

**Village of Queen Charlotte**  
**AGENDA**

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NOTICE IS HEREBY GIVEN THAT the regular meeting of the Village of Queen Charlotte will be held on Monday, June 6, 2011 at 7:30 pm  
at the Village of Queen Charlotte Office

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**1. Meeting called to order:**

**2. Agenda Addition and/or Deletions:**

**3. Approval of the Agenda:**

**4. Adoption of the Minutes:**

- 4.1 Village of Queen Charlotte Council Minutes May 16, 2011
- 4.2 Village of Queen Charlotte Public Hearing to Consider Official Community Plan Bylaw 50-2011 Minutes May 30, 2011

**5. Business Arising from the Minutes:**

**6. Proclamations:**

**7. Delegates and Petitions:**

- 7.1 Sgt. Knapton – Re: Community update

**8. Inquiries from the Public Regarding the Approved Agenda Items:**

**9. Correspondence:**

**For Information:**

- 9.1 Enbridge Northern Gateway Pipelines – Re: Joint panel review information sessions
- 9.2 Jan Poynter – Re: Queen Charlotte Artist – in – Residence Project July 2011

**For Action:**

- 9.3 Misty Isles Economic Development Society (MIEDS) – Re: Agriculture Support Commissioner Project, request letter of support
- 9.4 Misty Isles Economic Development Society (MIEDS) – Re: Community Map

**10. Reports of Committee, COTW and Commissions:**

**11. Bylaws:**

- 11.1** Village of Queen Charlotte Bylaw No. 50-2011 – Official Community Plan for 3rd reading on June 6, 2011
- 11.2** Proposed Amendment to Queen Charlotte Volunteer Fire Department Bylaw 20-2008

**RECOMMENDATIONS:**

1. That Council give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings to Village of Queen Charlotte Bylaw No. 53-2011 - A Bylaw to Amend Bylaw No. 20, 2008, A Bylaw to Provide for the Establishment and Operation of the Queen Charlotte Volunteer Fire Department, on June 6, 2011; and,
2. That Council meet on June 8 or 9 2011, to adopt Village of Queen Charlotte Bylaw No. 53-2011, A Bylaw to Amend Bylaw No. 20, 2008, A Bylaw to Provide for the Establishment and Operation of the Queen Charlotte Volunteer Fire Department, and to approve a resolution pursuant to section 11(e)(i) of the amendment.

**12. Unfinished Business:**

**13. New Business:**

- 13.1** BC Ferries Representative
  - Review Council Appointment R2011/16/20 on April 18, 2011
- 13.2** West Coast Community Adjustment Program Grant Opportunity

**RECOMMENDATIONS:**

1. That Council direct the Chief Administrative Officer to update the proposal for the Queen Charlotte Seawalk Project for June 20, 2011; and,
2. That council direct the Chief Administrative Officer to prepare an Expression of Interest for a grant under the West Coast Community Adjustment Program for the Queen Charlotte Seawalk Project.

**14. Notice of Motion:**

**15. Reports of Mayor, Council Members and Staff:**

**16. Inquiries from the Public:**

**17. Adjournment:**

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Community Map

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## Village of Queen Charlotte

May 16, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Monday, May 16, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

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### Prior to Adoption

**PRESENT:**

**Council:**

Mayor C. Kulesha  
Councillor L. Johnson  
Councillor G. Martin  
Councillor G. Noddin  
Councillor K. Olsen

**Staff:**

B. Beamish, Chief Administrative Officer  
D. Uliana, Chief Financial Officer  
S. Brown, Legislative/Financial Clerk

Public- 5  
Media -1

**1. CALL TO ORDER:**

Mayor Kulesha called the meeting to order at 7.40 pm

**2. Agenda Addition and/or Deletions:**

- 4.4 Minutes of Special Meeting May 16, 2011
- 9.9 Kwuna Loop Road – Re: Zoning (OCP) status
- 9.10 Moresby Island Management Committee (MIMC) – Re: Letter of support

**3. Approval of the Agenda:**

R2011/24/02 MOVED by Councillor Olsen, seconded by Councillor Johnson that the agenda be adopted as amended.

CARRIED

**4. Adoption of the Minutes:**

4.1 Village of Queen Charlotte Council Minutes May 2, 2011  
R2011/24/03 MOVED by Councillor Martin, seconded by Councillor Olsen that the Village of Queen Charlotte Council Minutes May 2, 2011 be adopted as circulated.

CARRIED

4.2 Village of Queen Charlotte Special Council Minutes May 4, 2011  
R2011/24/04 MOVED by Councillor Martin, seconded by Councillor Johnson that the Village of Queen Charlotte Special Council Minutes May 4, 2011 be adopted as circulated.

CARRIED

**4.3** Village of Queen Charlotte Special Council Minutes May 9, 2011  
R2011/24/05 MOVED by Councillor Olsen, seconded by Councillor Martin that the Village of Queen Charlotte Special Council Minutes May 9, 2011 be adopted as circulated.

CARRIED

**4.4** Village of Queen Charlotte Special Council Minutes May 16, 2011  
R2011/24/06 MOVED by Councillor Johnson, seconded by Councillor Martin that the Village of Queen Charlotte Special Council Minutes May 16, 2011 be adopted as circulated.

CARRIED

**5. Business Arising from the Minutes:**

**6. Proclamations:**

**7. Delegates and Petitions:**

**8. Inquiries from the Public Regarding the Approved Agenda Items:**

Joanne Ames – presented information about the 4 lots on Vancouver Avenue at Skidegate Landing that are designated in the new OCP (Bylaw 50-2011) as Commercial. It was her understanding when she presented to the Advisory Planning Committee that it was lots currently used for log storage and vehicle parking and owned by Watchman that would be designated commercial and it is apparent that a mistake was made. She believes that the 4 lots to the west of the designated lots should be commercial as they have no residential value. She is speaking as a resident and an employee of Clearbrook Trucking.

**9. Correspondence:**

**For Information:**

**9.1** Stephen Waugh, Emergency Program Coordinator, Central Coast Regional District (CCRD) – Report to CCRD Board – Re: Ferry Advisory Committee  
R2011/24/07 MOVED by Councillor Olsen, seconded by Councillor Johnson that Stephen Waugh, Emergency Program Coordinator, Central Coast Regional District (CCRD) – Report to CCRD Board – Re: Ferry Advisory Committee be received and filed.

CARRIED

**9.2** Minister Ida Chong, Ministry of Community, Sport and Cultural Development – Re: Recent appointment  
R2011/24/08 MOVED by Councillor Noddin, seconded by Councillor Johnson that Minister Ida Chong, Ministry of Community, Sport and Cultural Development – Re: Recent appointment be received and filed.

CARRIED

**9.3** Union of BC Municipalities (UBCM) - Re: 2010 Resolutions

R2011/24/09 MOVED by Councillor Martin, seconded by Councillor Olsen that Union of BC Municipalities (UBCM) - Re: 2010 Resolutions be received and filed.

CARRIED

R2011/24/10 **9.4** O' Brien Road & Bridge – Re: Stakeholders' Update summer 2011 MOVED by Councillor Martin, seconded by Councillor Johnson that O' Brien Road & Bridge – Re: Stakeholders' Update summer 2011 be received and filed.

CARRIED

R2011/24/11 **9.5** Ministry of Public Safety and Solicitor General – Re: Emergency Preparedness and Response MOVED by Councillor Johnson, seconded by Councillor Martin that Ministry of Public Safety and Solicitor General – Re: Emergency Preparedness and Response be received and filed.

CARRIED

**For Action:**

R2011/24/12 **9.6** Ministry of Jobs, Tourism and innovation – Re: “Most Small Business Friendly Community Award” MOVED by Councillor Johnson, seconded by Councillor Martin that Ministry of Jobs, Tourism and innovation – Re: “Most Small Business Friendly Community Award” be received and filed.

CARRIED

**9.7** Northern Development Initiative Trust (NDIT) –Re: QC Community Club Hall Upgrade Resolution was passed at the Special meeting of council this morning.

R2011/24/13 **9.8** Misty Isles Economic Development Society (MIEDS) – Re: Request for Appointment of Representative MOVED by Councillor Olsen, seconded by Councillor Martin that Mayor Kulesha be appointed as representative to Misty Isles Economic Development Society (MIEDS) board on behalf of the Village of Queen Charlotte.

