward the 'Queen Charlotte City Community Hall Upgrade' project was approved up to \$10,000 from the Village of Queen Charlotte allocation of the Northwest Regional Development Account, subject to confirmation of other funding sources.

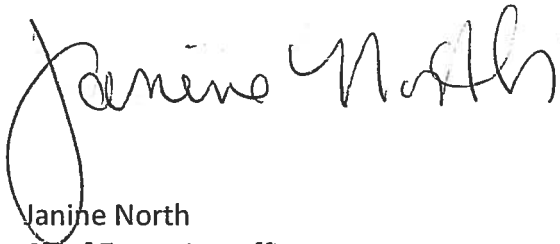
This approval is open for a period of twelve months from the date of this letter, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff will work with you to develop a contract and communication opportunities. It is important to note that expenditures prior to both parties signing a contract will not be reimbursed.

*Council - Aug 15.
Catalyst for Opportunities*

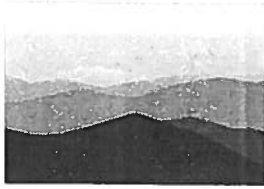
We wish you every success in your project and look forward to seeing the results have a very positive impact on the local economy.

Sincerely,

A handwritten signature in black ink that reads "Janine North". The signature is written in a cursive style with a large, looping initial "J".

Janine North
Chief Executive Officer

c: Mayor Carol Kulesha, Village of Queen Charlotte
Bill Beamish, Chief Administrative Officer, Village of Queen Charlotte



The Coast Sustainability Trust II

Eric van Soeren, Trustee

730 Walker's Hook Road
Salt Spring Island, BC V8K 1N5

Phone: 250-537-1533

Cell: 250-526-0533

Fax: 250-537-1534

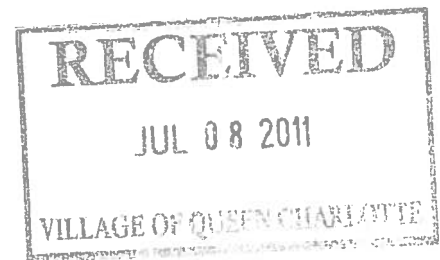
Email: eric@vansoeren.net

www.coastsustainabilitytrust.com

Project Number: CST-QCI-HG-062

June 28, 2011

Bill Beamish
Village of Queen Charlotte
PO Box 580
903A Ocean View Drive
Queen Charlotte, BC
V0T 1S0



Dear Bill Beamish:

RE: Village of Queen Charlotte – Spirit Square Phase 2

This letter is to inform you that your proposal to the Coast Sustainability Trust II (CST) – Community Matching Fund was considered through an email vote of the CST Queen Charlotte Islands – Haida Gwaii Regional Steering Committee and has been approved for assistance under the CST. The Regional Steering Committee has recommended the provision of a \$35,000 non-repayable contribution to your organization for completion of your project under the following terms and conditions:

1. Evidence that you have completed any required federal, provincial or municipal environmental studies and other regulatory requirements and can proceed with the project within 90 days;
2. Confirmation satisfactory to the Trustee within 90 days that all matching funding for the project has been committed by the funding partners identified in the proposal, or are provided from another source;
3. Execution by the Trustee and the Village of Queen Charlotte of a Funding Agreement, a copy of which will be sent to you by email for your review;
4. The contribution to the Village of Queen Charlotte to support Phase 2 of the Spirit Square improvements will be considered to be an accountable advance, and be disbursed in amounts that are consistent with the stage of the project being undertaken;

9.4

5. The Village of Queen Charlotte will be required to provide an accounting of how the funds were spent that closely matches the projections in the project proposal. Once documentation demonstrating appropriate use of the funds has been received, your obligations will be considered to have been fulfilled; and
6. All other standard administrative conditions and controls to be applied by the CST on the project.

I wish you success in your project. Ed Sorel of my office will be in touch with you shortly to finalize the terms for the contribution.

Yours truly,

A handwritten signature in cursive script that reads "Eric van Soeren".

Eric van Soeren
Trustee

HealthLink BC (HLBC) is an evolving organization which operates a 24/7 telehealth platform and an online navigation system to provide comprehensive self-care and health services to British Columbians and healthcare professionals. Our services are accessible to all BC residents via phone (8-1-1), via web (www.HealthLinkBC.ca) and in print resources (BC HealthGuide Handbook and HealthLinkBC Files). HealthLink BC provided the following core services during fiscal year 2010/11:

