

**Village of Queen Charlotte
AGENDA**

NOTICE IS HEREBY GIVEN THAT the regular meeting of the Village of Queen
Charlotte will be held on Monday, October 17, 2011 at 7:30 pm
at the Village of Queen Charlotte Office

- 1. Meeting called to order:**
- 2. Agenda Addition and/or Deletions:**
- 3. Approval of the Agenda:**
- 4. Adoption of the Minutes:**
 - 4.1** Village of Queen Charlotte Council Minutes September 20, 2011
- 5. Business Arising from the Minutes:**
- 6. Proclamations:**
- 7. Delegates and Petitions:**
- 8. Inquiries from the Public Regarding the Approved Agenda Items:**
- 9. Correspondence:**

For Information:

 - a.9.1** Ministry of Children and Family Development – Re: October has been proclaimed Foster Family Month in BC

For Action:

 - b.9.1** BC Hydro – Smart Meters
 - b.9.2** Sk'aadga Naay Elementary School – Re: Planning stages of building a greenhouse, a traditional longhouse style covered area
 - b.9.3** Colin Greenough – Re: - Volunteers from Skidegate and Queen Charlotte are seeking donations for a children's Halloween party
 - b.9.4** Barry Windecker and Ruth Wheadon – operating as Baru Farm – Re: Letter of support to Gwail Trust, Food Security Program to complete construction on their slaughter house and butcher room facility, \$10,500.00.
- 10. Reports of Committee, COTW and Commissions:**
- 11. Bylaws:**
 - 11.1** Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition for 2nd reading on October 17, 2011

11.2 Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter for 3rd reading on October 17, 2011

12. Unfinished Business:

12.1 Road Maintenance Policy 17.0 – updates

13. New Business:

13.1 South Graham Island Gwaii Trust Director and Alternate

13.2 Gwaii Trust Christmas 2011 – Re: Application deadline October 28, 2011

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

15.1 Councillor Johnson report of October 3, 2011

16. Inquiries from the Public:

17. Adjournment:

Village of Queen Charlotte

September 20, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Tuesday, September 20, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Prior to Adoption

PRESENT:

Council:

Mayor C. Kulesha
Councillor G. Martin
Councillor K. Olsen

Staff:

B. Beamish, Chief Administrative Officer
D. Uliana, Chief Financial Officer

Regrets:

Councillor L. Johnson
Councillor G. Noddin

Public- 2

Media -1

1. CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7:38 pm

2. Agenda Addition and/or Deletions:

New Business:

13.2 Jack's Creek – Letter of Credit

13.3 Wood First Resolution

3. Approval of the Agenda:

R2011/42/02 MOVED by Councillor Olsen, seconded by Councillor Martin to adopt the agenda as amended.

CARRIED

4. Adoption of the Minutes:

4.1 Village of Queen Charlotte Council Minutes September 6, 2011

R2011/42/03 MOVED by Councillor Olsen, seconded by Councillor Martin to adopt the Village of Queen Charlotte minutes of September 6, 2011 as amended.

CARRIED

Action: Amend R2011/40/23 Change: "Roll No. 2869002 \$282.74" from \$306.98.

1. Business Arising from the Minutes:

Follow up for R2011/40/24: the process with the Ministry concerning the recovery of costs for forfeited properties Roll No. 2855000 and Roll No. 286002. We received a response from the Ministry that there were no provisions other than the 315.3 Order to write off municipal taxes and recover the School Tax.

Action: Write a letter of the Regional District and Regional Hospital requesting a refund of taxes for forfeited Roll No. 2855000.

6. Proclamations:

7. Delegates and Petitions:

8. Inquiries from the Public Regarding the Approved Agenda Items:

Comment concerning draft Street & Traffic Bylaw from Village of Queen Charlotte Committee of the Whole meeting: agree that there are several dangerous “loading zones” in the Village now.

9. Correspondence:

For Information:

- 9.1** Minister of Environment – Re: Letter of June 21, 2011, concerning the environmental assessment of the proposed Enbridge Northern Gateway Project
R2011/42/04 MOVED by Councillor Olsen, seconded by Councillor Martin to receive and file the letter of June 21, 2011 from the Minister of environment concerning the environmental assessment of the proposed Enbridge Northern Gateway Project.
- CARRIED

For Action:

10. Reports of Committee, COTW and Commissions:

11. Bylaws:

- 11.1** Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition for 2nd reading on September 20, 2011
R2011/42/05 MOVED by Councillor Olsen, seconded by Councillor Martin to give 2nd reading to Village of Queen Charlotte Bylaw 54-2011 – A Bylaw for Road Closure and Disposition.
- CARRIED

- 11.2** Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter for 2nd reading on September 20, 2011
R2011/42/06 MOVED by Councillor Martin, seconded by Councillor Olsen to give 2nd reading to Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter.
- CARRIED

12. Unfinished Business:

- 12.1** Award of Contract for Seawalk Project – Tender #2 Riprap
• Information to be provided at meeting.
R2011/42/07 MOVED by Councillor Olsen, seconded by Councillor Martin to

receive the report to Council for WestCCAP – Seawalk Project,
award tender #2 – riprap.

CARRIED

R2011/42/08 MOVED by Councillor Martin, seconded by Councillor Olsen
that Skidegate Inlet Construction Ltd. be awarded Tender #2 – Riprap for
the total amount, including HST, of \$53,975.60, for work to be completed
on the Seawalk Project as per the tender issued on September 13, 2011.

CARRIED

13. New Business:

13.1 Municipal Insurance Association (MIA) – Re: Representative for
2011 Annual General Meeting

R2011/42/09 MOVED by Councillor Martin, seconded by Councillor Olsen to
appoint Councillor Olsen as delegate and Councillor Johnson
as alternate delegate for the Village of Queen Charlotte to the Municipal
Insurance Association 2011 Annual General Meeting.