CARRIED

R2011/24/14 **9.9** Kwuna Loop Road – Re: Zoning status MOVED by Councillor Olsen, seconded by Councillor Martin that Kwuna Loop e-mail correspondence dated May 16, 2011, from Laurie Husband et al be received and filed.

CARRIED

R2011/24/15 **9.10** Moresby Island Management Committee (MIMC) – Re: Letter of support MOVED by Councillor Martin, seconded by Councillor Johnson that a letter of support be sent to Moresby Island Management Committee (MIMC) for their application to Gwaii Trust for their project – Sandspit Tsunami Capping and Emergency Storage Project.

CARRIED

**10. Reports of Committee, COTW and Commissions:**

From Committee of the Whole May 9, 2011

R2011/22/04 RECOMMENDED by Councillor Olsen, seconded by Councillor Martin that the written comments for the Village of Queen Charlotte Official Community Plan by Fran Fowler, Eric Ross, Dave Schroeder, and responses to the referrals received from School District 50 and the Ministry of Transportation and Infrastructure and Rural Director Evan Putterill, and the written notes from the April 27<sup>th</sup> and May 7<sup>th</sup> Public Meetings be received.

CARRIED

R2011/22/05 RECOMMENDED by Councillor Olsen, seconded by Councillor Johnson to amend the draft Official Community Plan with the following changes;

- a. include the word "resilience" in the Community Growth (6.1);
- b. strengthen the wording concerning home based business in section 8.3-6;
- c. change "Civic Infrastructure" land use designation to read "Civic, Community and Institutional";
- d. send a letter to owners of property requesting RV park status with process;
- e. staff to research status of water shed above Skidegate Landing amend on maps;
- f. look into changing lots in Skidegate Landing from commercial to residential after checking with the Chair of the Advisory Planning Committee
- g. staff to check on status of property on Lina Island and amend if necessary.

CARRIED

R2011/24/16 MOVED by Councillor Noddin, seconded by Councillor Martin to receive the recommendation from the Committee of the Whole with respect to amendments to the Official Community Plan and to approve the following amendments to the Bylaw 50,2011:

- a. include the word "resilience" in the Community Growth (6.1);
- b. strengthen the wording concerning home based business in section 8.3-6;
- c. change "Civic Infrastructure" land use designation to read "Civic, Community and Institutional";
- d. Amend water shed above Skidegate Landing on Schedule C;
- e. look into changing lots in Skidegate Landing from commercial to residential after checking with the Chair of the Advisory Planning Committee
- f. amend land use designations on Lina Island to reflect current use and ownership;
- g. change designation of Robertson Island and Maple Island to Rural Residential;

- h. change the Commercial designation for the four lots shown on Schedule B that are located on Vancouver Avenue in Skidegate Landing owned by F. Manning and the BC Assn. Of Non Status Indians to Rural Residential as per the existing OCP.

CARRIED

**11. Bylaws:**

- 11.1** Village of Queen Charlotte Bylaw No. 49-2011 – A Bylaw to Regulate the Operation and Maintenance of the Queen Charlotte Cemetery for adoption on May 16, 2011

R2011/24/17 MOVED by Councillor Martin, seconded by Councillor Johnson to adopt Village of Queen Charlotte Bylaw No. 49-2011 – A Bylaw to Regulate the Operation and Maintenance of the Queen Charlotte Cemetery as circulated.

CARRIED

- 11.2** Village of Queen Charlotte Bylaw No. 50-2011 – Official Community Plan for 2nd reading as amended on May 16, 2011

R2011/24/18 MOVED by Councillor Olsen, seconded by Councillor Martin to give 2<sup>nd</sup> reading to Village of Queen Charlotte Bylaw No. 50-2011 – Official Community Plan as amended.

CARRIED

R2011/24/19 MOVED by Councillor Martin, seconded by Councillor Johnson that the Official Community Plan Public Hearing be held on Monday May 30, 2011 at the Eric Ross Room in the Community Hall or other suitable location.

CARRIED

**12. Unfinished Business:**

- 12.1** Misty Isles Economic Development Society (MIEDS) – Re: Community Viability Strategy

R2011/24/20 MOVED by Councillor Martin, seconded by Councillor Noddin that the Village of Queen Charlotte accept the Community Viability Strategy considering it is a living document.

CARRIED

**13. New Business:**

- 13.1** Appointment of Election Officers  
**RECOMMENDATIONS:**

1. That pursuant to section 41(1) of the Local Government Act, Council appoint Debra Uliana as Chief Election Officer for the purpose of conducting the 2011 local government election for Queen Charlotte; and,
2. That pursuant to section 41(1) of the Local Government Act, Council appoint Sandra Brown as Deputy Chief Election Officer for the purpose of conducting the 2011 local government election in Queen Charlotte.

3.  
R2011/24/21 MOVED by Councillor Olsen, seconded by Councillor Martin that the CAO's report of May 12, 2011, Appointment of Election Officers be received.

CARRIED

R2011/24/22 MOVED by Councillor Noddin, seconded by Councillor Martin

1. That pursuant to section 41(1) of the Local Government Act, Council appoint Debra Uliana as Chief Election Officer for the purpose of conducting the 2011 local government election for Queen Charlotte; and,
2. That pursuant to section 41(1) of the Local Government Act, Council appoint Sandra Brown as Deputy Chief Election Officer for the purpose of conducting the 2011 local government election in Queen Charlotte.

CARRIED

**13.2 Award Tender for Construction of Stanley Lake Control Structure**

**RECOMMENDATIONS:**

1. That Council receive the report of the Chief Administrative Officer dated May 12, 2011, concerning the Award Of Tender for Construction and the letter dated May 5, 2011 from Opus DaytonKnight referencing Contract No. 163.8.7 – Stanley Lake Control Structure;

R2011/24/23 MOVED by Councillor Olsen, seconded by Councillor Johnson that the CAO's report of May 12, 2011, Award of Tender for Stanley Lake Control Structure be received.

CARRIED

2. That Council award the contract for construction of the Stanley Lake Control Structure, Contract No. 163.8.7, to D. Kendall and Son Contracting Ltd., in the amount of \$292,500, including applicable taxes, subject to receipt of outstanding approvals and permits.

R2011/24/24 MOVED by Councillor Olsen, seconded by Councillor Martin that Council award the contract for construction of the Stanley Lake Control Structure, Contract No. 163.8.7, to D. Kendall and Son Contracting Ltd., in the amount of \$292,500, including applicable taxes, subject to receipt of outstanding approvals and permits.

CARRIED

**14. Notice of Motion:**

**15. Reports of Mayor, Council Members and Staff:**

**Mayor Kulesha:**

- Attended the North Central Local Government Association (NCLGA) in Prince Rupert May 11-13, 2011. Some of the topics included a panel with Northern Health on pilot studies with communities' partnering for health services such as drug addiction. Update on the northern cancer lodge. Key note speaker from Montana presenting on the difficulties but possibilities of sustainable logging practices, a panel on carbon credits and carbon markets, photos of Tow Hill in a BC Parks

presentation on accessibility, presentation on LEED standards and green buildings to name a few.

**Councillor Noddin:**

- Attended the financial plan and watershed meeting on May 4, 2011
- Queen Charlotte Community Club AGM was May 5, 2011
- Attended OCP public consultation May 7, 2011
- Attended the North Central Local Government Association (NCLGA) in Prince Rupert May 11-13, 2011. Some of the discussions I attended were the Coastal Community Network meeting, Panel on Northern Transportation Corridor and Food Security. Will pass the information from the Food Security to MIEDS

**Councillor Olsen:**

- Attended the QCI recreational general meeting
- Attended the North Central Local Government Association (NCLGA) in Prince Rupert May 11-13, 2011. Went to the Anti Enbridge demonstrations and attended many of the discussions as noted in Mayor Kulesha and Councillor Noddins reports above.