- Navigation Services – a 24/7 telephone service providing navigation services and referral information to the public. Navigation Services answered 355,906 calls during the fiscal year, an average of 975 calls per day. Of these calls, 78 per cent were transferred to an HLBC nurse, seven per cent were transferred to an HLBC dietitian or pharmacist, and less than one per cent was transferred outside of HealthLink BC (e.g., Drug and Poison Information Centre, BCAS).
- Nursing Services – provides 24/7 access to registered nurses specially trained to provide confidential health information and advice. Nursing Services answered 279,984 calls during the fiscal year, an average of 767 calls per day.
- Pharmacist Services – access to a licensed pharmacist from 5:00 PM to 9:00 AM daily for confidential information and advice on prescription and over the counter drugs via the telephone. During the fiscal year, Pharmacist Services answered some 22,700 calls, an average of 62 calls per day.
- Dietitian Services – a service from 8:00 AM to 8:00 PM Monday to Thursday and 9:00 AM to 5:00 PM on Friday which features registered dietitians providing easy-to-use nutrition information and consultation to support self-care. Callers who require further in-depth counselling are guided to outpatient dietitians, or local community nutritionists or resources. For the fiscal year, Dietitian Services answered 15,527 calls, averaging 59 calls per business day.
- HealthLinkBC.ca – a comprehensive public website, with current, medically approved information on 4,000 health topics and 5,600 services in a searchable database. Residents can also find tests and procedures online, check symptoms, find resources in their local area and learn about maintaining healthier lifestyles. HLBC'S website had more than four million page visits and downloads during the fiscal year, averaging 11,235 page visits per day.
- BC HealthGuide Handbook – a free 400+ page handbook that covers more than 200 health topics and includes information on how to recognize and manage common health concerns, tips on home treatment, care options and when to see a doctor or health professional. The BC HealthGuide Handbook is available in English, French, Chinese and Punjabi.
- HealthLinkBC Files – a series of more than 200 health fact sheets with British Columbia specific information on public health topics, with translated versions of certain topics. A number of fact sheets are translated to French, Chinese, Punjabi, Farsi, Spanish and Vietnamese.



CITY OF NELSON

From the Office of the Mayor

July 5, 2011

Gary Maclsaac, Executive Director
Union of BC Municipalities
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Dear Mr. Maclsaac:

The City of Nelson completed and adopted their Community Wildfire Protection Plan (CWPP) in 2008. The City has been diligent in implementing recommendations in the CWPP, most notably including: 1) bolstering emergency response through increased training for its Fire Department; 2) purchasing wildland equipment such as sprinkler kits; and, 3) disseminating relevant educational information to the public. In addition, the City obtained funding to carry out fuel reduction treatments. Treatments were located in the wildland urban interface (WUI) and where critical infrastructure was identified. In total, 25.8 ha were treated using Union of British Columbia Municipalities (UBCM) administered Operational Fuel Treatment funding leveraged with Federal Job Opportunities (JOP) Funding.

While the City of Nelson has already undertaken a substantial amount of work, the risk profile of the community remains high due to the age and type of buildings in the City, the contiguous coniferous and mixed forest that surrounds the community, the impact that mountain pine beetle has had on the fuel complex, and the area's high ignition potential due to humans and lightning. Additional work is required to help reduce the hazards surrounding the community. More fuel hazard reduction work is needed to complete areas identified in the CWPP. While FireSmart treatments adjacent to structures will help reduce the likelihood of structural losses within the community, larger landscape level fuel treatments need to be implemented to help protect the community and the values at risk.

Recent changes have been made to the funding structure of the UBCM administered Operational Fuel Treatment Program. While some of these changes are positive, others - specifically the new conditions on in-kind funding - make it more difficult for local governments to afford to reduce wildfire risk. Current UBCM funding requires municipalities to fund 10% of the first \$100,000 and 25% of treatment costs above \$100,000. In the past, communities could use non-provincially sourced funds, such as the Federal JOP funding, spent on past projects to leverage UBCM funding for new projects. In other words, these funds could form the community's in-kind funding contribution. The recent changes require in-kind funds to be specific to the project in question.

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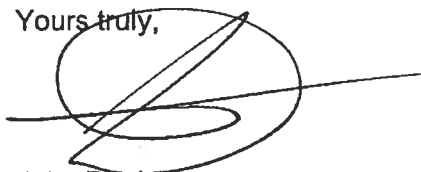
Therefore, communities must either fund these in-kind contributions themselves, or obtain non-provincial funding from a third party specifically for each treatment project (no third-party funding programs are currently active).

All previous, unused in-kind contributions such as Federal Community Adjustment Fund (CAF) or Provincial JOP funds, community expenditures, or other in-kind funds spent can no longer be applied to new treatment projects.

Communities had been working under the assumption, based upon the previous funding formula, that in-kind funding would be applicable to future projects related to interface fuel reduction. The loss of this in-kind funding severely hampers the ability of communities to work towards a safer future. The financial costs of fuel treatments are high, often between \$8,000-\$15,000 per hectare. As a result, the in-kind costs to municipalities can rapidly exceed the fiscal capacity of the community to conduct hazard reduction on crown owned lands. Given that local governments are shouldering the burden of reducing fuel hazards on Provincially owned Crown Land by administering fuel treatment programs, it seems unreasonable that communities should also have to take on a substantial, and likely prohibitive, financial cost in order to carry out this work.

We urge the funding partners to restore the in-kind funding contribution that was previously recognized. It will allow communities to continue to move forward on their Community Wildfire Protection Plans without being challenged to secure additional local funds.

Yours truly,

A handwritten signature in black ink, appearing to be 'John Dooley', written over a circular stamp or seal.