CARRIED

Action: Check when and where the Annual General Meeting will be held at UBCM and
notify the delegate and alternate delegate.

13.2 Jack's Creek – Letter of Credit

R2011/42/10 MOVED by Councillor Olsen, seconded by Councillor Martin to
receive the Jack's Creek – Letter of Credit report.

CARRIED

R2011/42/11 MOVED by Councillor Martin, seconded by Councillor Olsen that
Council obtain a Letter of Credit in the amount of \$27,000 from Northern
Savings Credit Union, secured by Village of Queen Charlotte Term Deposit
#6, naming Fisheries and Oceans Canada as beneficiary because the
compensation habitat for Stanley Lake Control Structure was not
completed on Jack's Creek by September 15, 2011; and, that the 2011
Financial Plan Bylaw be amended to reflect this change in borrowing as a
result of the \$27,000 Letter of Credit for the Department of Fisheries and
Oceans.

CARRIED

13.3 Wood First Resolution

R2011/42/12 MOVED by Councillor Olsen, seconded by Councillor Martin
WHEREAS the BC Government has passed a Wood First Act to facilitate a
culture of wood by requiring the use of wood as the primary material in all
new provincially funded buildings, in a manner consistent with the British
Columbia Building Code;
AND WHEREAS the council of the Village of Queen Charlotte deems that
building with wood is consistent with natural resource sustainability,
economic sustainability, and reduction of the Village of Queen Charlotte's
carbon footprint;
AND WHEREAS BC's forest industry has been and hopefully will continue
to be an integral part of the economic, social and business life of the
Village of Queen Charlotte;
BE IT RESOLVED that the Village of Queen Charlotte will continue to
support the ongoing development of its wood culture by:

- Being a wood champion and supporting the BC government's Wood First Act by adopting this Wood First Resolution that will establish a long term strategy for building with wood in the Village of Queen Charlotte;
- Ensuring that all municipal construction projects in the Village of Queen Charlotte receiving either public or wood industry financial support optimize the structural and architectural use of wood;
- Ensuring comparisons to the cost of building with other competing materials will take into account all long term and life cycle benefits to BC building with wood;
- Ensuring all requests for proposals will request excellence in building with wood as a key qualifying criterion;
- Seeking those who can find practical, efficient, versatile and cost effective building and design solutions through the use of wood;
- Sourcing wood building material from competitive local suppliers.

CARRIED

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

Mayor Kulesha:

- Attended the Spirit Square Grand Opening on Sept. 10th.
- Council met with NDI staff to discuss programs and took them on a tour of our projects
- Met with Donald Manson from UNBC and discussed economic development
- Working with MIEDS concerning UBCM meetings.
- Attended the Reconciliation Open House in Old Massett.
- Returned to Old Massett to attend the Management Committee meeting for the Reconciliation process.
- Attending UBCM next week.

Councillor Martin:

- Attended Spirit Square Grand Opening
- Attended NDI meeting.
- Attended meeting with RCMP – re. restructuring
- Met with Don Manson from UNBC
- Attended the Reconciliation Open House in Old Massett

Councillor Olsen:

- Attended Haida Gwaii Recreation Commission AGM
- Attended Spirit Square Grand Opening
- Attended NDI meeting
- Attended RCMP meeting – re. restructuring
- Attended NDI Grant Writing Workshop – 25 to 30 people attended
- Attended the Reconciliation Open House in Old Massett
- Met with Superintendent of Public works and interested volunteers about the Community Park BMX and bike trail project

CAO:

- Spirit Square: Sean O'Neil is taking the week off, the copper roof has arrived – Mark is checking into the quality delivered, met with the floor installer – will overlay the existing floor with 1/2" treated plywood and add reducing strips to the edges of the platform.
- Met with Village staff and Mark Salzl of Crown Lands. The 30 year lease has been signed for the Community Park property. We currently have a 2 year Licence of Occupation for the Boat Launch – we need a survey and then it will be converted to a 30 year Lease. Looking for site for an industrial park.
- Have been preparing for UBCM.
- The Seawalk project is going forward with a contractor site meeting and awarding of Tender #2 for the riprap.
- Stanley Lake – Weather has delayed the work and Brian Walker of Opus Dayton & Knight will make a site visit and recommend steps needed to shut the work down for winter to be completed in the spring.
The contractor will be paid for work done to date and we will examine the bond and see if the dates need to be extended.
- We have placed a notice in the newspaper about using the wells as our water source when we have these extreme weather events and equipment disruption. The wells continue to be tested and the water is safe. However, there will be issues with washing laundry with bleach as the well water contains iron and manganese and can cause staining.

CFO:

- Attended the first of three sessions at Capilano University for the Municipal Administration Certificate Program.
- The annual Tax Sale will take place at 10:00 a.m. on Sept. 26th.
- Sandra Brown is returning from her holidays Sept. 26th.

16. Inquiries from the Public:

Fran Fowler: Congratulations on the Spirit Square celebration.

Observer:

What does the RCMP amalgamation involve?

- Representatives were on Island to evaluate the best way to deliver services.

Did the Village purchase property at the boat ramp location?

- Yes, the purchase has just been completed. This land was purchased to allow for the highway right-of-way to be turned over to the Village of Queen Charlotte. The highway right-of-way covered a large part of the helipad and boat launch area. With this property and the right-of-way in place Lands will move forward to change the Licence of Occupation to a 30 year Lease. This will allow for future development of the boat launch site as grants are secured.

How much did the property cost?

- \$150,000

Why was a Letter of Credit necessary for Jack's Creek?