**Councillor Martin:**

- Attended the Watershed meeting with a presentation from Elizabeth Baird
- Attended 3 special minutes of council

**Councillor Johnson:**

- Attended 3 special minutes of council
- Attended the Watershed meeting with a presentation from Elizabeth Baird

**16. Inquiries from the Public:**

- Will MIEDS be notifying the public about upcoming meetings in the same way that council advertises their meetings?
  - Not sure if they must do this. Looking at this, being discussed
- Will there be an advanced poll for the 2011 Elections?
  - Advanced date will be November 9, 2011 and General voting day will be November 19, 2011

**Observer**

- Can you comment on Dave Schroeder reference to resilient community and home based business for the OCP document
  - the word "resilience" was included in the Community Growth (6.1); of the OCP
- Dan Kendall- contract for Stanley Lake Control Structure – would like an informal meeting before contract is signed with CAO and Public Works Superintendent.

17. Motion to Exclude the Public and move In Camera under the Community Charter Section 90(1)(e) Land and 90(1)(k) Consideration of a municipal service

R2011/24/25 MOVED by Councillor Johnson that the Motion to Exclude the Public and move In Camera under the Community Charter Section 90(1)(e) Land and 90(1)(k) Consideration of a municipal service

CARRIED

**18. Adjournment:**

Meeting Adjourned at 9.40 pm

Next meeting Monday June 6, 2011

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C. Kulesha, Chair

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D. Uliana, Recording

**MINUTES OF THE VILLAGE OF QUEEN CHARLOTTE PUBLIC HEARING TO CONSIDER  
OFFICIAL COMMUNITY PLAN BYLAW 50-2011 HELD ON Monday, MAY 30, 2011, ERIC ROSS  
ROOM, QUEEN CHARLOTTE COMMUNITY CLUB, 7:00 PM TO 9:00 PM**

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Attendance:

Council: Mayor Kulesha  
Councillor Johnson  
Councillor Olsen  
Councillor Martin

Staff: Bill Beamish, CAO  
Sandra Brown, Legislative Clerk

Public: 8

Media: 1

Mayor Kulesha called the public hearing to order at 7.05pm

Mayor Kulesha read the following statement

“This public hearing is being held under the authority of Section 890 of the *Local Government Act* in order to consider the proposed Village of Queen Charlotte Official Community Plan Bylaw No.50, 2011.

During this public hearing anyone who believes that his or her interest is affected by this proposed Bylaw will be given an opportunity to speak about the amending bylaw. It should be remembered when speaking that remarks should relate to the bylaw and not divert to other matters.

Those of you wishing to speak are asked to come forward and begin your presentation by giving your name and address. Everyone shall be given a reasonable opportunity to be heard at this meeting. No one should feel discouraged or prevented from making their views known.

Members of Council may ask questions of you following your presentation. **The role of Council is to listen to the views of the public only on the bylaw being considered this evening; members of Council will not debate the merits of the proposed bylaw with speakers.**

This hearing has been advertised in two editions of the Islands Observer on May 19 and May 26<sup>th</sup>, and it has been posted on the Official Bulletin Board outside the Municipal Office.

Any written submissions received prior to 4:00 pm Monday May 30, 2011 will become part of the record of this public hearing.

To maintain order during the hearing and to ensure everyone a reasonably opportunity to be heard, the following are the rules of procedure for this hearing:

1. Only the Village of Queen Charlotte Official Community Plan Bylaw No.50, 2011 is being considered at this hearing.
2. Each speaker will be permitted to address the hearing twice. Your initial presentation will not be limited, providing your comments are relevant to the issues at hand and the hearing is not being obstructed.
3. After each person who wishes to speak has done so, a second opportunity to speak will be allowed, however each speaker will be limited to 10 minutes.

Please observe the rules and if you have any concerns with the manner in which the hearing is conducted please direct your comments to the Chair.”

Mr. Bill Beamish, the Village’s Chief Administrative Officer, presented Bylaw 50, 2011, reading from a prepared handout that is attached to these minutes.

Mr. Beamish noted that a written submission was received from Patrick McDonald Jr. for Watchmen Forest Products Ltd. – Re: Use Designation for Lots in OCP. This was read into the proceedings and is attached for reference.

Mr. Beamish also noted that he received a letter from Patrick McDonald Jr. , Watchmen Forest Products Ltd., delegating Ms. Joanne Ames to speak on behalf of the company at meetings of council. Copy of this letter is attached to these minutes.

**The following members of the public made representations to Council:**

**1. Fran Fowler – 720 Oceanveiw Drive, Queen Charlotte, BC**

- Expressed concern that the Watchmen Forest Products Ltd. properties in Skidegate Landing are not being designated as ‘Commercial’, consistent with the use of the land and the request of the owners and the recommendation of the Advisory Planning Commission, even though as she acknowledged, Council has received a letter signed by some residents of Skidegate landing who want these properties to remain ‘Rural Residential’

**2. Donnette Farrell – 617 2<sup>nd</sup> Avenue, Queen Charlotte, BC**

- Referring to the properties in Skidegate Landing, Mrs. Farrell expressed the view that if lots are labelled ‘Commercial’, they should stay ‘Commercial’. Changing the designation puts the owners at a disadvantage if they want to sell.

**3. Joanne Ames – 4815 Vancouver Avenue, Queen Charlotte, BC**

- Speaking on behalf of Watchman Forest Products Ltd. Mrs Ames asked a question about the document presented at the May 16, 2011 Council meeting as a letter of concern regarding the Watchmen Forest Products Ltd. land in Skidegate Landing from the neighbours at Skidegate Landing – who was the source of this document?
- the neighbours indicated to Ms. Ames they contributed verbally – did not create the letter itself
- no-one approached Ms. Ames about the letter and she is the closest in proximity as resident
- Ms. Ames would like existing use of the Watchmen properties, (Lots 23-27, Block 22, Plan 948, DL3 in Skidegate Landing) for the storage of logs and trucks, to be recognised as a 'Commercial' use in the OCP Bylaw
- the colour on the map does not change anything
- the land was mislabelled during the APC process and no-one caught the error until recently.

Bill Beamish responded that the May 16<sup>th</sup> letter was received as an e-mail and was addressed to mayor and Council. It was received by Council at the May 16, 2011, Council meeting.

**4. Allan Cowan – 3122 2<sup>nd</sup> Avenue, Queen Charlotte, BC (arrived after the initial presentation)**

- points Mr. Cowan wanted to comment on in the OCP document
  - page 12 - 8.3 -11 (refers to B&B in a Residential Area)
  - What is the definition of a Bed & Breakfast?

Response: this will be defined by a future zoning bylaw. Currently the Province provides that 3 or fewer rooms are not required to be registered but 4 or more rooms must register to pay the BC Hotel Tax.

- Expressed concerns that council is promoting the use of and access to the foreshore and that the bylaw policies are inconsistent:
  - page 13 - 9.2 – 3 (protect the environment from degradation)
  - page 14 – 9.5 – 3 (non-motorized marine based activities may locate in Residential or Rural Residential Areas)
  - page 15 – 9.6 – 8 (encourage boat launching facilities throughout the community)
  - page 22 – 13.4 – 2 (promote recreational water use by supporting the development of accesses to the water)
- Schedule C – map 'Environmentally Sensitive Areas'  
the waterfront area on either side of the access to the land sort is not identified as a sensitive area. This area included the mouth of Crabapple Creek which is a fish bearing

stream and should be highlighted blue as the rest of the waterfront in the community has been coloured and designated as environmentally sensitive.

Mayor Kulesha invited anyone who wished to speak a second time

**5. Fran Fowler**

- comment on the CAO' s introduction – encourage and support the beautification of the entrance corridor into Skidegate Landing - is this connected to the decision to change the designation for the Watchman properties?

**6. Joanne Ames**

- regarding beautification for Clearbrook Trucking area, it is an ugly business , attempts have been made with DOT but there are visibility issues
- the OCP document notes moving Industrial to the West end and also reducing GHG's by 20% by 2020, these 2 statements are contradictory
- if forced to moved trucking operations to this area West of the Village this will increase approximately 40 additional trips through the centre of town per week, causing wear and tear on the roads, noise will be increased and GHG's will be increased
- the lots in question are not intended to become part the truck yard – storage use only

**7. Rainer Specht – 4617 Martynuik Road (arrived after initial presentations)**

- what is the park in Skidegate Landing – is this accessible?

**8. Allan Cowan**

- What are we doing now if Councillors cannot respond to questions or concerns?

Mayor Kulesha explained the process as Mr .Cowan arrived after the Mayor and CAO's introductions

- Was the OCP presented to other agencies and if so were there comments from these agencies?

