

**Village of Queen Charlotte
AGENDA**

NOTICE IS HEREBY GIVEN THAT the regular meeting of the Village of Queen Charlotte will be held on Tuesday, September 20, 2011 at 7:30 pm
at the Village of Queen Charlotte Office

- 1. Meeting called to order:**
- 2. Agenda Addition and/or Deletions:**
- 3. Approval of the Agenda:**
- 4. Adoption of the Minutes:**
 - 4.1** Village of Queen Charlotte Council Minutes September 6, 2011
- 5. Business Arising from the Minutes:**
- 6. Proclamations:**
- 7. Delegates and Petitions:**
- 8. Inquiries from the Public Regarding the Approved Agenda Items:**
- 9. Correspondence:**

For Information:

 - 9.1** Minister of Environment – Re: Letter of June 21, 2011, concerning the environmental assessment of the proposed Enbridge Northern Gateway Project

For Action:
- 10. Reports of Committee, COTW and Commissions:**
- 11. Bylaws:**
 - 11.1** Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition for 2nd reading on September 20, 2011
 - 11.2** Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter for 2nd reading on September 20, 2011
- 12. Unfinished Business:**
 - 12.1** Award of Contract for Seawalk Project – Tender #2 Riprap
 - Information to be provided at meeting.

13. New Business:

- 13.1** Municipal Insurance Association (MIA) – Re: Representative for
2011 Annual General Meeting

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

16. Inquiries from the Public:

17. Adjournment:

Village of Queen Charlotte

September 6, 2011

Minutes of the Council Meeting of the Village of Queen Charlotte held at 7.30 p.m. on Tuesday, September 6, 2011 at the Queen Charlotte Village Office, Queen Charlotte, B.C.

Prior to Adoption

PRESENT:

Council:

Mayor C. Kulesha
Councillor L. Johnson
Councillor G. Martin
Councillor G. Noddin
Councillor K. Olsen

Staff:

B. Beamish, Chief Administrative Officer
D. Uliana, Chief Financial Officer
S. Brown, Legislative/Financial Clerk

Media -1

1. CALL TO ORDER:

Mayor Kulesha called the meeting to order at 7.30 pm

2. Agenda Addition and/or Deletions:

- 12.2** Closing the Causeway Street for Spirit Square Opening Sept. 10, 2011
- 12.3** New Horizons Funding Proposal

3. Approval of the Agenda:

R2011/40/02 MOVED by Councillor Olsen, seconded by Councillor Johnson that the agenda be adopted as amended.

CARRIED

4. Adoption of the Minutes:

- 4.1** Village of Queen Charlotte Council Minutes August 15, 2011

R2011/40/03 MOVED by Councillor Johnson, seconded by Councillor Noddin that the Village of Queen Charlotte Council Minutes August 15, 2011 be adopted as amended.

CARRIED

- 4.2** Village of Queen Charlotte Special Council Minutes August 22, 2011

R2011/40/04 MOVED by Councillor Martin, seconded by Councillor Olsen that the Village of Queen Charlotte Special Council Minutes August 22, 2011 be adopted as amended.

CARRIED

5. Business Arising from the Minutes:

- 5.1** Municipal Auditor General Survey

R2011/40/05 MOVED by Councillor Johnson, seconded by Councillor Olsen that the Municipal Auditor General Survey be sent to Ministry of Community, Sport and Cultural Development with remarks made.

CARRIED

6. Proclamations:

7. Delegates

8. Inquiries from the Public Regarding the Approved Agenda Items:
none at this time

9. Correspondence:

For Information:

a.9.1 Premier Christy Clark – Re: BC’s Water Protection Act
R2011/40/06 MOVED by Councillor Martin, seconded by Councillor Olsen that
Premier Christy Clark – Re: BC’s Water Protection Act be received and
filed.

CARRIED

a.9.2 Municipal Insurance Association of BC (MIABC) – Re: MIABC
Dividend cheque
R2011/40/07 MOVED by Councillor Johnson, seconded by Councillor Olsen that
Municipal Insurance Association of BC (MIABC) – Re: MIABC
Dividend cheque be received and filed.

CARRIED

a.9.3 Union of BC Municipalities (UBCM) – Re: 2010 Resolutions
R2011/40/08 MOVED by Councillor Olsen, seconded by Councillor Johnson that
Union of BC Municipalities (UBCM) – Re: 2010 Resolutions be received
and filed.

CARRIED

a.9.4 Regional District of Nanaimo – Re: Ecosystem Based Offsets for
Local Governments
R2011/40/09 MOVED by Councillor Johnson, seconded by Councillor Martin that
Regional District of Nanaimo – Re: Ecosystem Based Offsets for
Local Governments be received and filed.