- The habitat remediation scheduled for this year was not completed. Fisheries and Oceans Canada required a Letter of Credit to be held until the remediation is complete.

○

17. Adjournment

R2011/42/13 MOVED by Councillor Olsen to adjourn.

Meeting Adjourned at 8:55 pm
Next meeting Monday, October 3, 2011

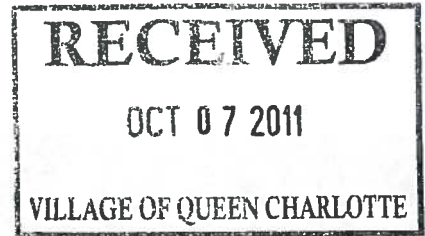
Mayor C. Kulesha, Chair

D. Uliana, Recording

4.1



BRITISH
COLUMBIA



OCT 01 2011

Ref: 200692

Her Worship Mayor Carol Kulesha and Council
Village of Queen Charlotte
PO Box 580
Queen Charlotte BC V0T 1S0

Dear Mayor Kulesha:

I am pleased to announce that once again October has been proclaimed Foster Family Month in British Columbia. For the past two decades Foster Family Month has been an opportunity to acknowledge the tremendous difference that foster families make in the lives of British Columbia's children- and youth-in-care.

There are approximately 5,900 children and youth being supported by about 3,300 foster families across the province. Children and youth in care arrive in foster family homes with a diverse range of needs. Although each child is unique, children and youth need – and deserve – the love and support of caring adults. When foster families open their hearts and their homes to children and youth who cannot live with their own families they are providing the foundation of belonging that is so vital for every child. Fostering enables children, youth and their families to come through some of the most challenging situations and to develop the resilience they need to reach their full potential.

I believe that we need to recognize and support the tremendous job that foster families do. Foster parents have answered the call to help vulnerable children. By coming to the aid of children right in our own backyards, foster parents help build strong kids, which in turn support the building of strong neighbourhoods, communities, towns and cities.

The Ministry of Children and Family Development has created the enclosed information kit to assist in informing communities, and to provide ideas of how you can celebrate Foster Family Month in our province.

On behalf of the Honourable Christy Clark, Premier, and the Government of British Columbia, I thank you for recognizing the stability, love and compassion that foster families provide to children and youth in need.

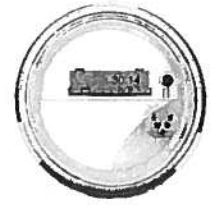
Sincerely,

Mary McNeil
Minister

Enclosure

a.9.1

BC HYDRO'S SMART METERING PROGRAM



British Columbia's electricity system has changed very little over the past 50 years and has not kept pace with the rapid growth of technology and other demands on the system. Introducing smart meters is a key first step in modernizing BC Hydro's electricity system.

BC Hydro's new smart meters will provide many benefits to B.C. families and businesses, helping them save money and also allow them to make choices about how they manage their electricity consumption.

HOW WILL SMART METERS BENEFIT YOU?

Keeping rates low

BC Hydro can operate more efficiently with smart meters by reducing power loss, which will benefit B.C. customers by helping to keep our rates among the lowest in North America. They will save our customers about \$70 million over the next three years alone in lower rates.

New customer tools to manage energy use and save money

Customers and businesses will have access to new smart meter enabled tools that they can use to manage and conserve their energy use by up to 15 per cent, helping them save money.

Get the lights back on faster and more safely during power outages

Right now, when your power is out, you need to call BC Hydro to let us know. Smart meters will automatically send an alert to BC Hydro when your power goes out, so that our crews can get to the outage and restore power faster.

Support innovative new uses of clean electricity

Smart meters will create new opportunities in the green energy field by enabling small, local generation sources – such as wind, solar, biomass and geothermal – to connect to the grid, ensuring our energy remains clean and renewable.

DID YOU KNOW THAT SMART METERS...

- Are the new global standard for a modern power grid – about one billion smart meters will be installed worldwide by 2020.
- Are safe – they communicate at very low power for an average of 1 minute per day.
- Help keep rates low reducing rate pressures by \$70 million over the next three years alone.
- Help you reduce your energy use – new conservation tools enabled by smart meters can help you conserve up to 15 per cent of your energy.
- Are secure – your data is protected with an encryption system similar to online banking systems.
- Are accurate – tests show smart meters are 99.99% accurate.
- And other wireless electrical and water meters are used by: Nelson Hydro, FortisBC, City of Penticton, City of Abbotsford, City of Grand Forks, City of Richmond, City of Chilliwack, Village of Queen Charlotte.

Public Safety

"If there's anything that will have a single dramatic effect on public safety issues and the risk of fire and electrocution in communities throughout B.C., it will be the installation of smart metering."

Len Garis,
Surrey Fire Chief

Choices

"Our research has shown that the deployment of innovative clean technologies such as smart meters allows consumers to make choices about their use of energy. Today's enlightened consumers want to make a difference, and this type of technology allows them to do so."

John Wiebe,
CEO, GLOBE Foundation

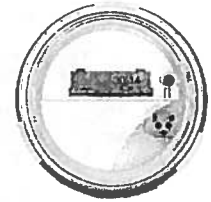
Sustainable Clean Energy Future for Generations

"We are very fortunate that B.C. is one of the places in the world where the use of new technologies, such as electric vehicles, will really make the most difference. That's because electric vehicles operating in B.C. will be using clean, hydroelectric energy, not electricity made from burning coal. Smart metering will enable us to incorporate new renewable energy sources and advanced technologies, arming us for the inclusion of 21st century innovations."

Dr. Brian Natrass,
Sustainability Partners

b-9-1

BC HYDRO'S SMART METERING PROGRAM



MYTH VS. FACT

MYTH: Smart meters are harmful to your health

FACT: Smart meters are safe, as confirmed by health and science authorities including B.C.'s Provincial Health Officer.