Mayor Kulesha informed Mr. Cowan of the six agencies and governments the OCP Bylaw was referred to and Mr. Beamish said the review period ended May 6, 2011, and he received responses from the Skeena Queen Charlotte Regional District, SQCRD, the Ministry of Transportation and Infrastructure and School District 50.

Mayor Kulesha announced before closing this hearing I am going to call three times for any further speakers on any of the matters contained in the proposed Bylaw. Mayor Kulesha also explained that once the public hearing is concluded, the *Local Government Act* requires that Council not accept any further input from the public relating to the amending bylaw proposed unless another public hearing is scheduled.

Council decided that because the Public Hearing was advertized to last until 9:00 PM, they would continue the meeting in case anyone arrived late.

At 8:00pm the members of the public left the meeting.

At 8:15 PM, Councillor Olsen left the meeting.

At 8:35 PM, the representative of the Media left the meeting

At 8:55 PM, Mayor Kulesha closed the meeting by asking:

For the first time, is there anyone who wishes to make any further representations?

For a second time, is there anyone who wishes to make any further representations?

For a third and final time, is there anyone who wishes to make any further representations?

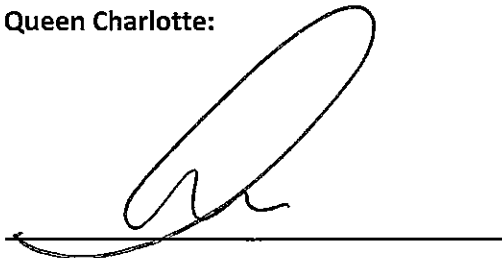
There being no further speakers, I declare this public hearing closed.

The results of the public hearing and possible third reading of the bylaw will be discussed on June 6, 2011 at the next regular Council meeting.

Mayor Kulesha adjourned the meeting at 9.00pm

Refer to copies of the CAO Statement and two letters received from Watchman Forest Products Ltd., attached to and forming part of these minutes.

**Certified as a true Copy of the Minutes of the Public Hearing held on May 30, 2011, in the Village of Queen Charlotte:**

A handwritten signature in black ink, appearing to be 'Bill Beamish', is written over a horizontal line. The signature is stylized and cursive.

**Bill Beamish, Chief Administrative Officer**

## CAO Notes for Public hearing, May 30, 2011, 7:00 pm

### BACKGROUND

Upon incorporation in December 2005, the Village inherited the Queen Charlotte City Skidegate Landing Official Community Plan (OCP) from the SQCRD (Regional District). One of the initial Council's priorities was the preparation of a new OCP for the Village.

In early 2006, the OCP process was commenced by Council by appointing an Advisory Planning Commission (APC) consisting of a cross section of members of the community. The APC was requested to prepare a draft of the OCP for Council's consideration.

### WHAT IS AN OFFICIAL COMMUNITY PLAN (OCP)?

An OCP is the tool that municipalities use to plan the type and location of future land use, development, and services. Its vision, policies, and actions are used by Councils to guide the future of their communities.

An OCP does not set rules or regulations. That is the role of other bylaws, such as a zoning bylaw or a building bylaw. At present these types of bylaws do not exist in the Village.

For an OCP to become an official document, it must be passed by Council as a bylaw. As part of the bylaw process, public consultation must occur and a public hearing must be held.

### WHO HAS BEEN INVOLVED IN THE PREPARATION OF THE OCP?

During the period 2006 – 2009, the APC met on numerous occasions to discuss what should be included within the new

OCP. Community consultation meetings were also held.

In 2009 the APC presented its draft OCP to Village Council. Council then retained a professional planning consultant to assist the Village in working towards preparing a final draft of the OCP. In 2010 and in the first few months of 2011, Council spent a considerable amount of time with its staff and consultant refining the draft OCP.

On April 4, 2011 Council gave first reading to **Official Community Plan Bylaw No. 50, 2011**. Prior to proceeding further with the Bylaw, Council held two meetings with the community to invite comment and input into the Plan. These were held on April 27<sup>th</sup> and May 7<sup>th</sup> and were attended by approximately 18 people.

In addition, the OCP Bylaw was referred to the following agencies and governments for comment:

- Skidegate Band Council
- Skeena Queen Charlotte Regional District
- Ministry of Forests, Land and Natural Resources
- Ministry of Transportation and Infrastructure
- Department of Fisheries and Oceans
- School District 50
- Council of Haida Nations

On May 16<sup>th</sup> after considering input received during or subsequent to the public consultation meetings and

comments from referral agencies, Council amended the bylaw and gave it second reading.

On May 16<sup>th</sup>, Council also set the date of May 30<sup>th</sup> for the Public Hearing which has been advertized in 2 additions of the QC Observer, May 19 and 26<sup>th</sup>, and posted on our official notice board and on the Village website.

### WHAT ARE THE NEXT STEPS IN THE OCP PROCESS?

Following this Public Hearing, Council will decide on June 6<sup>th</sup> to either give 3<sup>rd</sup> Reading to the OCP Bylaw or to make further amendments to it. Depending on the nature of the changes made, if any, Council may have to hold a second public hearing prior to giving it 3<sup>rd</sup> reading.

After 3<sup>rd</sup> reading, the bylaw may be finally adopted by Council.

### WHAT ARE THE HIGHLIGHTS OF THE NEW OCP?

The **high level vision** articulated in the OCP is:

*Queen Charlotte seeks to be a progressive, forward thinking community which strives to balance individual, environmental and economic needs within a safe, accessible and inclusive environment where we are free to live and prosper.*

Some of the **key policy directions** are:

- Plan for a modest **population growth rate** of an average of 1% per year over the next 5 – 10 years
- Encourage new **commercial development** to locate within existing the commercial areas

- Support for **home based businesses** and **bed and breakfast operations**
- Ensure that enough land is made available for **new housing development** (single family lots and multi family housing) to meet future housing needs
- Encourage the provision of **age friendly** housing and community facilities
- Recognizes the importance of **agriculture** and its role in food security for our community and Island residents
- Direct **industrial development** to the industrial area on the west side of the Village and increase the industrial land supply
- Support **marine commercial** businesses and within the Village
- Encourage artisan, craft and culturally oriented accessory uses in tourist commercial facilities
- Promote a walking and barrier free community and encourage the development of **trails** for walking and cycling as well as for a waterfront walkway
- Encourage and support the beautification of the entrance corridor into Skidegate Landing
- Pursue the conversion and development of the existing forestry road on the west side of the Village to a **new arterial road** that would serve as an alternative access out of

the Village and a bypass in the event of an emergency.

- Plan for **municipal water and sewer systems** to accommodate a population of 2500.
- Target a 20% reduction in the 2007 **greenhouse gas emission** levels by 2020
- Protect, maintain, and restore **environmentally sensitive areas**
- Direct development away from areas susceptible to **hazards** such as flooding or land instability
- Seek to protect the **watersheds** within the Village
- Minimize impacts of **resource extraction** and management on viewscapes, habitat, and recreation values

Watchmen Forest Products Ltd.  
P.O. Box 1517  
Skidegate B.C. V0T 1S1

May 30, 2010

Queen Charlotte Village Council  
P.O. Box 580  
Queen Charlotte, B.C. V0T 1S0

Attention: Mayor and Council Members

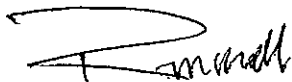
Re: Use Designation for Lots in OCP

Watchmen Forest Products Ltd., the registered title holders of Lots 23, 24, 26, and 27, Block 22, Plan 948, D.L. 3, wish to lodge a comment regarding the designation of use in the new OCP. We request that our comments be kept "on file" as a matter of record by the Village Office and be reviewed by Council.

During the APC process lots owned by Watchmen Forest Products were identified verbally as having an existing commercial use. The APC committee agreed that this was true and included the existing use on the community plan but did not check the legal descriptions of the lots. Incorrect lots were designated commercial on the plan and forwarded to council for the OCP process. Again, the identity was not checked and the incorrect lots were forwarded to council through the planning process to the council meeting of May 16, 2011.

The existing use of these lots was and is storage of wood and equipment. As the existing use prevails and is "grandfathered" in the planning process, we suggest that council re-examine their decision at the May 16, 2011 meeting to designate these lots as residential.

We also request that the existing use of these lots which pre-dates the APC and OCP is clearly noted as commercial by council and the Village office.