CARRIED

a.9.5 Councillor Kris Olsen – Re: Northern Gateway Pipelines Inc.
Enbridge Northern Gateway Project, Information Request No. 1
R2011/40/10 MOVED by Councillor Olsen, seconded by Councillor Noddin that
Councillor Kris Olsen – Re: Northern Gateway Pipelines Inc.
Enbridge Northern Gateway Project, Information Request No. 1
be received and filed.

CARRIED

a.9.6 Physicians of Haida Gwaii Northern Health Authority – Re:
Northern Gateway Pipelines Inc.
R2011/40/11 MOVED by Councillor Olsen, seconded by Councillor Johnson that
Physicians of Haida Gwaii Northern Health Authority – Re:
Northern Gateway Pipelines Inc be received and filed.

CARRIED

**10. Reports of Committee, COTW and Commissions:
From the Committee of the Whole August 22, 2011**

Community Park Development

R2011/40/12 MOVED by Councillor Johnson, seconded by Councillor Olsen that the recommendation of the Committee of the Whole Council that staff develop plans to facilitate consultation with stakeholders and the community for development of the BMX Track, the Seniors Fitness and Activity Areas and the Playscape area for the Community Park; and, that the following members of Council work with staff to champion aspects of the Community Park development:
Kris Olsen – BMX Track
Greg Martin – Seniors areas
Leslie Johnson – Playscape and Family areas
be approved.

CARRIED

PA/Sound Systems

R2011/40/13 MOVED by Councillor Martin, seconded by Councillor Olsen that the recommendation of the Committee of the Whole that staff move forward to purchase Profile 2RB sound system with fitted roller bag be approved.

CARRIED

Tender – Re: Roll Over Curb Drainage on Causeway at Spirit Square

R2011/40/14 MOVED by Councillor Johnson, seconded by Councillor Martin that the recommendation of the Committee of the Whole that Council award the contract for the Roll Over Curb on Causeway Road, adjacent to Spirit Square, for drainage received from Skidegate Inlet Construction Ltd. for the bid price of \$14,112.00 and, that the budget for this project be taken from reserves set aside for roads drainage projects be received.

CARRIED

11. Bylaws:

11.1 Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition for 1st reading on September 6, 2011

Councillor Noddin announced conflict of interest and left the chambers 8.07pm

R2011/40/15 MOVED by Councillor Johnson, seconded by Councillor Martin that the CAO verbal report of September 6, 2011, Road Closure and Disposition Bylaw be accepted.

CARRIED

R2011/40/16 MOVED by Councillor Johnson, seconded by Councillor Martin to give 1st reading to Village of Queen Charlotte Bylaw 54-2011- A Bylaw for Road Closure and Disposition.

CARRIED

Councillor Noddin returned to the chambers at 8.17pm

- 11.2** Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter for 1st reading on September 6, 2011
R2011/40/17 MOVED by Councillor Olsen, seconded by Councillor Johnson to give 1st reading to Village of Queen Charlotte Bylaw 55-2011 – A Bylaw to Define the Areas Exempted from Taxation Pursuant to Section 224 of the Community Charter.

CARRIED

12. Unfinished Business:

- 12.1** Spirit Square Phase 2:
R2011/40/18 MOVED by Councillor Olsen, seconded by Councillor Martin “That in order to proceed with the Spirit Square Phase 2 Project and enable the utilization of approved NDI and CST funding, Council undertakes to cover the remaining amount, up to a maximum of \$12,105.33 from the already assigned Gas Tax Reserve Fund”

CARRIED

- 12.2** Closing the Causeway Street for Spirit Square Opening Sept. 10, 2011
R2011/40/19 MOVED by Councillor Noddin, seconded by Councillor Martin that Causeway Street at Wharf Street be closed to vehicle traffic on Saturday September 10, 2011 from 3.00pm until close of Spirit Square Grand Opening event.

CARRIED

- 12.3** New Horizons Funding Proposal
R2011/40/20 Moved by Councillor Martin, Seconded by Councillor Johnson “That Council approve the submission of an application for a New Horizons For Seniors Grant of up to \$25,000 to assist with the cost of purchasing outdoor fitness equipment and developing an outdoor seniors fitness and activity area in the Community Park.”

CARRIED

13. New Business:

- 13.1** Union of BC Municipalities September 26-30, 2011 Meeting Request Update
R2011/40/21 MOVED by Councillor Olsen, seconded by Councillor Johnson that Union of BC Municipalities September 26-30, 2011 Meeting Request Update be received.