John Dooley
Mayor

c.c. Honourable Steve Thomson, Minister of Forests
Peter Hisch, Fuel Management Specialist, Protection, Zone Office - Cranbrook
UBCM Members
Council
Simon Grypma, Fire Chief Nelson

NEWS RELEASE

For Immediate Release
August 10, 2011

Northern Health announces Men's Health seed grants

Northern Health's Men's Health program is providing up to 15 seed grants of \$1000 each to communities across the region to build a Men's Health Coalition, modeled after the award-winning Road Health initiative that brought partners together to successfully reduce rates of motor vehicle crash-related deaths and injuries.

NH's Men's Health initiative launched with the November 2010 release of then-chief medical health officer Dr. David Bowering's report on the health and wellbeing of men and boys in Northern BC. The report recognized the need to build stronger links to communities, since so much of what determines health outcomes for men and boys happens in the community rather than the health care setting. The grants are available to community partners who can establish and sustain local Men's Health Groups that will feed into a larger, region-wide Men's Health Coalition.

The goals of the Men's Health Coalition are:

- To build a coalition of Men's Health Groups that will provide sustainable programs, services, and activities that promote healthy eating and safe, active living for men in the North
- To create knowledge networks across the North that promotes new and innovative health promotion tools and techniques
- To showcase people and organizations working in the North to improve men's health in local communities
- To create linkages between industry partners and the Men's Health program

Men's Health seed grants can be used to build on existing relationships between community-based organizations, businesses, industry partners, faith and cultural organizations and service clubs, or to launch new partnerships.

To learn more about this new grant opportunity or to obtain a copy of the Terms of Reference and Application, interested parties can call (250) 645-6348 or send an email to menshealth@northernhealth.ca

Media contact - NH Media Line 250-961-7724

Moresby Island Management Committee



MIMC PO Box 33, Sandspit, B.C. V0T 1T0 Phone: 250-637-2466 Fax: 250-637-2460

July 21, 2011

Dear Chiefs, Mayors, Councillors, & Directors
Old Massett Village Council
Village of Queen Charlotte
Village of Port Clements
Skidegate Band Council
Village of Masset
Skeena-Queen Charlotte Regional District

Re: Request for Letter(s) of Support

The Moresby Island Management Committee is writing to request a letter(s) of support for the projects outlined below. If your organization wishes to give support please send your letter addressed to the applicant (listed below). In order to ensure that we minimize your staff time we have attached optional form letter, feel free to edit it as you see fit. Please note that we will require our letter for the Gwaii Trust by the Friday the 29th of July.

- 1. Project Title:** Grey Bay Recreation Site Upgrade Project
- Funding Program(s):** Gwaii Trust – Culture as it Relates to Tourism
Northern Development Initiative Trust – Community Recreation Facilities
Coast Sustainability Trust – Community Matching Fund Account
- Funding Request** GTS – Scalable from \$20,000.00 to \$45,000.00 to allow the funder flexibility in awarding multiple projects in the funding call.
NDIT - \$30,000.00
CST - \$50,000.00
- Committed Funding:** \$50,000.00 from BC Parks, \$1,750 from the Sandspit Recreation Committee.
- Applicant (provide letter of support to):** Evan Putterill, Chair, Moresby Island Management Committee,
MIMC@qcislands.net
- Application Due Date:** GTS – July 29, 2011, NDIT – August 12, 2011, CST - Open
- Project Description:** Grey Bay is Moresby Island's flagship campground & recreation site with 9 campsites all of which are double or triple occupancy. The site can, and often does, hold 22 camping parties at a time.
- As described below, the site has fell into a state of disrepair in the past decade and requires the following upgrades.
- 1) Upgrade the Grey Bay access road

- 2) Re-level sinking campsites at Grey Bay
- 3) Replace aging picnic tables at Grey Bay
- 4) Replace aging pit-toilet structures at Grey Bay
- 5) Upgrade signage at Grey Bay

The project will be in partnership with BC Parks who will be managing the construction aspects of the project and taking over maintenance after the upgrade is complete. All work will be done in strict adherence to BC Parks facility standards to ensure high quality long lasting infrastructure is put into place.

Project Merit/Need:

Grey Bay campsite was originally maintained by the local forest tenure holder until the BC Forest Service took over the site in 1998 after an upgrade under the FRBC funding program.

The upgrade work done at that time used second growth spruce for much of the construction and as such the picnic tables and pit-toilets are rotting. In addition, the new campsites that were made had stumps buried in them so there are some problems with settling.

Neither routine maintenance nor infrastructure upgrades have been done between the 1998 upgrade and the transfer of the site to BC Parks in 2007. Similarly, BC Parks has deferred any maintenance for the last 4 years due largely to provincial austerity measures.

Deferred maintenance on this site has had a toll on the site with all of the tables and structures being on there last legs and fast approaching being safety hazards.

As the Grey Bay recreation site is an integral aspect of tourism visitor experience on Moresby Island and an important area for local families on Haida Gwaii to recreate, we can no longer wait for the Province to take on this upgrade and the community of Sandspit has decided to raise the funds necessary to undertake the upgrade ourselves with BC Parks taking on all maintenance responsibility.

Thank you for your time and for your consideration, if you have any questions about our project(s) please contact Deena Wilson, Administrative Clerk, Sandspit Community Office at MIMC@qcislands.net or call me directly at 250-637-2466.