- Smart meters communicate for a total average of one minute per day.
- Exposure to radio frequency during a 20-year life span of a smart meter is equivalent to the exposure during a single 30-minute cell phone call.
- BC Hydro's smart meters are well below Health Canada's exposure limits and the precautionary limits set by Switzerland, the country with the most rigorous standards in the world.

MYTH: Smart meters will increase your electricity bill

FACT: The Smart Metering Program will help keep rates low by creating a more efficient power system and reducing power loss. They will save customers about \$70 million over the next three years through lower rates.

MYTH: Smart meters will reveal your personal behaviour or habits

FACT: Smart meters do not capture real-time usage – they only record total energy consumption on an hourly basis and cannot identify the specific appliance or activity that used the energy. This is the same type of information that the old meters have always collected.

MYTH: Smart meters will allow the sale of your personal information

FACT: All information BC Hydro collects is handled in accordance with B.C.'s *Freedom of Information and Protection of Privacy Act*. BC Hydro does not share personal information with third parties, unless required by law. We have also been working with the Office of the Information and Privacy Commissioner to help ensure your personal information remains secure.

MYTH: Smart meters can be easily hacked

FACT: It is an industry best practice to use multiple layers of security and ensure there are no single points of vulnerability in a system. BC Hydro's smart meters use multiple layers of security: the data is encrypted, transmitted through secure channels, processed in secure facilities and managed by strict access control policies – much like online banking.

MYTH: Smart meters will make your appliances malfunction

FACT: Installation of a smart meter at a residence generally results in a one-minute power outage. Household appliances are designed to withstand simple power interruptions, such as those caused by storms. Replacing an old mechanical meter with a smart meter is no different.

MYTH: Smart meters will not help you conserve electricity

FACT: Smart meters will provide you with access to new tools to manage your energy use, helping you save money and conserve electricity. Conservation tools can help you reduce your energy use by up to 15 per cent.

MYTH: The Smart Metering Program is too expensive

FACT: The Smart Metering Program will pay for itself by helping BC Hydro manage the electricity system more efficiently and cost-effectively. For example, the program allows a more accurate measurement of the amount of electricity on the system to help reduce wasted electricity. Another example is that we will be able to more efficiently dispatch crews during power outages, thereby reducing the number of repeat trips to a neighbourhood and streamlining the restoration process.

MYTH: Smart meters contain mercury

FACT: The Itron OpenWay CENTRON meters that are being installed in B.C. do not contain mercury. This myth stems from a product disposal manual for older Itron products that are no longer manufactured, and are not used by BC Hydro.

You can count on us to continue to provide important Smart Metering Program information.



Sk'aadgaa Naay Elementary School

Gud ad hlgang.gulxa - Working Together - Travailler Ensemble

OFFICE OF THE PRINCIPAL
P.O. BOX 1252
SKIDEGATE, B.C. V0T 1S1

TEL: 250-559-8889
FAX: 250-559-8103

To Whom it May Concern:

Sk'aadgaa Naay Elementary School is in the planning stages of building a greenhouse, a traditional longhouse style covered area and a smokehouse for fish caught by our children. Several community members have offered, in various capacities, to help in making this dream a reality and we were hoping to encourage others to do the same.

The greenhouse would be an avenue by which the children could learn about the development and growth of vegetables from seed to table. The students would have the opportunity to eat their own produce and share in the processing of many garden plants both traditional and domestic. The students will instinctively take ownership of the greenhouse and in turn, learn life long skills to take with them as they grow and mature into responsible, self-sustaining adults.

The longhouse style covered area would become an outdoor classroom, where all children could gather with teachers or role models to learn valuable lessons. Because of the tremendous amount of rainfall each year, it would be great to have a space for children to play games and seek shelter from the elements during recess and lunch. When we host sporting events such as "track and field" or other play days and tournaments, it would give other schools a place to gather as well. The covered area would also include a smokehouse, a wood-burning stove, and some picnic tables.

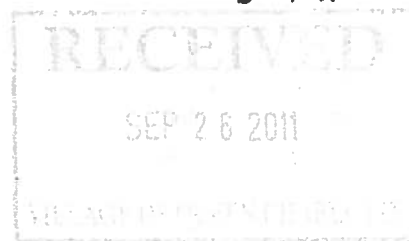
If you feel this is a worthwhile cause and could contribute to this project in some way, please contact the school and speak with Vicki Ives or Tyler Crosby. The students and staff of Sk'aadgaa Naay Elementary would like to thank you for taking the time to read this letter. We look forward to hearing from you and invite you to come by for a visit any time.

Contact information:

Vicki Ives – email: vives@sd50.bc.ca
Tyler Crosby – email: terosby@sd50.bc.ca

Respectfully,

Vicki Ives
Principal



To whom it may concern

Volunteers from Skidegate and the Village of Queen Charlotte are seeking donations for a children's Halloween party being held at the George Brown Recreation Centre on October 30, 2011. We are looking to cover the costs of goody/prize bags for each child and are asking for a small monetary donation if possible. It is because of the generous donations made by local governments, businesses and organizations that this extremely popular annual event continues to be a success.

For More information, Please contact Colin Greenough @ 250-559-8802.

Thanks for your consideration

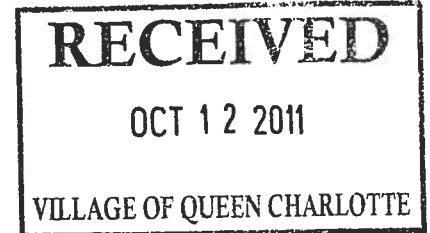
Colin Greenough

b. 9.3

Baru farm 4621 oceanview dr. box 1579 queen charlotte vt 151
ph. 250 559-4586 email ruth@haidagwail.net

October 12, 2011

Village of Queen Charlotte
Box 580
Queen Charlotte
VT 150



Dear Mayor and Council

Barry Windecker and Ruth Wheadon – operating as Baru Farm – are requesting your support for a funding proposal to Gwaii Trust Society.

