

Village of Queen Charlotte

COUNCIL POLICY

Name of Policy: Tents for Community Use

Reference No: 8.0

Date Adopted: February 1, 2010 R2010/06/12

Policy:

Tents that are owned by the Village of Queen Charlotte may be loaned to community groups, other government agencies and not-for-profit or charitable organizations for use at events held within the Village of Queen Charlotte.

A damage deposit per tent must be received prior to loaning a tent in accordance with this policy.

Procedure:

1. Groups or organizations authorized by this policy may apply to the Village Office for the short term use of a tent or tents.
2. On payment of the required damage deposit, tents may be picked up from the Village office on the day prior to an event and must be returned on the next business day following completion of the event.
3. Damage deposit are:
 - a. for the large tent, 10' x 20': \$100.00
 - b. for the small tents, 10'x10': \$50.00 (each)
4. Returned tents will be checked by a Village employee and, provided there is no damage or loss of equipment, the damage deposit will be returned within 24 hours of receipt of the tent.

Signed:

Mayor



Feb 2, 2010
Date

Chief Administrative Officer



Feb 2, 2010
Date