Regards,



Evan Putterill
Chair
Moresby Island Management Committee
mimc@qcislands.net

EP:dw

Sandra Brown

From: Carol Kulesha
Sent: Thursday, July 28, 2011 10:38 AM
To: Sandra Brown
Subject: FW: Call for Feedback Regarding Municipal Auditor General Office
Attachments: 146345_MIN_LGD_PRB_MAG Survey.docx

Please place on next agenda, enclosure and the following letter
Thank you

From: Minister's Correspondence CSCD:EX [<mailto:CAWScorr@Victoria1.gov.bc.ca>]
Sent: Wednesday, July 27, 2011 4:32 PM
Subject: Call for Feedback Regarding Municipal Auditor General Office

Dear Mayor or Chair:

I am seeking written feedback from your local government to assist in the establishment of a Municipal Auditor General office, further to the Province of British Columbia's commitment to create such an office.

The primary benefit of an office of the Municipal Auditor General is increased assurance that taxpayers are getting value-for-money from their local governments—just as they have that assurance through the Office of Auditor General's review of provincial finances. This supports the public interest, provides certainty and predictability to strengthen investor confidence in British Columbia, as well as supporting local governments in their budgeting processes.

This summer, staff with the Ministry of Community, Sport and Cultural Development are consulting with interested parties from across British Columbia on the establishment of the Municipal Auditor General office. Please review the attached survey and provide a response from your council or board. Individual council members or directors are also invited to submit a response.

I would greatly appreciate your response by September 9, 2011. Please return completed surveys to: CSCD.Minister@gov.bc.ca.

The survey responses will enable further conversation at the Union of British Columbia Municipalities' annual convention at the end of September. I look forward to receiving your views. Hearing from your local government is important to the successful implementation of a Municipal Auditor General office.

Sincerely,

"Original Signed By"

Ida Chong, FCGA
Minister of Community, Sport and Cultural Development

Attachment

9.9

Municipal Auditor General Survey

BACKGROUND

All provinces in Canada have a Provincial Auditor General who conducts independent audits of government operations through both “financial audits” and “performance audits” (i.e., audits that consider value for money). It is important to note that the Auditor General is not designed to revisit or evaluate the decisions made by elected officials. For example, British Columbia’s *Auditor General Act* states that a report or examination “must not call into question the merits of program policies or objectives of the government”.

Some other provinces also have an office of the Municipal Auditor General. Nova Scotia introduced legislation to appoint a Municipal Auditor General in 2008; however, full implementation has not yet occurred. In Ontario, municipalities may (other than Toronto, which must) establish their own office of the Municipal Auditor General (e.g., Ottawa, Oshawa, and Markham have created such offices) and so can municipalities with populations over 100,000 in Quebec.

In designing the office of the new Municipal Auditor General for British Columbia, there are a number of principles to keep in mind:

- it should not duplicate the existing accountability framework for local government;
- it should have independence and credibility;
- it should be cost effective, and;
- it should be accountable to the taxpayer (e.g., by making information publicly available).

SURVEY INSTRUCTIONS

The purpose of this survey is to obtain your feedback on the establishment of a Municipal Auditor General. Survey responses will be compiled by staff at the Ministry of Community, Sport and Cultural Development to enable further discussion at the annual UBCM convention in September.

Please return completed surveys by September 9, 2011, by email to: CSCD.Minister@gov.bc.ca

You may choose to fill out this form as an individual elected official or as an organization as a whole (e.g. council or board).

Please provide the following information to assist in reviewing the results:

- This survey response is from an individual elected official (yes or no):
- This survey response is from a local government council or board (yes or no):
- Name of municipality or regional district: _____
- Name of individual councillor or director (if applicable): _____

SURVEY

- 1) What should be the general role or purpose of the Municipal Auditor General?
- 2) What specific functions or duties should the Municipal Auditor General have (e.g., should it focus on value for money audits? should it identify best practices?)?
- 3) Who should a Municipal Auditor General report to?
- 4) What should be done with the recommendations made by a Municipal Auditor General as a result of an audit (e.g. should local governments be required to consider the results of an audit as part of their financial plans or annual reports?)?
- 5) Should the Municipal Auditor General have authority to audit just municipalities and regional districts, or should the office also have authority over other local bodies (e.g., the greater boards, corporations incorporated by municipalities)?
- 6) What do you see as the benefits of having an office of the Municipal Auditor General?
- 7) Do you have any additional comments?

Thank you for completing the survey.

Bob Gammer

Community Relations Manager
Northern Region
Phone: 250 561-4858
Cell: 250 961-0676
Fax: 250 561-4990
Email: bob.gammer@bchydro.com

July 20, 2011

Dear Mayor and Council:

The 2011 UBCM Convention in Vancouver from September 26 to 30 is rapidly approaching and, once again, BC Hydro is pleased to be a major sponsor.

The conference theme of "Rethink, Replace & Rejuvenate: The New 3 R's" is very fitting with BC Hydro's 50 Anniversary "Regeneration" theme. Our presence at the UBCM Convention will be as follows:

Meetings: If you would like to book a meeting with one of our senior managers on a local issue, please contact me with an expression of interest including subject matter by **Friday, September 2**. Chris Joy with Community Relations is scheduling the meetings and can also receive your request. Her email address is chris.joy@bchydro.com. The meetings will be scheduled for either Wednesday, September 28 or Thursday, September 29. The meetings will be held at the Waterfront Hotel and you will be advised of the meeting room location when your meeting time is confirmed.