We are applying to Gwaii Trust's Food Security Program with a deadline of October 28, 2011 for approximately \$10,500. About 1/2 of it will be seed money for annual piglet, straw, and feed purchasing that will be reinvested back into the business each year. The remaining 1/2 is a request for money to complete construction on our slaughter and butcher room facility. We have already invested significantly in the project and feel the slaughter and butcher room facility is a benefit to the islands as we're certified to use it for our pigs as well as for cutting and wrapping venison.

Your support of this initiative in our community would be appreciated. Please contact me with any questions you may have.

Sincerely

A handwritten signature in black ink, appearing to read "Ruth Wheadon". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

Ruth Wheadon

**VILLAGE OF QUEEN CHARLOTTE
ROAD CLOSURE BYLAW NO. 54- 2011
Road Closure and Disposition Bylaw**

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the Village of Queen Charlotte deems it expedient to close to traffic, remove the dedication of highway, and dispose of that portion of highway comprising approximately 283 square metres known as 4th Street dedicated as highway by Plan 934, which is shown outlined in bold black on the plan, Schedule A, prepared by David Hardwicke, B.C.L.S. on the 16th day of June,2011, a reduced copy of which is attached hereto (the "Road Closure Plan");

AND WHEREAS the disposition of that portion of highway will be to Walter Noddin and Gladys Noddin for the purpose of consolidation with the adjacent property owned by them legally described as PID: 014-339-757, Lot 1, DL16A Queen Charlotte District Plan 934 (the "Adjacent Parcel") in exchange for \$16,195.50 to be paid into a reserve fund pursuant to Section 41(1)(d) of the Community Charter.

AND WHEREAS notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and to dispose of it were published in a newspaper and posted in the public notice posting place, and Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

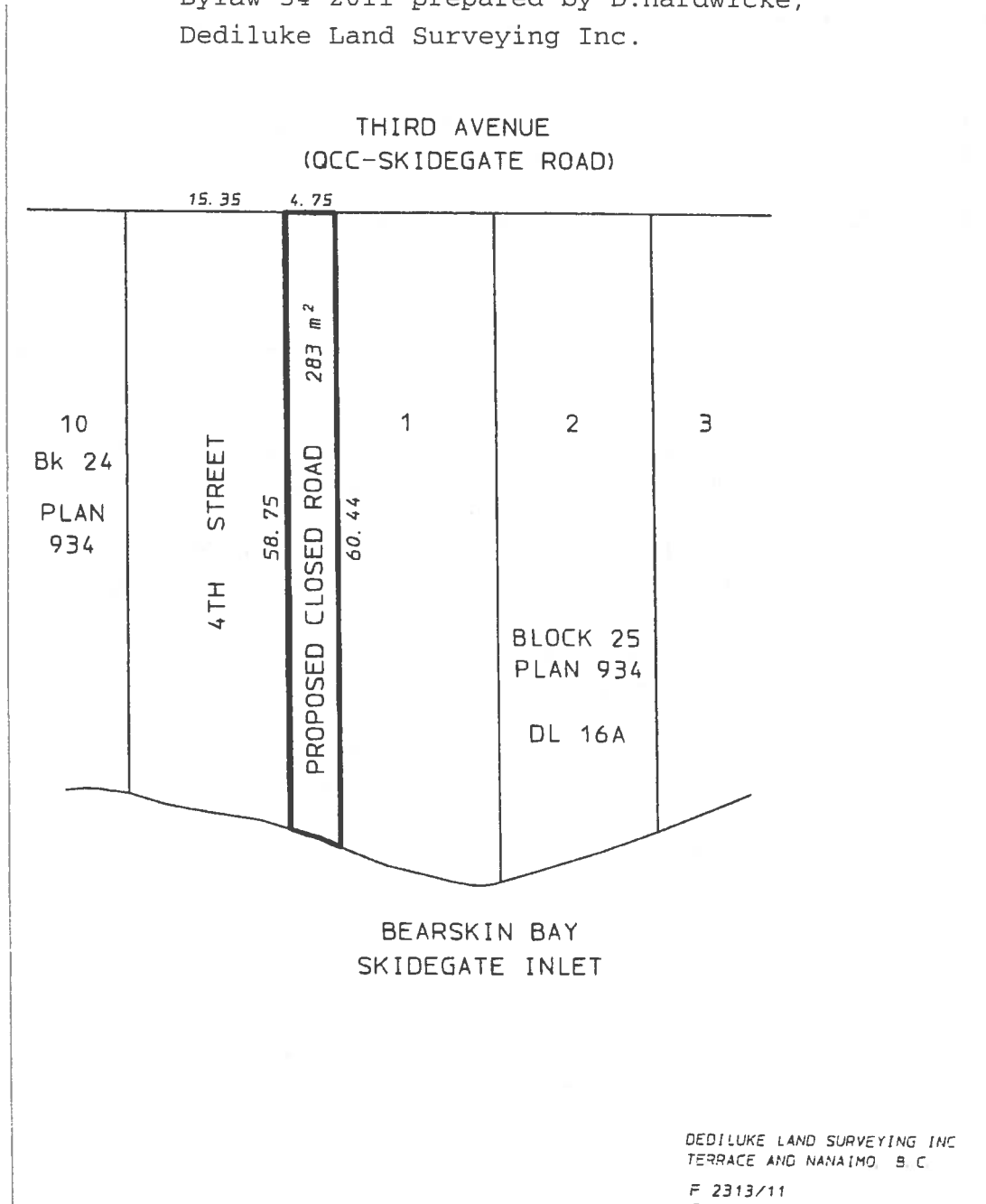
AND WHEREAS the Council does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators;

NOW THEREFORE the Council of the Village of Queen Charlotte, in open meeting assembled, enacts as follows:

1. The Village hereby authorizes the closure to traffic and removal of highway dedication of the 283 square metre portion of highway (which was dedicated as highway at the Prince Rupert Land Title Office by Plan 934), labelled "Closed Road" on the Road Closure Plan (the "Closed Road").
2. On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the Prince Rupert Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.