CARRIED

- 13.2** Forfeited Properties
RECOMMENDATIONS:
R2011/40/22 MOVED by Councillor Martin, seconded by Councillor Olsen that the CFO report dated August 26, 2011, Forfeited Properties be received.

CARRIED

- R2011/40/23 MOVED by Councillor Olsen, seconded by Councillor Martin that Council resolve to request permission from the Minister of Community, Sport and Cultural Development (pursuant to Section 315.3 of the Local Government

Act) to write off unpaid property taxes, plus applicable penalties and interest, of the following properties:

Roll No. 2855000 \$2,962.46 plus applicable penalties and interest

Roll No. 2869002 \$306.98 plus applicable penalties and interest.

CARRIED

R2011/40/24 MOVED by Councillor Olsen, seconded by Councillor Martin that staff engage in the process of writing a letter the Ministry to ask for special consideration concerning recovery of the costs to the Village of Queen Charlotte accruing from the three to four years it took to establish the forfeited status of Roll No. 2855000 and Roll No. 2869002 as they remained on the tax assessment after they were forfeited to the Province requiring the Village of Queen Charlotte to pay the regional and hospital taxes as they accrued each year before the properties were changed to tax exempt status.

CARRIED

14. Notice of Motion:

15. Reports of Mayor, Council Members and Staff:

Mayor Kulesha:

- Met with QC Seniors to report on activities that they supported to date and to ask their opinion and support for a funding application for seniors activity area in the community park next to the office.
- Spent the afternoon of Monday Sept 5, 2011 at Spirit Square to engrave pavers
- Met with BC Ferries Commissioner, his wife, deputy and assistant, and attended the public town meeting in the evening
- Aboriginal Relations Minister Mary Pollack and Deputy Steve Monroe introduce themselves to council and we will see them again at UBCM.

Councillor Martin:

- Attended Committee of the Whole August 22, 2011
- Met with Aboriginal Relations Minister Mary Pollack and Deputy Steve Monroe August 26, 2011
- Met with BC Ferries Commissioner, August 29, 2011
comment: thank you to Public Works for minimizing empty boat trailers, making it safer and easier for sports fishermen this year

Councillor Noddin:

- Attended Committee of the Whole August 22, 2011
- Met with Aboriginal Relations Minister Mary Pollack and Deputy Steve Monroe August 26, 2011
- Met with BC Ferries Commissioner, August 29, 2011
- Seniors have been sharing photos of those who lived at the Spirit Square site for the Spirit Square Time Capsule

Councillor Olsen:

- Attended Committee of the Whole August 22, 2011
- Met with Aboriginal Relations Minister Mary Pollack and Deputy Steve Monroe

August 26, 2011

- Met with BC Ferries Commissioner at the Port Clements public meeting

Councillor Johnson:

- Attended Committee of the Whole August 22, 2011

CAO:

- The Seawalk funding has been approved by West Capp. There will be a site visit next week and tenders for Rip Rap, Gabion Bags and Fencing
- Spirit Square flooring will not be ready for September 10, 2011 grand opening and not sure about the copper roof. The site looks good with all the lights on and the lights on the poles will go up next. Bike rack and fountain in place
- Received the Street and Traffic draft bylaw from the lawyers, RCMP requesting ticketing
- BC Hydro outage for 12 hours on Sunday 18 September to do a cable inspection.
- Stanley Lake – weather causing delays, talking to engineers about an exit strategy for 2011
- Set a date for finance committee meeting - Tuesday October 12, 2011 at 4.00pm. Debra to find out date the auditor will be on island in October 2011
- Working on New Horizons grant proposal and Street and Traffic bylaw

CFO:

- Leaving tomorrow for Capilano College Local Government Administration Certificate Program, return to work Tuesday September 13, 2011
- Dealt with last of hold backs – Water Treatment Plant complete
- Ordered a bronze plaque for the Memorial Bench Project and will display on the village of Queen Charlotte bench
- Candidates packages available for the 2011 Municipal Election
- Tax sale is September 26, 2011 – registered letters have been sent and payments are coming in

16. Inquiries from the Public:

Observer

- Forfeited properties – clarify the details again
- Why was there the motion regarding Spirit Square Phase 2
 - This motion is needed for the funders

17. Adjournment:

Meeting Adjourned at 9.32pm

Next meeting Monday September 19, 2011

Mayor C. Kulesha, Chair

D. Uliana, Recording

Minister of the Environment



Ministre de l'Environnement

Ottawa, Canada K1A 0H3



AUG 26 2011

Her Worship Mayor Carol Kulesha
Village of Queen Charlotte
903A Oceanview Drive
P.O. Box 580
Queen Charlotte BC V0T 1S0

Dear Mayor Kulesha:

Thank you for your letter of June 21, concerning the environmental assessment of the proposed Enbridge Northern Gateway Pipeline Project (the Project).