Reception: Unfortunately, due to budget restraints we will not be holding our BC Hydro reception at this year's convention.

BC Hydro Northern Community Relations will also be attending the Convention. We would welcome the opportunity to get together with you for coffee between sessions, or at the NCLGA Area Association Lunch on Wednesday, September 28.

If you have any questions about our participation at the Convention, or on any other topic please do not hesitate to contact me. During the convention, I can be reached by cell phone at the number noted above.

We look forward to seeing you at the convention.

Yours truly,



Bob Gammer

COASTAL FIRST NATIONS GREAT BEAR INITIATIVE



August 12, 2011

Anne-Marie Erickson
Secretary to the Joint Review Panel
Enbridge Northern Gateway Project
444 - Seventh Avenue S.W.
Calgary, Alberta T2P 0X8
Fax: 403-292-5503 or toll free fax at 1-877-288-8803

Re: Request for Site Tour Comment - Hearing Order OH-4-2011 regarding Northern Gateway Pipelines Inc., Enbridge Northern Gateway Project Application of 27 May 2010, Registry # A2A8C3

Dear, Ms. Erikson:

I am responding to your letter dated July 22, 2011 regarding the Joint Review Panel's proposed site tour of the Northern Gateway route. It appears from your letter the intent is only to conduct a site tour of the pipeline, and not the marine transport route, which is also part of the scope of the Panel's review.

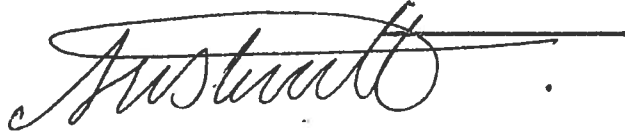
Accordingly, I request that a similar tour be conducted of both the proposed Northern and Southern marine transport routes so that the Panel is able to obtain a similar understanding of the geographical orientation to the area and the communities impacted by the Project. More specifically, a marine transport tour should include:

- All First Nations communities along the North and Central Coast and Haida Gwaii who will bare the greatest risk of an oil tanker incident;
- The entrances to the inner waterways (Browning Entrance and Caamaño Sound);
- Pilot Stations at Triple Island, Cape Beale (southwest coast of Vancouver Island) and the Pine Island station near Port Hardy);
- The emergency anchorage and holding areas identified in the Application; and
- Wright Sound (identified as an area with the most marine traffic).

While a site tour of the aforementioned locations will give you an understanding of the people and locations in the Project area, I further encourage you to conduct this tour in the winter. I realize that in your letter, you noted that because of "potential weather constraints, it may not be possible to visit all locations suggested." However, it is incumbent upon the Panel to experience the type of weather conditions, in both the CCAA and the OWA that tankers, escort and rescue tugs, pilots and spill responders, will have to contend with.

9.11

Yours truly,

A handwritten signature in cursive script, appearing to read "Art Sterritt", with a long horizontal line extending to the right from the end of the signature.

Art Sterritt
Executive Director

CC. Kenneth MacDonald, VP, Law and Regulatory Affairs, Northern Gateway Pipelines Inc., 30th Floor, 425 – 1st Street SW, Calgary, Alberta T2P 3L8
Fax: 403-718-3525, kenneth.macdonald@enbridge.com

Abby Dorval, Manager, Regulatory Affairs, Northern Gateway Pipelines Inc., 30th Floor, 425 – 1st Street SW, Calgary, Alberta T2P 3L8, Fax: 403-231-7380
abby.dorval@enbridge.com

Richard Neufeld, Q.C., Barrister & Solicitor, Fraser Milner Casgrain, 15th Floor, 850 – 2nd Street SW, Calgary, Alberta T2P 0R8, Fax: 403-268-3100
richard.neufeld@fmc-law.com

E-file Notification List

9-11

VILLAGE OF QUEEN CHARLOTTE

REPORT TO COUNCIL

DATE: August 3, 2011
FILE:
AUTHOR: Debra Uliana, CFO
SUBJECT: BUDGET REPORT – 2ND QUARTER 2011

RECOMMENDATIONS:

That Council receive the 2nd Quarter General Budget Report, the 2nd Quarter Water Budget Report and the 2nd Quarter Sewer Budget Report.

REASON FOR REPORT:

Budget reports are prepared quarterly for the General, Water and Sewer budgets.

BACKGROUND AND DISCUSSION:

General Budget 2nd Quarter Expended 37.28% (12.72% under the 50% level).

Hydro – Municipal Hall: Expended 88.75%. We will be contacting BC Hydro about the “estimate” charges as reported on the last budget report. The over budget amount has decreased by 3.11% since the 1st Quarter Budget Report.

Internet: Expended 120.68%. This is an annual charge – there is no change from the last Quarterly Budget Report.

Parks General Expense: This budget has been expended 83.76% (33.76% over the average 50%). One contributing factor is the maintenance of the porta potties at the boat launch. Last year \$688 was expended for the entire year. In 2011 \$732.60 has been expended to June 30th. It is projected that another \$2,000 will be required as the facility receives heavier use during the summer months. The 2011 budget includes the purchase and installation of a permanent cement pit toilet for this location (\$30,000) and the estimate for purchase and delivery is expected this month. Once this unit is installed the maintenance costs should be greatly reduced. These parks expenses do not include labour.