SCHEDULE "A" - Closed Road Plan

Map of Proposed Closed Road for
Bylaw 54-2011 prepared by D.Hardwicke,
Dediluke Land Surveying Inc.



**VILLAGE OF QUEEN CHARLOTTE
BYLAW NO. 55 -2011**

**A BYLAW TO DEFINE THE AREAS
EXEMPTED FROM TAXATION PURSUANT
TO SECTION 224 OF THE COMMUNITY CHARTER**

WHEREAS Section 224 of the Community Charter empowers the Council, by bylaw to exempt certain lands and improvements from municipal taxation

NOW THEREFORE the Municipal Council of the Village of Queen Charlotte, in an open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Village of Queen Charlotte Taxation Exemption Bylaw No. 55-2011.”
2. The following properties or portions of properties situated in the Village of Queen Charlotte, B.C. shall be and are hereby exempt from property taxation by the Village of Queen Charlotte for the year 2012.
 1. Block 10, Plan 934, DL 16A owned by the QCC Community Club and used for a community hall.
 2. Licence no. 635285 covering that part of D.L. 16, Plan 934 owned by the QCC Community Club and used for a park and playing field.
 3. Lots 13,14,& 15, Block 20, Plan 934, DL 16A licence number 634529 owned by the QCC Community Club and used for the purpose of a day use park.
 4. Lot 17, Block 13, Plan 934, DL 16 and 16A owned by the QCC Volunteer Fire Prevention Society and used for the purposes of a fire hall.
 5. Lot 10, Block 11, Plan 934, DL 16A owned by the Charlotte Thrift Shop Society and used for the purposes of a thrift store.
 6. Lot 11, 12, Block 11, Plan 934, DL 16A owned by the Royal Canadian Legion Queen Charlotte #220 for the purpose of a legion.
 7. Lot 16, Block 26, Plan 934, DL 16A owned by the Queen Charlotte Youth Education Society for the purpose of a school.
 8. Lot 15-16, Block 13, Plan 934, DL16A, owned by the Trustees of the QC Congregation of Jehovah’s Witnesses and used for the purpose of a Church and bible school. (Parking lot only).

READ A FIRST TIME this 6th day of September, 2011.

READ A SECOND TIME this 20th day of September, 2011.

READ A THIRD TIME this day of , 2011.

RECONSIDERED AND FINALLY ADOPTED THIS day of , 2011.

Mayor

Chief Administrative Officer

I hereby certify that the above is true and correct copy of "Village of Queen Charlotte Taxation Exemption Bylaw No. 55-2011" as adopted by Council of the Village of Queen Charlotte on the day of , 2011.

Chief Financial Officer

Village of Queen Charlotte

COUNCIL POLICY

Name of Policy:	Road Maintenance
Reference No:	17.0
Date Adopted:	November 1, 2010 R2010/49/21

1. PURPOSE:

The purpose of this Policy is to provide guidelines for the inspection and maintenance of Village of Queen Charlotte Roads, Rights of Way, and Drainage Courses in accordance with measurable standards and approved priorities that recognize the limitations of the Village's budget and resources.

(a) Definitions

- i. **First Priority Roads:** Roads owned by the Municipality and designated as Class 1 roads on the Map (Schedule A) and includes all roads on public school bus routes.
- ii. **Second Priority Roads:** Unpaved public roads and lanes that are owned and have been constructed by the Municipality. Second Priority Roads are marked as Class 2 roads on the Map (Schedule A). In light of resource constraints and Municipal objectives and responsibilities, their Maintenance is of lesser priority than First Priority Roads.
- iii. **Privately Managed Roads:** Roads that have been privately constructed within municipal rights of way and on which no public money has been spent. The Municipality may identify unsafe conditions on Privately Maintained Roads but may not maintain or repair Privately Managed Roads and is not responsible for the condition thereof.
- iv. **Maintenance:** Maintenance includes repair and generally refers to keeping roads in a condition that is safe for the travelling public and other road users.

(b) Time for Performance of Maintenance

The time frames for specific Maintenance tasks set out in this Policy are measured from the date when the condition requiring Maintenance became known to the

Municipality's Superintendent of Public Works but should be suspended until weather conditions are conducive to performing the tasks safely and efficiently.

(c) Snow and Ice

i. The Village of Queen Charlotte shall advertise in the month of October that winter road maintenance shall begin and also advertise any warnings or precautions to motorists and pedestrians.

ii. When snowfall or freezing conditions are forecast, the Municipality should proactively increase snow and weather observations and should prepare Municipal equipment and resources in a ready condition.

iii. Snow and ice removal should be done in the order that is listed in the Snow and Ice Removal Priority List (Schedule B). The Municipality should remove snow and ice and should sand or salt roads to the extent possible in light of resources and prevailing weather conditions.

iv. Subject to weather conditions, the Municipality should commence snow and ice removal on First Priority Roads once there is an accumulation of 5 centimeters of snow or a patch of ice of at least 1 square meter.

v. Only once snow and ice conditions are reasonably under control on First Priority Roads should resources be directed toward snow and ice removal and sanding or salting on Second Priority Roads.

vi. Once snow and ice conditions are reasonably under control on all First and Second Priority Roads, and depending on the availability of resources, snow removal may be undertaken on Privately Managed Roads.

vii. The Municipality will not necessarily clear snow or ice from roads to bare pavement or gravel.

viii. Starting with First Priority Roads followed by Second Priority Roads, and as resources permit, reasonable effort should be made to ensure that snow does not accumulate on the side of or median of First Priority Roads and Second Priority Roads to the point where the accumulation presents an impediment to safe lines of sight or safe use of the First Priority Road or Second Priority Road.

ix. Snow removed from private property is not to be piled on the Village of Queen Charlotte property or road right away. Snow must be piled on private property or hauled away to a suitable location.