Patrick McDonald Jr.  
For Watchmen Forest Products Ltd.

Copies to V.of Q.C. Mayor and Council  
Delivered by Hand

May 30, 2011

To Mayor and Council, Village of Queen Charlotte

Re: Letter of Delegation

This document serves as a letter of delegation from Watchmen Forest Products Ltd. to allow our employee, Joanne Ames, to present documents on our behalf and speak for us at Queen Charlotte Council meetings .

A handwritten signature in black ink, appearing to read "P McDonald Jr.", with a large, stylized initial "P" that loops around the first part of the name.

Patrick McDonald Jr.

Partner/Manager

Watchmen Forest Products Ltd.

## Sandra Brown

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**From:** Enbridge Northern Gateway Pipelines [eNewsletter@northerngateway.ca]  
**Sent:** Wednesday, May 25, 2011 3:04 PM  
**To:** Sandra Brown  
**Subject:** Enbridge Northern Gateway Project Joint Review Panel Invites the Public to Attend Information Sessions

The Joint Review Panel (JRP) conducting the review of the proposed Enbridge Northern Gateway Project (NGP) has invited the public to attend information sessions.

The purpose of the information sessions will be to share information on the joint review process and how to participate in the process. The JRP members will not be attending the information sessions as they are designed to provide procedural information including participation options. These sessions are not designed to receive or discuss the merits of the proposed project.

Information sessions will be held in a number of locations, including:

- Bruderheim, AB (June 6)
- Whitecourt, AB (June 7)
- Vanderhoof, BC (June 7)
- Grande Prairie, AB (June 8)
- Burns Lake, BC (June 8)
- Tumbler Ridge, BC (June 9)
- Queen Charlotte City, BC (June 14)
- Prince Rupert, BC (June 15)
- Kitimat, BC (June 16)
- Smithers, BC (June 22)
- Prince George, BC (June 23)

Anyone who has an interest in the proposed Project is welcome to participate. The JRP Secretariat will be available to answer questions related to the joint review process. The specific dates and venues for the information sessions in Bella Bella, Hartley Bay, Kitkatla and Klemtu will be announced on the JRP's website as soon as the details are available.

Additional information about these sessions including venues and times can be found on the JRP's website at [www.gatewaypanel.review.gc.ca](http://www.gatewaypanel.review.gc.ca). Information about the joint review process and how to participate in the review process can also be found on the JRP's website.

The Joint Review Panel (JRP) for the Enbridge Northern Gateway Project is an independent body, mandated by the Minister of the Environment and the National Energy Board. The Panel will assess the environmental effects of the proposed project and review the application under both the Canadian Environmental Assessment Act and the National Energy Board Act. This message was sent by: Northern Gateway Pipelines Limited Partnership, Box 50, One Bentall Centre, Vancouver, BC V7X 1M4

Unsubscribe:

<http://app.icontact.com/icp/mmail-mprofile.pl?r=66797174&l=131456&s=BKUP&m=910141&c=357096>

Forward This Message:

<http://app.icontact.com/icp/core/message/forward?m=910141&s=66797174&c=BKUP&cid=357096>



Born 1957 in Victoria, B.C., artist Jan Poynter majored in Painting and Printmaking at the Vancouver School of Art and continued in Art Education at the University of British Columbia.

Jan's outstanding rendering abilities have contributed to her fine art career with expertise in illustration, watercolor, pastel and oil & acrylic painting. Her commercial designs and illustrations have been applied to international corporate architectural décor, signage and branding, promotional material, corporate gifting, book covers, children's educational literature, stationary, souvenir, giftware and home décor products.

With over 27 years of varied teaching experience, Jan offers local fine arts classes for private students and art groups. A founding member of the Sunshine Coast Artists Co-operative and the Coast Cultural Alliance, she also works weekly with a life/figure group and paints portraits.

In spring 2007, Jan completed a public art project in Gibsons Landing – the popular "Seastone" Hydro kiosk. She was chosen as Artist-in-Residence for the Iris Griffith Center at Ruby Lake for the month of August 2007 (Artists Celebration-Arts Now Olympic 2010 funding) and produced a series of figurative works for a show at the SC Arts Center in Sechelt for Aug-Sept 07. Her major SOLO show of urban "Harbour-scapes" was held at the Place des Arts cultural center in Coquitlam, B.C. Oct 9 - Nov 8 / 2008. Five months of design and production of a large public art historic mural for the Sunshine Coast Regional Museum in Lower Gibsons was completed with installation in May 2008. Another on-site public art project of 5 kiosks for the B.C Hydro and District of Sechelt was completed in 2009.

Jan is currently exhibiting her original paintings at:

Hambleton Fine Arts Services - Van. BC. and WOODS Showcase- Sunnycrest Mall Gibsons BC.  
and is an active member of the Federation of Canadian Artists.



**Exhibitions:**

Pitt Gallery, Vancouver - VSA group show 1979  
Presentation House Theatre , North Vancouver - Solo Show 1981  
Red Hill Gallery, Brisbane, AUS. - Solo Show / pastel paintings 1983  
University of Queensland Press - UQP Book Cover illustrations 1987  
Gold Coast Cultural Center - National Invitational show. Award  
Sunshine Coast Arts Center , Sechelt – SOLO Show (major works) 1991  
Queensdale Gallery, North Vancouver - SOLO Show 1991  
Quay Works Gallery, Gibsons - Group Show 1993  
Ferry Building Gallery, West Van - Group Show 1993  
Creekhouse Gallery, Granville Island - 1994-1997  
Craft fairs, Markets and home studio sales from 1982-1998  
Seaside Center, Sechelt BC – SOLO Show "Once upon a time in Mexico" Oct. 2005  
travel paintings and a retrospective of plein air sketching & painting.  
"Seastone" selected design Public Art Project/BC Hydro – Gibsons Landing BC Apr 2007  
"A Body of Work" figurative paintings & Drawings SC Arts Center Sechelt 2007 Aug/Sept  
"Time Flies" Sunshine Coast Regional Museum – Original Mural design/fabrication/installation  
Gibsons Landing Gallery – Artists Coop Members juried show/ongoing. 1996-2008  
Artist-in-Residence – selected Ruby Lake/ Iris Griffith Nature Center August 2007  
Yaletown Gallery – juried selection for Vancouver Landscapes April 2008  
"Driftwood " designs Public Art Project/BC Hydro – Sechelt, BC Apr 2008-2009  
Place des Arts Coq.BC - selected SOLO show "SEA to SKY-Vancouver Harbour " Oct 2008  
Gift of the Eagle Gallery – Gibsons BC. Feature SOLO shows of new works  
Sea to Sky Nov 2008, Petals (floral series) 2009, local Plein Air – artist on location.  
Federation Gallery – Granville Island "Landscapes" selected and Excellence award Mar 2010  
"Mythica" Glass Collaboration show Roberts Creek BC. May 2010  
Artist in Residence – Furze Glass studio July 2010  
Harmony Arts Festival – public art project august 2010  
"Ourselves and Others" portrait group show Sunshine Coast Arts Center Sept 2010  
"Visions of Home" – Gibsons Public Art Gallery January 2011  
The Verandah Show – SOLO studio exhibition and sale. May 2011  
Maynards Fine Art & Antique Auction House / Artist Direct Auction  
Artist in Residence – Haida Gwaii / Village of Queen Charlotte July 2011  
A Happy Hour – group of 3 show at Gibsons Public Art Gallery Aug-Sept 2011

**Past retail Gallery representation:**

Queensdale Gallery – North Vancouver  
Bernadette's Gallery - Gibsons  
John Ramsay Gallery – Granville St. Van.  
Inuit Gallery, Delta Hotel - Whistler  
Adele Campbell Gallery - Whistler  
Creekhouse Gallery - Granville Island  
Westwind Gallery – Gibsons  
La Cabana Gallery – Sechelt B.C.  
Gibsons Landing Gallery – SC Artist Cooperative  
Gift of the Eagle Gallery – Gibsons Landing BC.