Water Budget 2nd Quarter – Expended 21.92% (28.08 under the 50% level).

Hydro – Water: Expended 121.76%. Will be requesting an adjustment from BC Hydro re. “estimated” billing. This is the first year of operating the new Water Treatment Plant – and this year will give us a baseline for future planning.

Sewer Budget 2nd Quarter – Expended 29.3% (20.7% under the 50% level).

Wage Overview:

Wages As At June 30, 2011

	Budget	YTD	
Administration & OH	372,807.82	172,344.90	
Public Works/Water/Sewer & OH	281,153.13	41,137.69	PW
		59,212.79	Water
		26,531.52	Sewer
Council Remunerations & OH	33,126.00	11,570.50	
	620,306.95	310,797.40	50.10%

Includes special project wages.

Stanley Lake	919.68		
Spirit Square	7,404.85		
	8,324.53	Revised %	48.00%

2% = \$12,406.13 Under Budget to June 30, 2011

Election Budget:

Budget planning is well underway. We are implementing some cost saving measures this election. We project that we will be 11% below 2008 costs and come in approximately \$2,000 under budget.

BYLAW OR POLICY CONSIDERATIONS:

The quarterly budget report is being presented in the prescribed manner.

FINANCIAL CONSIDERATIONS:

The total expenditures for each budget are under the 50% level.

General Budget: 37.28%

Water Budget: 21.96%

Sewer Budget: 21.92%

LEGAL CONSIDERATIONS:

The expenditures are within budgetary limits.

CONCLUSION:

Budget reports will be forwarded to each department. If anyone has questions about expenditures please let me know and we will make time for a review.

A handwritten signature in cursive script that reads "Debra Uliana". The signature is written in black ink and is positioned above a horizontal line.

Debra Uliana, CFO

**VILLAGE OF QUEEN CHARLOTTE
General 2nd Quarter Budget Report**

Account	Description	Budget	Year To Date	% Spent	% Left	
1	ADMINISTRATION					
2	COUNCIL INTERNET	1,000.00	1,000.00	100.00%	0.00%	Complete
3	COUNCIL CONF/TRAVEL	20,000.00	5,124.38	25.62%	74.38%	
4	COUNCIL HOSPITALITY	800.00	683.67	85.46%	14.54%	\$116.33 Remaining
5	LEGAL	30,000.00	5,849.75	19.50%	80.50%	
6	AUDIT	7,600.00	0.00	0.00%	100.00%	
7	MUNICIPAL HALL- MAINT & REPAIR	10,500.00	269.06	2.56%	97.44%	
8	MUNICIPAL HALL- WATER/SEWER/GARBAGE	800.00	313.98	39.25%	60.75%	
9	HYDRO- MUNICIPAL HALL	2,500.00	2,218.82	88.75%	11.25%	Over Budget
10	MUNICIPAL HALL- JANITORIAL SERVICES	2,000.00	600.00	30.00%	70.00%	
11	MUNICIPAL LANDSCAPING EXPENSE	500.00	0.00	0.00%	100.00%	
12	FIRE INSURANCE	15,082.00	15,082.00	100.00%	0.00%	Complete
13	LIABILITY INSURANCE	7,713.00	7,713.00	100.00%	0.00%	Complete
14	COMPUTER SOFTWARE- MAIS	1,500.00	0.00	0.00%	100.00%	
15	COMPUTERS- CONTRACTED SERVICES	10,130.00	9,201.33	90.83%	9.17%	Complete
16	ELECTIONS EXPENSE	10,000.00	86.49	0.86%	99.14%	
17	COMMUNITY GRANTS	1,500.00	500.00	33.33%	66.67%	
18	INTEREST & BANK CHARGES	1,000.00	516.55	51.66%	48.35%	46% w/Annual Fee Prorated
19	WAGES & SALARY- GENERAL ADMIN	353,974.00	172,344.90	46.00%	54.00%	
20	<i>Admin Transfer Value - Wages 13,797.90</i>					
21	CELEBRATIONS & EVENTS	3,000.00	612.80	20.43%	79.57%	
22	ZONING EXPENSES	2,500.00	0.00	0.00%	100.00%	
23	MEMBERSHIP & DUES	2,500.00	1,567.27	62.69%	37.31%	Complete
24	ADVERTISING & PROMOTIONS- GENERAL	5,000.00	1,375.78	27.52%	72.48%	
25	OFFICE SUPPLIES	7,700.00	2,335.35	30.33%	69.67%	
26	TELEPHONE	13,000.00	4,881.33	37.55%	62.45%	
27	COURIER & POSTAGE	2,800.00	2,060.98	73.61%	26.39%	78% of billings, newsletters complete
28	TRAINING	18,250.00	3,806.75	20.86%	79.14%	
29	STAFF TRAVEL EXPENSE- GENERAL	250.00	139.36	55.74%	44.26%	\$110.64 remaining
31	XEROX EXPENSE	6,450.00	4,137.43	64.15%	35.85%	45% w/Annual fee prorated
32	INTERNET	215.00	259.46	120.68%	-20.68%	Over Budget - Annual Fee