(d) Surface Maintenance - Paved Roads

- i. The Municipality should commence repair of surface irregularities on paved roads, including potholes, cracks, ruts, shoving and bulges identified as severe, unsafe or having the potential to be unsafe within 7 days;
- ii. The Municipality should secure the area and warn users of paved roads of any unsafe conditions that are identified;
- iii. The Municipality should commence repair of surface irregularities, including potholes, cracks, ruts, shoving and bulges that are recognized as moderate irregularities that pose no immediate danger to the travelling public of paved roads within 2 months.
- iv. The Municipality should clean the surface of paved roads yearly.

(e) Surface Maintenance – Gravel Roads

The Municipality should repair the following gravel surface irregularities:

- i. Soft and/or muddy surface with potential for loss of traction within 15 days;
- ii. Pot-holes (average more than 1 per 25 m of road), rutting, ponding and wash-boarding exceeding 30 mm depth within 14 days;
- iii. Loose material exceeding 50 mm depth within 7 days;
- iv. Lack of uniform shoulder edge or loose shoulder within 6 months;
- v. The Municipality should grade gravel roads yearly.

2. Paved Roads Shoulders and Clearance

- i. The Municipality should repair or identify as a safety hazard pavement edge drop-off of 8 cm or more, settled or eroded sections of the shoulder more than 8 cm in depth, and loose or soft portions of shoulders within 7 days;
- ii. Vegetation on paved road shoulders should be removed or mowed:
 - Where vegetation presents a safety hazard, within 3 days;
- iii. Vegetation beyond the shoulder edge that obstructs travel, a safe line of vision, signs, delineators or roadside features should be removed:
 - within 3 Days;
- iv. Dangerous trees and/or overhanging limbs should be removed:

- For First and Second Priority Roads within 14 days, after an assessment has been completed
 - For Privately Managed Roads – conditions should be assessed and consideration given to closing the road, or a portion of the road, until the safety issue is resolved.
 - For undeveloped rights-away within 14 days, after an assessment has been completed
- v. If a large volume of dangerous trees is identified then the Municipality should make reasonable efforts according to available resources to meet the above time frames but need not meet the scheduled time frames.
- vi. Roads should be visually inspected for Maintenance of shoulders and clearance according to the following time frames:
- First & Second Priority Roads every month;
 - Privately Managed Roads, annually.

3. Ditches, Culverts and Drainage

- i. Ditches, culverts and drains should be visually inspected for Maintenance:
- For First Priority Roads and Second Priority Roads every month;
 - For Privately Managed Roads every six months.
- ii. Ditches should be mowed and/or brushed according to the following time frames:
- On First and Second Priority Roads annually or as deemed necessary by the Superintendent of Public Works.
- iii. Obstructions in and around ditches, culverts and drains that prevent the free flow of water should be removed:
- During periods of high water flow:
 - On identification of the obstruction that warrants action;
 - During all other periods:
 - Monthly.

iv. Repair of culverts and drainage equipment that is in disrepair such that reasonable drainage may be impeded resulting in a threat to safety should be commenced:

- During periods of high water flow:
 - For First and Second Priority Roads within 24 hours;
 - For Privately Managed Roads within 48 hours.
- During all other periods:
 - For First and Second Priority Roads within 4 months;
 - For Privately Managed Roads conditions should be assessed annually and decisions made with respect to the safety of the road and road users.

4. Debris or Spilled Material

i. Debris or spilled material should be removed and measures should be taken to secure the area where the debris or spilled material is located and warn users of the road:

- On First and Second Priority Roads:
 - Debris or spilled material of more than 1000 cc within 4 hours;
 - Debris or spilled material of equal to or less than 1000 cc within 8 hours;
 - Dead animals within 4 hours.

5. Traffic Control Signs

i. Where dirt or damage to a regulatory, warning, school, or pedestrian sign inhibits the ability of a reasonable user of the Road to identify and understand the sign, the sign should be cleaned, set, repaired and/or replaced:

- within 72 hours.

ii. Where dirt or damage to a parking, stopping, or directional sign inhibits the ability of a reasonable user of the Road to identify and understand the sign, the sign should be cleaned, set, repaired and/or replaced:

- within 7 Days.

iii. Stop or yield signs that are missing or are damaged to the point they are unidentifiable as such by a reasonable user of the Road should be replaced forthwith and no later than 72 hours.

iv. Missing roadside reflectors should be replaced as resources allow and in accordance with the hazard to safety the missing reflector presents.

v. Faded road lines should be re-painted annually.

7. General Inspection of Roads and Rights Of Way:

i. With the exception of Privately Managed Roads, all roads within the municipality should be inspected every 6 months with a view to identifying safety issues and maintenance issues.

ii. Privately Managed Roads should be inspected annually with a view to identifying safety issues;

iii. All inspections of roads, including Privately Managed Roads should be documented as to the day, date, and times of inspection and the identification of the condition of the road, including any maintenance issues that need to be addressed;

iv. Identified safety issues should be assessed and addressed in accordance with time frames established by this policy;

v. The results of inspections should be reviewed by the Superintendent of Public Works within 2 weeks of the inspection being completed. The Superintendent of Public Works shall be responsible to schedule any works to be undertaken to repair or maintain roads as a result of the inspections depending on available budget and resources.