**Current retail Gallery representation:**

Hambleton Fine Art Services - Vancouver, B.C.  
WOODS Showcase – Sunnycrest Mall Gibsons Landing BC. Canada  
Artist's studio by appointment – Purple Banner Sunshine Coast / CCA

**Education:**

Vancouver School of Art – Diploma / Printmaking and Painting Major.	1976 - 1981
University of British Columbia – Art Education	1978 – 1980
Vancouver Cultural Alliance - SEARCH program	1997
Small Business development workshops (on-going)	
Arts Marketing workshops (on-going)	
Corporate Communications Technology	
Diploma Graphic Design and Web Marketing	2001 - 2003

**Teaching Experience:** Instruction and program development

Capilano University – Continuing Education program (1997 – present)  
 Course design and marketing for Adult Education – Fine Arts & Design courses.  
 Arts Building Society – Gibsons Landing B.C. (private workshops)  
 Private classes, SD 46 Adult Education, Coast Cultural Alliance, Malibu Arts Retreat,  
 Artists in the Schools program Gr. 2-10, Sunshine Coast Arts Council,  
 Tours of Exploration – travel and art workshops  
 East Kooteney Adult Education (Invermere), Brisbane Technical Institute-Adult Ed. (Brisbane, Aus)

**Community Leadership and/or volunteer experience:**

Coast Cultural Alliance / CCA Sunshine Coast - founding member .  
 Chair of Arts & culture for the Spirit of BC 2010 community committee - Sunshine Coast  
 Development & promotion of the Regional Cultural Scan project  
 Concept, management and coordination of SC Cultural Forum – Feb 2005  
 65+ participants 27 facilitators/volunteers  
 in partnership with the SC Regional District and Community Futures - coordinating the funding  
 application for a regional Cultural Scan through the 2010 ArtsNow Creative Communities program.  
 Founding member of the Sunshine Coast Arts Co-operative – 1998 - present  
 Fundraising and event coordination for the Rotary & Arts Wine Festival & Auction  
 Co-op Gallery - Retail systems, gallery management and website development.

Poster contribution and event activities for BC-Breast Cancer research 2002  
 Junior Hockey International tournament – Abbotsford 2001  
 Logo and Graphic design for Scouts Canada – Camp Byng Jubilee 2003  
 Logo and Graphic design for SC Conservation Association  
 Poster and art sales for Howe Sound Outrigger Race.2003  
 Logo and Graphic design for Gibsons Jazz Festival – 1995 (still in use)  
 SPCA & Arts fundraiser – Ceramic "Celebrity" invitational – 1996  
 Sunshine Coast Conservation Association – graphics donated for web site development  
 Tourism stakeholders mini-trade show and Fam tours for off coast travel consultants 1998  
 Friends for Life – Aids Memorial Wall rendering contribution Vancouver 2001  
 Teen centre coordinator and founding member 1993  
 Gibsons Landing Merchants Association – promotional map and materials (still in use)  
 Consultation & advisory support for emerging artists & students (on-going)  
 Board member for the Queensland Artworkers Alliance – 1989-90

**Phone:** 604-886-8918    **www.janpoynter.com**    **Email :** poynterjan@hotmail.com

## Queen Charlotte ARTIST-in-RESIDENCE PROJECT, July 2011

Vancouver-Sunshine Coast Artist, Jan Poynter, has been invited to Queen Charlotte in July, to demonstrate materials and techniques for painting scenes on the large metal or plastic utility boxes that feature prominently on the rights of way of most communities. Here in Queen Charlotte these boxes are mainly for the sewer pump stations whereas in some other communities there are many similar boxes for BCHydro and Telus underground services.

Jan has a great deal of experience painting scenes on utility boxes in similar coastal communities like Sechelt, Gibsons and West Vancouver. Through research, experimentation and experience she has learned about the best materials to use to prepare the boxes, paint on them and seal the final painting to protect it from UV, weather and graffiti.

Our hope is that other local artists will be interested in this free learning opportunity and work with Jan while she is here so that they are able to continue this local enhancement project in Queen Charlotte or another community.

Jan will also provide information and tips on how to prepare Public Art design submissions for jurying, in the event there is a future opportunity to respond to a 'call for artists'.

Examples of this kind of project can be found on Jan's website along with many samples of her original art works. [www.janpoynter.com](http://www.janpoynter.com)

Jan will also be offering FREE afternoon drop-in studio workshops in Queen Charlotte July 14-18.

A professional illustrator and designer, with 30 years teaching experience, Jan is keen to meet and share her experience with local artists. You are invited to attend the morning Plein Air sketching & paint out sessions and afternoon "Works in Progress" workshops - at no cost!

Jan has suggested the following schedule for her visit to Queen Charlotte:

**WEEK ONE: Afternoons July 6-11 2pm – 5pm** (on site - weather permitting)  
Together with other artists and if possible some young people, Jan will prepare, design and paint on site a public art feature on one of the utility boxes on Wharf street, across from the J&T Restaurant. Starting with an informal workshop (AM -Wed May 6) she will discuss the creative and fabrication challenges of a permanent installation. Participants in this process will be prepared with the knowledge & materials to create lasting public art projects that will enhance the community.

**WEEK TWO: Afternoons 2pm – 5pm** (location to be announced) **July 14 -18**

The "Works in Progress" workshops are a relaxed and informal opportunity for participants to experience Jan's paintings from start to finish. Participants are encouraged to bring their own projects for discussion and enjoy lively demonstrations, individual instruction, direction and/or critique. For Drawing/Acrylic/Watercolor/Pastel (sorry no Oils).

If you have an idea for a painting - started something and don't know what to do - or finished something you are not pleased with - bring it along ! (please bring photo references as well!)

Participants will also receive valuable instructional handouts and exercises on composition, color mixing and technical tips.

Email [poynterjan@hotmail.com](mailto:poynterjan@hotmail.com) for more information.

**WEEK TWO: Mornings: 9am-11am (weather permitting) July 14 -18**

Plein Air sketching & painting. - Local artists and students are invited to join Jan in sketching and painting on location with informal instruction and creative support. A meeting location will be posted every morning at Spirit Square (online @ <http://poynterstudio.com>) and a demo will be provided by Jan each day. This is a fun event and visitors are welcome to watch!.

**Sign up or Drop in :**

Final details of times and locations will be worked out once Jan arrives in Queen Charlotte and we see what the weather is like. In the meantime, if you are interested in participating in any one or all of these activities, please contact the Village Office at: 250-559-4765 or by e-mail to [cao@queencarlton.ca](mailto:cao@queencarlton.ca) and leave your name and contact information.



## **Request for Letter of Support:**

### **Agriculture Support Commissioner Project**

#### **Project Description**

The East Coast Graham Island Farmers Institute and MIEDS propose a 2 year agriculture support project. The proposed project entails contracting the services of an Agricultural Support Commissioner<sup>1</sup> (ASC) (a local person, if possible, having an agriculture background) with the objective of supporting food producers of all levels.

The ASC will assist in providing technical support, research services, networking with various agriculture-related agencies, soil testing, access to affordable land discussions with the governing bodies and assistance establishing trial plots for research purposes.

The ASC will also assist food producers to follow up on opportunities identified in the Agriculture Strategy and Implementation Plan which have the ability to make food production operations sustainable and attractive to succession or future landowners.

In addressing the need for skill development for the next generation, the ASC will work with the elementary and secondary schools to encourage the development of and access to agricultural courses and experience. In addition, the ASC will work with local farmers/food producers to establish a mentorship program.

#### **Benefits:**

Benefits to the islands community will be the anticipated increase in production from local farmers and food producers. The increase in production will result in increased sales at local farmers markets. The farmers markets will begin attracting more vendors and customers. The additional vendors will benefit from increased exposure to their products.

#### **Budget:**

The project is anticipated to commence Dec 1, 2011 and terminate Nov 30, 2013. Total project cost are anticipated at \$96,100 for year one and \$90,600 in year 2. The expenditures include a contracted wage (based upon \$30 per hour/40 hours work week), travel on and off-islands, training/workshops/conferences and a web site to make easily accessible, to farmers/food producers, appropriate research, agricultural information, local

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<sup>1</sup> This position has the potential to be split into 2 positions depending upon the administrative/coordinator and agricultural skills brought by the applicants.



studies, local farming information, land availability maps, soil maps etc. Farms/food producers may also wish to include profiles of their operations and contact information for the website.

### **Hiring:**

Preference will be given to a local individual, having an agricultural background. The ASC will receive additional technical training and orientation to the resources available through the Ministry of Agriculture in general agriculture (ie: soil science, water systems, livestock care, regulatory standards, policies and procedures). Education will be further enhanced via agricultural conferences/tradeshows, correspondence courses and workshops.