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33	WEB PAGE EXPENSE	7,785.00	671.55	8.63%	91.37%	
34	MEETING SUPPLIES	1,500.00	646.59	43.11%	56.89%	
35	MEDIATION PROGRAM EXP	3,000.00	0.00	0.00%	100.00%	
36	OFFICE FURNITURE & EQUIPMENT	4,500.00	1,176.06	26.13%	73.87%	
37	HYDRO- STREET LIGHTS	6,500.00	3,280.75	50.47%	49.53%	
38	COMMUNITY GARBAGE CANS	2,600.00	1,316.46	50.63%	49.37%	
39						
40	PROTECTIVE SERVICES					
41	FIRE PROTECTION	41,000.00	2,500.00	6.10%	93.90%	
42	WCB- FIRE FIGHTERS	0.00	88.69			
43	EMERGENCY SUPPLIES - TSUNAMI	2,000.00	21.37	1.07%	98.93%	
44						
45	PUBLIC WORKS					
46						
47	WAGES & OH *PLUS SPECIAL PRO \$14,058	85,752.00	41,137.69	47.97%	52.03%	Special Projects Wages from Project Funding
48	FREIGHT- PUBLIC WORKS	600.00	0.00	0.00%	100.00%	
49	VEHICLES	5,000.00	560.35	11.21%	88.79%	
50	CEMETARY CARE & MAINTENANCE- EXP.	3,500.00	2,415.56	69.02%	30.98%	Bulk Supply Markers-Adjusted to 35%
51	INSURANCE LAWNMOWER	65.00	0.00	0.00%	100.00%	
52	SUPPLIES- PUBLIC WORKS	2,000.00	586.96	29.35%	70.65%	
53	DRAINAGE & DITCHES EXPENSE	5,000.00	0.00	0.00%	100.00%	
54	HELL PAD MAINTENANCE EXPENSE	1,000.00	0.00	0.00%	100.00%	
55	MAINTINANCE & REPAIR- PW	1,300.00	0.00	0.00%	100.00%	
56	RADIO'S- PUBLIC WORKS	100.00	16.03	16.03%	83.97%	
57	SIGNS- PUBLIC WORKS	8,500.00	0.00	0.00%	100.00%	
58	BOBCAT - INSURANCE	766.00	0.00	0.00%	100.00%	
59	ROADS PAVING	20,000.00	0.00	0.00%	100.00%	
60	ROADS IN VILLAGE	10,000.00	4,027.46	40.27%	59.73%	
61	ROADS OUTSIDE VILLAGE	10,000.00	536.27	5.36%	94.64%	
62	ROADS - GRAVEL GRADING M&R	3,500.00	0.00	0.00%	100.00%	
63	ROADS WORKS YARD M&R	5,000.00	0.00	0.00%	100.00%	
64	ROADS - ASPHALT PATCH MATERIALS	2,500.00	0.00	0.00%	100.00%	
65	ROADS - CRUSH GRAVEL STOCKPILE	4,000.00	0.00	0.00%	100.00%	
66	ROADS SAND & SALT STOCKPILE	3,550.00	5,036.66	141.88%	-41.88%	Bulk Purchase-Adjusted Est. 35% YTD

1.2

67	ROADS SNOW REMOVAL EXP	2,500.00	0.00	0.00%	100.00%	
68	SAFETY SUPPLIES - PW	1,500.00	1,018.73	67.92%	32.08%	\$481.27 Remaining
69						
70	SPECIAL PROJECTS					
71						
72	COMMUNITY ENERGY PLAN STUDY EXP	22,000.00	19,602.20	89.10%	10.90%	Complete
73	SHS1 UBCM AGE FRIENDLY GRANT EXPENSES	5,055.00	4,904.02	97.01%	2.99%	Complete
74	TENNIS COURT SCH-COMM EXPENSES	3,750.00	4,079.35	108.78%	-8.78%	Complete
75	NDI GRANT (MIEDS)	35,000.00	35,000.00	100.00%	0.00%	Complete
76	SPIRIT SQUARE- MISC EXPENSE	4,500.00	4,500.00	100.00%	0.00%	Complete R2011/15/04
77	BOAT LAUNCH WAHSHROOMS	30,000.00	0.00	0.00%	100.00%	
78	STAIRWAY SIDEWALK 2ND AVE. & 3RD AVE EXP	4,000.00	0.00	0.00%	100.00%	
79						
80						
81	COMMUNITY PLANNING					
82	VILLAGE PLANNING GRANT EXPENSE	2,500.00	0.00	0.00%	100.00%	
83	OFFICIAL COMMUNITY PLAN EXPENSES	7,706.00	3,080.50	39.98%	60.02%	
84						
85						
86	RECREATION GRANT & LIBRARY					
87	VI LIBRARY REMITTANCE	27,283.00	13,642.00	50.00%	50.00%	
88	RECREATION FUNDING OCCOMMUNITY CLUB	11,000.00	0.00	0.00%	100.00%	
89	PARKS GENERAL EXPENSE	3,600.00	3,015.28	83.76%	16.24%	Over Budget
90						
91	CAPITAL PURCHASES					
92	GREEN BOX PAINTING WORKSHOP EXP	1,000.00	430.66	43.07%	56.93%	
93	LAND ACQUISITION EXP	10,000.00	0.00	0.00%	100.00%	
94	EQUIPMENT- PUBLIC WORKS	35,900.00	1,122.67	3.13%	96.87%	
95	COMPUTERS - SOFTWARE	5,000.00	849.58	16.99%	83.01%	
96						
97	TRANSFER TO RESERVE					
98	FED GAS TAX EXPENSE	88,220.00	4,639.84	5.26%	94.74%	
99						
100						