In your letter, you raise a number of issues concerning the composition of the Joint Review Panel (the Panel) that is tasked with reviewing the Project. The Panel is mandated to conduct an environmental assessment under the *Canadian Environmental Assessment Act* and a regulatory review under the *National Energy Board Act*. The members of the Panel have been chosen in accordance with the requirements of this legislation, are unbiased and free from any conflict of interest in relation to the Project and have knowledge or experience relevant to the anticipated environmental effects of the Project. As such, I am of the view that the composition of the Panel is appropriate.

The review panel process will provide an opportunity for all hearing participants to make their views known on the Project in an open and transparent forum. I encourage all interested organizations and individuals to bring their views on the Project forward to the Panel.

Sincerely,

The Honourable Peter Kent, P.C., M.P.

Environment Canada



Canada

Assn
Sept 20

INFO
9.1

**VILLAGE OF QUEEN CHARLOTTE
ROAD CLOSURE BYLAW NO. 54- 2011
Road Closure and Disposition Bylaw**

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

AND WHEREAS the Council of the Village of Queen Charlotte deems it expedient to close to traffic, remove the dedication of highway, and dispose of that portion of highway comprising approximately 283 square metres known as 4th Street dedicated as highway by Plan 934, which is shown outlined in bold black on the plan, Schedule A, prepared by David Hardwicke, B.C.L.S. on the 16th day of June, 2011, a reduced copy of which is attached hereto (the "Road Closure Plan");

AND WHEREAS the disposition of that portion of highway will be to Walter Noddin and Gladys Noddin for the purpose of consolidation with the adjacent property owned by them legally described as PID: 014-339-757, Lot 1, DL16A Queen Charlotte District Plan 934 (the "Adjacent Parcel") in exchange for \$16,195.50 to be paid into a reserve fund pursuant to Section 41(1)(d) of the Community Charter.

AND WHEREAS notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and to dispose of it were published in a newspaper and posted in the public notice posting place, and Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council;

AND WHEREAS the Council does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators;

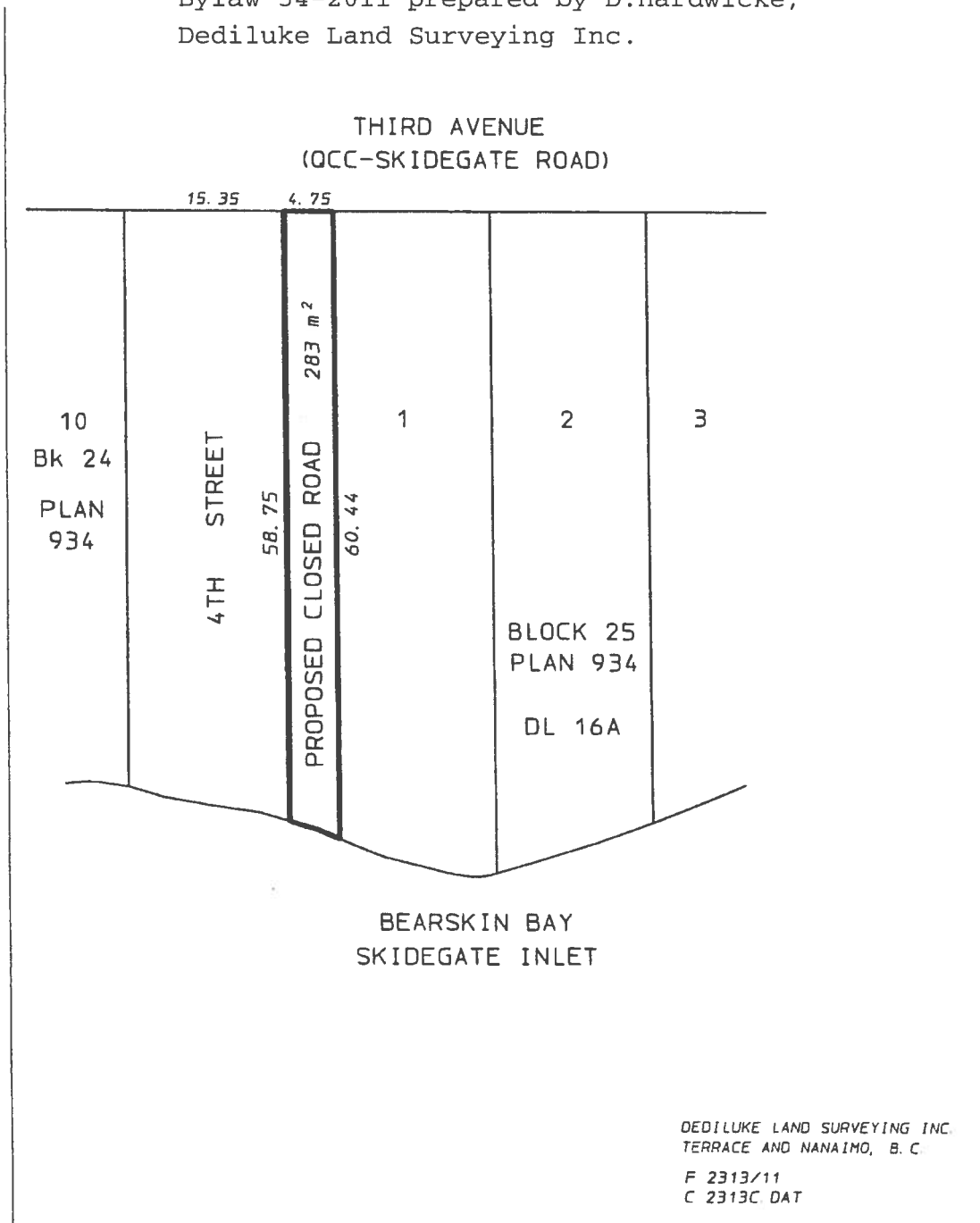
NOW THEREFORE the Council of the Village of Queen Charlotte, in open meeting assembled, enacts as follows:

1. The Village hereby authorizes the closure to traffic and removal of highway dedication of the 283 square metre portion of highway (which was dedicated as highway at the Prince Rupert Land Title Office by Plan 934), labelled "Closed Road" on the Road Closure Plan (the "Closed Road").
2. On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the Prince Rupert Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.

ACTION
11.1

SCHEDULE "A" - Closed Road Plan

Map of Proposed Closed Road for
Bylaw 54-2011 prepared by D.Hardwicke,
Dediluke Land Surveying Inc.



ACTION
1101

**VILLAGE OF QUEEN CHARLOTTE
BYLAW NO. 55 -2011**

**A BYLAW TO DEFINE THE AREAS
EXEMPTED FROM TAXATION PURSUANT
TO SECTION 224 OF THE COMMUNITY CHARTER**

WHEREAS Section 224 of the Community Charter empowers the Council, by bylaw to exempt certain lands and improvements from municipal taxation

NOW THEREFORE the Municipal Council of the Village of Queen Charlotte, in an open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Queen Charlotte Taxation Exemption Bylaw No. 55-2011."
2. The following properties or portions of properties situated in the Village of Queen Charlotte, B.C. shall be and are hereby exempt from property taxation by the Village of Queen Charlotte for the year 2012.
 1. Block 10, Plan 934, DL 16A owned by the QCC Community Club and used for a community hall.
 2. Licence no. 635285 covering that part of D.L. 16, Plan 934 owned by the QCC Community Club and used for a park and playing field.
 3. Lots 13,14,& 15, Block 20, Plan 934, DL 16A licence number 634529 owned by the QCC Community Club and used for the purpose of a day use park.
 4. Lot 17, Block 13, Plan 934, DL 16 and 16A owned by the QCC Volunteer Fire Prevention Society and used for the purposes of a fire hall.
 5. Lot 10, Block 11, Plan 934, DL 16A owned by the Charlotte Thrift Shop Society and used for the purposes of a thrift store.
 6. Lot 11, 12, Block 11, Plan 934, DL 16A owned by the Royal Canadian Legion Queen Charlotte #220 for the purpose of a legion.
 7. Lot 16, Block 26, Plan 934, DL 16A owned by the Queen Charlotte Youth Education Society for the purpose of a school.
 8. Lot 15-16, Block 13, Plan 934, DL16A, owned by the Trustees of the QC Congregation of Jehovah's Witnesses and used for the purpose of a Church and bible school. (Parking lot only).

ACTION
11.2

READ A FIRST TIME this 6th day of September, 2011.

READ A SECOND TIME this day of , 2011.

READ A THIRD TIME this day of , 2011.

RECONSIDERED AND FINALLY ADOPTED THIS day of , 2011.

Mayor

Chief Administrative Officer

I hereby certify that the above is true and correct copy of "Village of Queen Charlotte Taxation Exemption Bylaw No. 55-2011" as adopted by Council of the Village of Queen Charlotte on the day of , 2011.

Chief Financial Officer

ACTION
11.2