### **Time Lines**

To coincide with the need to work with food producers throughout the crop/field planning season (Nov-March) and to ensure that 2 years of food production support is provided (2 harvests), the ASC project would begin at the end of the current harvest and would end following the 2013 harvest.

**Project Start Date:** December 1, 2011

**Project End Date:** November 30, 2013

### **Management Capability/Organizational Structure**

MIEDS and the East Coast Graham Island Farmers Institute will work in partnership for the project. A board will be established having Farmers Institute and MIEDS representation. MIEDS will provide financial accountability while the joint board will assume responsibility for overseeing the project and ensuring the project deliverables are met.

**From:** Jenn Dolen [<mailto:coordinator@mieds.ca>]  
**Sent:** Monday, May 30, 2011 4:40 PM  
**To:** Jenn Dolen  
**Subject:** Community Map

Hello leading Community organization,  
I have good news to share- Gwaii Trust approved the 50% funding for the community mapping project last Saturday.

The community map is intended to highlight the positive attributes to share with the visitors to your community. An advertisement in this Thursday's Observer along with the attached poster will get the word out to the public that we need their help in forming a community map that is community lead. There is a possible \$500 stipend for each community to go towards a community leader or a \$500 donation to the community organization or charity for work towards:

- updating the tourism database in their own community
- contacting key individuals and surveying what they would like to see on the map
- identifying character objects in their community and researching information on these objects (totems, creeks, bridges, historical locations, wharfs, etc.)
- communicating with the project coordinator the findings of the database, survey and research
- providing any additional edits or information needed for the maps

This is a grassroots project intended for the community to lead the information on the map. If you would like to be the lead organization in your community to survey your community on what you would like on the map and take on the lead role of working on the points above, please email your intended commitment. We would like to have the information for the maps available to the graphic designer by July 1.

Thank you for your time,  
Jenn Dolen

PS- please print the attached poster and distribute widely.



Jenn Dolen - Project Coordinator

box 652, Queen Charlotte, BC V0T 1S0  
tel. 250-559-8050 fax: 250-559-8055

e-mail. [coordinator@mieds.ca](mailto:coordinator@mieds.ca) [www.mieds.ca](http://www.mieds.ca)



## Community Mapping Project

MIEDS and the Haida Gwaii Tourism Advisory Committee (TAC) would like your help in creating a map of your community to share with visitors. A walking tour or driving tour map to be completed by July 2011 needs to be compiled with input from YOU!

What would you like to see highlighted in your community?

Do you have community photos you would like us to use to help promote your community?

Contact Jenn Dolen, MIEDS project coordinator by June 13<sup>th</sup> to become involved: [coordinator@mieds.ca](mailto:coordinator@mieds.ca)

**Village of Queen Charlotte**  
**Official Community Plan Bylaw No. 50-2011**

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**A Bylaw to Adopt an Official Community Plan for the Village of Queen Charlotte**

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WHEREAS Section 876 of the *Local Government Act* gives the Village of Queen Charlotte the authority to adopt an Official Community Plan Bylaw ; and

WHEREAS Sections 876-882 of the *Local Government Act* outlines procedures for developing and adopting such plans including a public hearing; and

WHEREAS Section 877 of the *Local Government Act* identifies required content that must be addressed in a Plan; and

WHEREAS Section 884(1) of the *Local Government Act* does not commit or authorize the Council to proceed with any project that is specified in the Plan; and

WHEREAS Section 884(2) requires that all bylaws enacted, permits issued, and works undertaken by the Village of Queen Charlotte be consistent with the Official Community Plan;

NOW THEREFORE the council of the Village of Queen Charlotte enacts as follows:

**TITLE**

1. This Bylaw shall be cited as the "Village of Queen Charlotte Official Community Bylaw No. 50-2011".

**APPLICATION**

2. This Bylaw applies to: the land areas and the surface of water, all being part of the Village of Queen Charlotte.

**ORGANIZATION**

3. Parts A, B, C, D and E, attached to and forming part of this Bylaw , are hereby designated as the Village of Queen Charlotte Official Community Plan Bylaw No.50-2011.
4. The Parts comprising of this Bylaw are as follows:  
Schedule A

**Part A: Introduction**

**Part B: Land Use Objectives and Policies**

**Part C: Implementation – Studies and Plans**

**Part D: Map Schedules**

- Part D-Schedule B - Land Use Designations
- Part D-Schedule C - Environmentally Sensitive Areas
- Part D-Schedule D - Roads and Trails
- Part D- Schedule E - Water Supply Service Area
- Part D- Schedule F - Waste Water Collection Service Area
- Part D- Schedule G - Heritage and Archaeological Sites

**Part E: Glossary of Terms**

SEVERABILITY

- 5. If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

BYLAW REPEAL

- 6. We repeal the existing Bylaw No. 233-1992 Queen Charlotte City Skidegate Landing Official Community Plan

READ A FIRST TIME this 4th day of April, 2011

READ A SECOND TIME this 16<sup>th</sup> day of May, 2011

READ A THIRD TIME this            day of

RECONSIDERED AND ADOPTED this            day of

\_\_\_\_\_

Mayor

\_\_\_\_\_

Corporate Officer

Certified correct:

\_\_\_\_\_

Corporate Officer

VILLAGE OF QUEEN CHARLOTTE

REPORT TO COUNCIL

DATE: June 2, 2011  
FILE: Queen Charlotte Volunteer Fire Department  
AUTHOR: Bill Beamish, Chief Administrative Officer  
SUBJECT: Proposed Amendment to Queen Charlotte Volunteer Fire Department Bylaw 20-2008

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**RECOMMENDATIONS:**

1. That Council give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings to Village of Queen Charlotte Bylaw No. 53-2011 - A Bylaw to Amend Bylaw No. 20, 2008, A Bylaw to Provide for the Establishment and Operation of the Queen Charlotte Volunteer Fire Department, on June 6, 2011; and,
2. That Council meet on June 8 or 9 2011, to adopt Village of Queen Charlotte Bylaw No. 53-2011, A Bylaw to Amend Bylaw No. 20, 2008, A Bylaw to Provide for the Establishment and Operation of the Queen Charlotte Volunteer Fire Department, and to approve a resolution pursuant to section 11(e)(i) of the amendment.

**REASON FOR REPORT:**

Section 11 of Bylaw 20-2008 provides authority for the Queen Charlotte Volunteer Fire Department to leave the municipality under certain specific circumstances. In 2009, Council approved a resolution authorizing the VFD to assist the Skidegate Indian Reserve that is contrary to the authority of the Bylaw. This questionable authority was brought to the attention of Council by the QC-VFD and was referred to Michael Moll at Young Anderson for review. On May 30, 2011, Mr. Moll provided a draft amendment to Bylaw 20-2008 which is recommended to Council

Bylaw 53 - 2011, amends Bylaw 20 – 2008 by adding an additional authority for the VFD to leave the municipality in response to:

11. (e) to a request for assistance by the fire department in that area and such assistance is provided:
  - (i) pursuant to a resolution of Council, which resolution may include terms and conditions limiting when assistance may be provided; and
  - (ii) with the consent of another local government as required by the *Community Charter*.

In addition, the amendment clarifies the additional circumstances whereby the VDF may respond to any fire or other incident outside of the municipality.

**BACKGROUND AND DISCUSSION:**

1. On May 27, 2011, the Regional District of Skeena Queen Charlotte provided consent as required in section 11(e)(ii) of the draft amendment by approving the following resolution:

**"THAT pursuant to Section 13(1)(b) of the Community Charter, the Skeena-Queen Charlotte Regional District consents to the provision of the service established by the Village of Queen Charlotte Bylaw No. 20-2008 in that area that is within both the boundaries of the Skeena-Queen Charlotte Regional District and the boundaries of the Skidegate Indian Reserve #1 and that such consent is granted for a term of six months from the date of this resolution."**

2. In addition, on May 27, 2011, the Village of Skidegate was provided the following resolution to consider:

**"THAT the Volunteer Fire Department of the Village of Queen Charlotte, including its fire chief, its incident commander, its members and its auxiliary firefighters, may enter the Skidegate Indian Reserve #1 and assist the Skidegate Volunteer Fire Department in responding to incidents, including fires and reported fires, and that such permission is granted for a term of six months from the date of this resolution."**

3. The proposed amendment to Section 11 has been forwarded to Fire Chief Larry Duke and Deputy Fire Chief Sean Muise for review and comment.
4. Once Bylaw 20-2008 has been amended and council has adopted a resolution with conditions pursuant to Section 11(e)(ii), the Village of Queen Charlotte and the Skidegate Band Council will give priority to working on a written agreement for the that would establish further terms and conditions for the provision of fire services or a mutual aid agreement between our communities.