Signed:

Mayor

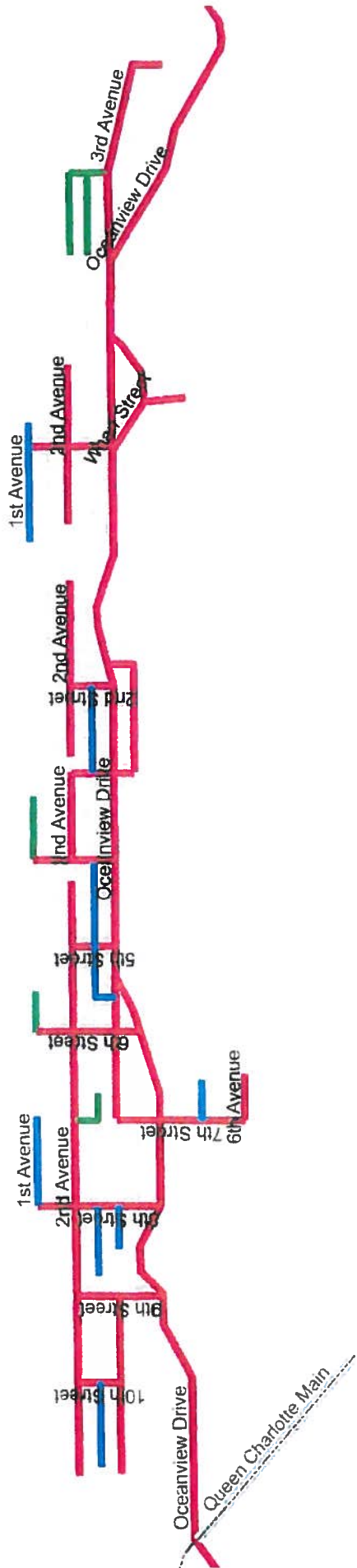
Date

Chief Administrative Officer

Date

Road Priority Village of Queen Charlotte





Snowploughing/Sanding Priority

Priority	Road	Distance
1)		
a) School Bus Route	Oceanview and 8 th street to 8 th street and 2 nd ave	
	8 th street and 2 nd ave to 9 th street and 2 nd ave	
	9 th street and 2 nd ave to 9 th street and Oceanview	
	Oceanview and 6 th street to 6 th street and 3 rd ave	
	6 th street and 3 rd ave to Sani-dump and Oceanview	
b) Hills and emergency services	Alder street (Oceanview and Alder to 1st ave and Alder)	
	Forestry Hill (Oceanview and 3 rd ave to 3 rd ave cul-de-sac)	
	8 th street (8 th street and 2 nd ave to 8 th street and 1 st ave)	
	Hippie Hill (6 th street and 2 nd ave to 8 th street and 2 nd ave)	
	2nd ave three way stop(9 th street and 2 nd ave to 10 th street and 2 nd ave)	
	Fire Hall entrance (Oceanview Drive between 5 th street and 4 th street)	
	Helipad (Boat ramp)	
3)	2 nd ave	
a) Maintained Roads	3 rd ave	
	6 th ave	
	2 nd street	
	3 rd street	
	4 th street	
	5 th street	
	6 th street	
	9 th street	
	10 th street	
	Funk Road	
	Husband Road	
	Relax Road	
	Martynuik Road (to edge of pavement)	

b) Maintained Gravel Roads and Lanes	5 th avenue	
	Fire Hall Alley (Between 4 th and 5 th street)	
	Alley Between 2 nd and 3 rd street	
	Alley between 5 th and 6 th avenue	
	8 th street Alley	
5) Privately managed Roads	Hippie Hill Lane	0.12km
	Forestry Hill (2 nd ave and 1 st avenue)	0.318km
	4 th street and 1 st avenue	
	6 th street and 1 st avenue	
	8 th street alley	

UBCM September 26 – 30

- Monday, Sept. 26:
 - Agricultural Tour in the Fraser Valley
 - Champs Mushrooms
 - Lunch at JD Specialty Farms & Bistro with talk from Minister of Agriculture Don McRae.
 - Krause Berry Farm
- Tuesday, Sept 27:
 - Building Partnerships to Encourage Farming
 - Small Talk Forum:
 - municipal liability regarding prov. highways within boundaries
 - emergency buildings with multiple users (ie fire, ambulance, SAR)
 - Municipal Insurance Association AGM
 - Welcome Reception
- Wednesday, Sept. 28:
 - Infrastructure Sustainability
 - Meeting with Premier Christy Clark and Health Minister Mike de Jong re: new hospital
 - Meeting with Minister of Labour, Citizens' Services and Open Government Margaret McDiarmid & staff re: Telus internet/cell service
 - Meeting with reps. from Advanced Education re: HG Higher Education
 - Meeting with reps. from Jobs, Tourism and Innovation
 - Resource Panel with Ministers of Agriculture, Environment, Energy and Mines, and Forests, Lands and Natural Resource Operations.
 - BC Government Reception
- Thursday, Sept. 29:
 - Social Media: Tips for Elected Officials and Employers
 - Meeting with Minister of Community, Sport and Cultural Development Ida Chong re: update of progress since incorporation, length of approval process for Stanley Lake, importance of Small Community Grants
- Friday, Sept. 30:
 - Resolutions
 - Premier Clark speech

Also attended Nathan Cullen's press conference announcing his candidacy for Leader of the federal NDP.