

**Village of Queen Charlotte**

**COUNCIL POLICY**

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**Name of Policy:** Proclamations  
**Reference No:** 9.0  
**Date Adopted:** March 15, 2010 R2010/14/14

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**Purpose:**

To establish a policy and procedure for handling requests for proclamations that are received by council and are non-discriminatory in nature and which provide equal opportunity for all members of the community.

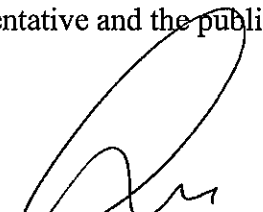
**Policy:**

**Council will consider proclamations that are presented or sponsored at a regular meeting of council by a representative of an organization or community group that is active in the Village of Queen Charlotte or on Haida Gwaii.**

**Members of council may sponsor proclamations.**

**Procedure:**

1. All proclamation requests received by the Village will be placed in a reading file for council;
2. Local sponsors of proclamations are requested to submit their proclamation in writing to the Village by noon Wednesday of the week preceding a regularly scheduled council meeting and must be prepared to attend the council meeting and introduce the proclamation at the appropriate time on the agenda;
3. Members of Council wishing to sponsor a proclamation may do so by providing sufficient copies of the proclamation for distribution to council, staff, the media representative and the public, to the Mayor at the commencement of the council meeting.

  
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Chief Administrative Officer

MARCH 16, 2010  
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Date