**FINANCIAL CONSIDERATIONS:**

The Queen Charlotte VFD has incurred costs to assist the Skidegate Indian Reserve which include wear and tear on equipment as well as the purchase of equipment that is compatible with the Skidegate Reserve fire hydrants.

It is anticipated that any future written agreement will include a mechanism to recover costs incurred by the QC-VFD.

**ENVIRONMENTAL CONSIDERATIONS:**

None

**LEGAL CONSIDERATIONS:**

The proposed amendment was drafted by Young Anderson for consideration of Council.



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Bill Beamish, CAO

VILLAGE OF QUEEN CHARLOTTE

BYLAW NO. 53-2011

**A Bylaw to amend Bylaw No. 20-2008, A Bylaw to Provide for the Establishment and Operation of the Queen Charlotte Volunteer Fire Department**

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WHEREAS the Council of the Village of Queen Charlotte wishes to increase the opportunities for the Volunteer Fire Department to provide service outside the boundaries of the Village of Queen Charlotte; and

WHEREAS the Council of the Village of Queen Charlotte considers it appropriate to amend the Volunteer Fire Department's establishing bylaw;

NOW THEREFORE the Council of the Village of Queen Charlotte in open meeting assembled ENACTS AS FOLLOWS:

1. This Bylaw may be cited as Volunteer Fire Department Bylaw Amendment Bylaw No. 53-2011
2. Section 11 of Village of Queen Charlotte Volunteer Fire Department Bylaw No. 20-2008 is deleted and replaced with the following:
  11. The Fire Chief, the Department, the Members and the Auxiliary Firefighters shall only provide the service established under this Bylaw to the area within the boundaries of the Municipality and the Department shall not respond to, or have any responsibility related to, any fire or other incident occurring in any area outside the Municipality unless the Department responds:
    - (a) as authorized by a Municipal or Provincial Emergency Plan;
    - (b) as requested by the Ministry of Forests and Range in relation to forest fires.
    - (c) pursuant to an agreement entered into by the Municipality that provides for the Department's service to that area;
    - (d) pursuant to a mutual aid agreement entered into by the Municipality that permits the Department to provide assistance to that area; or
    - (e) to a request for assistance by the fire department in that area and such assistance is provided:

(i) pursuant to a resolution of Council, which resolution may include terms and conditions limiting when assistance may be provided; and

(ii) with the consent of another local government as required by the *Community Charter*.

READ A FIRST TIME this \_\_\_ day of \_\_\_\_\_, 2011.

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 2011.

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2011.

ADOPTED this \_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Certified Correct:

\_\_\_\_\_  
Corporate Officer

## VILLAGE OF QUEEN CHARLOTTE

### REPORT TO COUNCIL

**DATE:** June 2, 2011  
**FILE:** Grants  
**AUTHOR:** Bill Beamish, Chief Administrative Officer  
**SUBJECT:** West Coast Community Adjustment Program Grant Opportunity

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#### **RECOMMENDATIONS:**

1. That Council direct the Chief Administrative Officer to update the 2003 proposal for the Queen Charlotte Seawalk Project for June 20, 2011; and,
2. That Council direct the Chief Administrative Officer to prepare an Expression of Interest for a grant under the West Coast Community Adjustment Program for the Queen Charlotte Seawalk Project.

#### **REASON FOR REPORT:**

Mr. Art Lew, Executive Director of Haida Gwaii Community Futures has advised that the West Coast Community Adjustment Program (WestCAPP) is coming to an end and that any grant applications must be received by July 20, 2011 for projects to be completed by March 31, 2012.

In 2003, the Queen Charlotte Management Committee applied for a WestCAPP grant to construct a section of the Seawalk Project, between Wharf Street and the Community Club, at a cost of \$690,000 in 2003 dollars. This application was supported by many local businesses and by Gwaii Trust but it was not supported by WestCAPP and was subsequently not undertaken.

As the WestCAPP program winds down, there are still opportunities to to apply for funding for suitable programs. The following timetable applies:

1. June 30 – EOI to be submitted (this is the summary of what is being proposed with at least some preliminary indications of costs and scope of economic expansion ie post construction direct and indirect jobs, new businesses, increased revenues to business, increased number of visitors extending stays in QCC or HG in general etc),
2. July 15 - Final Draft of Proposal,
3. July 22 - Proposal in final form along with Summary of Proposal that is submitted to board as a basis of their review,
4. March 31, 2012 - approved Projects to be completed.

Updating the project proposal and completing the application will take a great deal of dedicated time in order to meet the WestCAPP deadlines.

#### **BACKGROUND AND DISCUSSION:**

It is proposed that the scope of the project be changed to reflect work that has been completed at Spirit Square, the proposed connection to the wharf and through the harbour and to change the link between Wharf Street and the Community Club property.

The attached table on page 3 of this report provides a summary of work to be done to prepare the EOI and WestCAPP application.

**FINANCIAL CONSIDERATIONS:**

The WestCAPP program can contribute up to \$250,000 towards each eligible project to a maximum of 60% of the total project cost. The remaining 40% of the project cost must be arranged by the applicant and at least 10% must be in the form of cash.

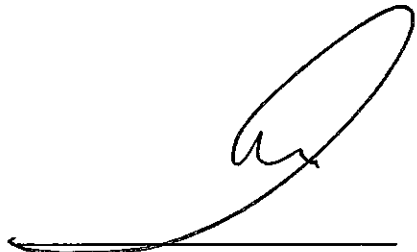
Total estimates for the cost of this project are unknown at this time.

**ENVIRONMENTAL CONSIDERATIONS:**

The proposal needs to be reviewed by DFO with a view to updating concerns and options identified for the 2003 application.

**LEGAL CONSIDERATIONS:**

Agreements will be required with Small Craft Harbours, the Harbour Authority, Ministry of Transportation and Infrastructure and with the Community Club before proceeding with the project.

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line and a small mark at the end.

Bill Beamish, Chief Administrative Officer

May 31, 2011

West CAPP Project – Village of Queen Charlotte Seawalk Project

Project Outline:

- a. To construct a portion of the proposed waterfront walkway between the back, SW side, of the Community Club along the waterfront to connect to Oceanview Drive; and,
  - b. To establish a barrier between pedestrians and vehicle traffic between the Community Club, NE Corner, and Wharf Street along Oceanview Drive
1. Information and Support Requirements

Project Components	Source	Criteria/Previous Information	Comment
1. Project Proposal	VQC – update 1997 and 2003 information	a. 1997 Feasibility Study by “The Iredale Partnership” b. 2003 cost estimates to be updated c. Review agency comments from 2003	EOI – Project Summary required By June 30, 2011; Draft application due July 15 <sup>th</sup> and the Final will be submitted on July 22 <sup>nd</sup> .
2. Cost estimates	Review by Local Contractor(s)		
3. Project Need , Economic Impact and Benefit Analysis	MIEDS; QC VIC; TAC Community Club OCP Policies	a. Tourism statistics for 5 years b. Walking trail strategy documents c. OCP Policies d. Project History	Opportunity for: Music in the Village; Art Promotions; mobile vendor locations; Part of Historic Walking Tour; more vendors
4. Funding Support	West CAPP Gwaii Trust NDIT CST VQC Gas Tax Reserves VQC in Kind	60% WestCapp Grant 40% other of which 10% to be cash	
3. Referrals	DFO/SCH & Harbour Authority MOTI MFLNR Community Club	MOTI: on-site meeting tentatively scheduled for June 6 <sup>th</sup> with Dan Baker, Regional Manager	
4. Letters of Support	MIEDS; VIC; TAC; HG Arts Council Community Club Local Businesses SQCRD; PC; Masset; Skidegate Harbour Authority		
5. Council Resolution			June 6th