1-21

1.5

101						
102		1,079,796.00	402,583.72	37.28%	62.72%	YTD 12.72% UNDER BUDGET
103	Stanley Lake Culvert - Water Budget	50,000.00				
104		1,129,796.00				

VILLAGE OF QUEEN CHARLOTTE
WATER 2ND QUARTER 2011 BUDGET REPORT

Description	Budget	YTD	% Spent	% Remaining
1 WAGES & SALARY- WATER	95,592.00	59,212.79	61.94%	38.06%
2 VEHICLES	16,500.00	4,977.73	30.17%	69.83%
3 TRAINING- WATER	6,000.00	3,002.63	50.04%	49.96%
4 WATER LICENCE	530.00	350.23	66.08%	33.92%
5 SAFETY SUPPLIES- WATER	2,000.00	0.00	0.00%	100.00%
6 CONTINGENCY - WATER	11,333.00	0.00	0.00%	100.00%
7 MEMBERSHIP & DUES- WATER	200.00	0.00	0.00%	100.00%
8 ADVERTISING & PROMOTIONS- WATER	250.00	0.00	0.00%	100.00%
9 STAFF TRAVEL EXPENSE- WATER	200.00	0.00	0.00%	100.00%
10 RADIO'S- WATER	400.00	144.27	36.07%	63.93%
11 WATER TELEPHONE ALARMS	3,050.00	1,661.16	54.46%	45.54%
12 TOOL RENTAL- WATER	250.00	0.00	0.00%	100.00%
13 TRANSFER TO RESERVE	87.00	0.00	0.00%	100.00%
14 MAINTINANCE & REPAIR- WATER	5,000.00	55.96	1.12%	98.88%
15 HYDRO- WATER	17,500.00	21,307.56	121.76%	-21.76%
16 FREIGHT EXPENSE- WATER	4,800.00	189.40	3.95%	96.05%
17 WATER DISTRIBUTION & CONTRACTED SERVICES	0.00	1,689.47		100.00%
18 STANLEY LAKE GEN EXP	50,000.00	10,820.12	21.64%	78.36%
19 HONNA ROAD- MAINTENANCE & REPAIR	1,000.00	0.00	0.00%	100.00%
20 WATER TREATMENT PLANT EXPENSE	53,200.00	9,293.16	17.47%	82.53%
21 WATER PARTS EXPENSE	8,000.00	0.00	0.00%	100.00%
22 WATER TESTS	2,200.00	1,321.37	60.06%	39.94%
23 WATER DISTRIBUTION SUPPLIES	10,000.00	3,161.27	31.61%	68.39%
24 INTEREST EXP MFA DEBENTURE #106	67,394.00	18,585.00	27.58%	72.42%
25 WATER ADMINISTRATION TRANSFER	33,248.00	16,624.00	50.00%	50.00%
26				
27	388,734.00	85,202.97	21.92%	78.08%

Completed

4.46% Over Budget

Over Budget

Recovered

44% w/Annual Charge Prorated

**VILLAGE OF QUEEN CHARLOTTE
SEWER 2ND QUARTER BUDGET REPORT 2011**

Description	Budget	YTD	% Spent	% Remaining
1 WAGES & SALARY- SEWER	57,636.00	26,531.52	46.03%	53.97%
2 VEHICLES	7,200.00	2,365.12	32.85%	67.15%
3 QC SEWERAGE TREATMENT STUDY P103793	0.00	2,863.97		100.00%
4 SEWER STUDY EXPENSES	10,000.00	0.00	0.00%	100.00%
5 EQUIPMENT- SEWER	16,740.00	0.00	0.00%	100.00%
6 SEWER- PERMITS & LICENCES	1,200.00	0.00	0.00%	100.00%
7 SAFETY SUPPLIES- SEWER	500.00	0.00	0.00%	100.00%
8 TRANSFER TO RESERVE	14,039.00	0.00	0.00%	100.00%
9 HYDRO- SEWER	6,000.00	2,887.11	48.12%	51.88%
10 SEWER OUTFALL INSPECTION EXP	20,000.00	0.00	0.00%	100.00%
11 SEWER DISTRIBUTION MAINT & REPAIR	17,000.00	1,753.11	10.31%	89.69%
12 CONTRACTED SERVICES- SEWER	0.00	1,327.32		
13 SUPPLIES- SEWER	2,000.00	12.15	0.61%	99.39%
14 SEWER ADMINISTRATION TRANSFER	33,248.00	16,624.00	50.00%	50.00%
15				
16	185,563.00	54,364.30	29.30%	70.70%

Complete

Recovered